



Early Learning Coalition
of Miami-Dade/Monroe

Minutes

ELC Finance Committee Meeting
September 30, 2021, 10:00 am
Zoom Meeting ID: 988 9403 4811
Passcode: ELC0930

Committee Attendees: Loreen Chant; Alex Soto; Daniel Armstrong; Matthew Bruno

Committee Absentees: Chuck Mohr

Staff Attendees: Evelio Torres; Angelo Parrino; Jackye Russell; Belkis Torres; Pamela Hollingsworth; Sandra Gonzalez; Mercy Castiglione; Casie Haines; Alex Sanchez; Fred Hicks; Lisney Badillo; Victor Caballero; Lissandra Curbelo; Matthew Zaldivar; Ana Rodriguez; Belkis Torres

I. Welcome & Introductions

Loreen Chant

L. Chant called the meeting to order and welcomed everyone. Quorum was established with four (4) voting members.

II. Approval of Minutes

Loreen Chant

- A. Motion to approve minutes for September 2, 2021
- Motion to approve by D. Armstrong
 - Motion seconded by A. Soto
 - Motion unanimously passed.

III. Financial Statements

Loreen Chant

M. Castiglione shared that the financials are in good standing. It's still early in the year, with only two months of budget numbers presented. It was stated that the VPK program is showing a projected surplus due to low enrollment numbers, which is a challenge throughout the state. The Coalition is ramping up promotional efforts for both School Readiness and VPK.

IV. Resolutions

Loreen Chant

- A. Resolution 09302021-01 – Webauthor Amendment – Dr. Fred Hicks
Authorize the President and CEO to negotiate and execute an amendment to Contract PSA 21-25 with Webauthor.com, LLC for Procurement Software.

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.



- Motion to approve Resolution 09302021-01 – Webauthor Amendment – Dr. Fred Hicks by A. Soto
- Motion seconded by D. Armstrong
- Motion unanimously passed.

V. Information Items

Loreen Chant

- S. Gonzalez shared 2020 and 2021 School Readiness program snapshots for Miami-Dade County. It was shared that enrollment declined in 2021 due to the pandemic and first responders participation ending. There are some applications in the queue for Miami-Dade and children are still being brought in every 2 weeks.
- The 2020 and 2021 School Readiness program snapshots for Monroe County were shared. It was stated that enrollment also declined since 2020 due to the same reason but promotional efforts continue. There are no applications in the queue for Monroe County due to children being brought in daily.
- The Title V refugee program snapshots were shared and it was indicated that the program will end in September. It was stated that the program participants will transition to being served through Youth-Co-Op. The last report will be given in the October committee meeting.
- There were no charges on the Early Head Start credit card report for August.
- F. Hicks gave an update on cybersecurity. He shared that he is still assisting another Coalition under cyber-attack.
- It was shared that the Coalition will facilitate the table top exercise in October. Invitations will be extended once it's ready.
- It was stated that the exchange server upgrade is complete.
- F. Hicks shared that The National Institute of Standards and Technology (NIST) has released a draft ransomware risk management profile which gives guidance on how both internal and external stakeholders of organizations can manage and reduce cybersecurity risk.
<https://nvlpubs.nist.gov/nistpubs/ir/2021/NIST.IR.8374-draft.pdf>

VI. Public Comments

Loreen Chant

VII. Meeting Adjourn

Loreen Chant