



**ELC Finance Committee Meeting**  
**Thursday September 28, 2023; 10:00 AM**  
**Meeting ID: 826 3735 8148**  
**Passcode: 681024**

## MINUTES

**Committee Attendees:** Loreen Chant; Matthew Bruno; Chuck Mohr

**Absent Committee Members:** Dr. Daniel Armstrong

**Staff Attendees:** Evelio Torres; Angelo Parrino; Mercy Castiglione; Sandra Gonzalez;  
Michelle Meilan Lisney Badillo; Ahmed Mitwalli; Alex Sanchez; Ana Rodriguez;  
Fiorella Christie; Belkis Torres; Pamela Hollingsworth; Lissandra Curbelo; Ana  
Sejeck; Jacqueline Dominguez

### I. Welcome & Introductions

**Loreen Chant**

- A. L. Chant called the meeting to order and welcomed everyone.
- B. K. Gregory called roll and quorum was established with 3 voting members

### II. Approval of Minutes

**Loreen Chant**

- Motion to approve minutes for August 31, 2023.
  - L. Chant -Motion to approve by M. Bruno
  - Motion seconded by C. Mohr
  - Motion unanimously passed.

### III. Financial Statements

**Loreen Chant**

Financial statements for School Readiness/VPK and Early Head start was provided by M. Castiglione and A. Sanchez.

- A. School Readiness/VPK
- B. Early Head Start

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.



**IV. Resolutions**

**Loreen Chant**

- **09282023-01 Families Experiencing Homelessness Grant**  
Authorize the President and CEO to apply, receive, and implement funds for the ARPA Early Learning Discretionary Grant Program – Families Experiencing Homelessness.
  
- **09282023-02 RFP Early Literacy Tutoring Program (Award)**  
Approval of the Evaluation Committee’s award recommendation for Request for Proposal (RFP) #ELCMDM2023-02 (Early Literacy Tutoring Program), and authorize the President and CEO to negotiate and execute a contract with the selected vendor.
  
- **09282023-03 Professional Development & Resources**  
Authorize the President and CEO to release a Request for Proposal (RFP) for professional development resources to offer an array of Classroom Scoring System® CLASS®-based training and materials. This resolution also requests authorization and approval for the President and CEO to negotiate and execute a contract(s) with the selected vendor(s) recommended by the Evaluation Committee and reviewed by the Board Counsel.
  - L. Chant – Motion to approve resolutions in a block vote by M. Bruno
  - Motion seconded by C. Mohr
  - Motion unanimously passed.

**V. Informational Items**

**Loreen Chant**

- A. Slot Utilization-Slot Utilization reports were provided by Sandra Gonzalez.
- Miami Dade County
  - Monroe County

**VI. Public Comments**

**Loreen Chant**

**VII. Meeting Adjourn**

**Loreen Chant**

**General Information:**

Next Meeting: October 26, 2023; 10 A.M.