



ELC Finance Committee Meeting
December 1, 2022; 10:00 AM
Meeting ID: 968 8860 2799
Passcode: ELC120122

MINUTES

Committee Attendees: Loreen Chant; Matthew Bruno; Dr. Daniel Armstrong; Chuck Mohr

Committee Absentees: Alex Soto

Board Attendees: Suzette Frazier

Staff Attendees: Evelio Torres; Angelo Parrino; Michelle Meilan; Mercy Castiglione; Sandra Gonzalez; Lisney Badillo; Ahmed Mitwalli; Casie Haines; Alex Sanchez; Ana Rodriguez; Victor Caballero; Fiorella Christie; Marisleydis Briguez; Belkis Torres; Pamela Hollingsworth;

General Attendees: Amanda Quirke Hand

I. Welcome & Introductions

Loreen Chant

- A. L. Chant called the meeting to order and welcomed everyone.
- B. K. Gregory called roll and quorum was established with 4 voting members

II. Approval of Minutes

Loreen Chant

- Motion to approve minutes for October 27, 2022.
 - L. Chant -Motion to approve by C. Mohr
 - Motion seconded by M. Bruno
 - Motion unanimously passed.

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.



III. Financial Statements

Loreen Chant

- A. School Readiness/VPK financial information was provided by M. Castiglione.
- B. Early Head Start financial information was provided by M. Castiglione.

IV. Resolutions

Loreen Chant

- **12012022-01** Quality Materials Amendment
Authorize the President and CEO to negotiate and execute amendments with our vendors for Quality Materials.
 - L. Chant – Motion to approve by M. Bruno
 - Motion seconded by C. Mohr
 - Motion unanimously passed.
 - Dr. Armstrong recused himself. Conflict of Interest form completed.
- **12012022-02** Teacher Bonus Payments (Award)
Authorize the President and CEO to negotiate and execute a contract with the selected vendor of the Public Solicitation to process teacher bonuses.
 - L. Chant – Motion to approve by C. Mohr
 - Motion seconded by M. Bruno
 - Motion unanimously passed.
- **12012022-03** Temporary Hire Agency (Award)
Approval of the Evaluation Committee’s rejection recommendation for Request for Proposal (RFP) #ELCMDM2022-08 (Temporary Employment and Direct Hire Agency Services).
 - L. Chant – Motion to approve by C. Mohr
 - Motion seconded by Dr. Armstrong
 - Motion unanimously passed.
- **12012022-04** RFP Quality Materials
Authorize the President and CEO to release a Request for Proposal (RFP) for Quality Materials for Miami-Dade and Monroe Counties. This resolution also requests authorization and approval for the President and CEO to negotiate and execute contracts with the selected vendors recommended by the Evaluation Committee and reviewed by the Board Council.
 - L. Chant – Motion to approve by C. Mohr
 - Motion seconded by M. Bruno
 - Motion unanimously passed.



- **12012022-05 RFP Curriculum Materials**
Authorize the President and CEO to release a Request for Proposal (RFP) for Curriculum Materials for Miami-Dade and Monroe Counties. This resolution also requests authorization and approval for the President and CEO to negotiate and execute contracts with the selected vendors recommended by the Evaluation Committee and reviewed by the Board Council.
 - L. Chant – Motion to approve by C. Mohr
 - Motion seconded by Dr. Armstrong
 - Motion unanimously passed.

- **12012022-06 ARPA Round II Workforce Initiative**
Authorize the president and CEO to release a public solicitation to secure a vendor to accept, review, and approve applications, and make payments to applicants for the ARPA Round II Workforce initiatives. This resolution also requests authorization and approval for the President and CEO to negotiate and execute a contract with the selected vendor.
 - L. Chant – Motion to approve by Dr. Armstrong
 - Motion seconded by C. Mohr
 - Motion unanimously passed.

V. Informational Items

Loreen Chant

A. Slot Utilization

Sandra Gonzalez

- Miami Dade County was presented by S. Gonzalez.
- Monroe County was presented by S. Gonzalez.

VI. Public Comments

Loreen Chant

- A. L. Chant commended the Early Learning Coalition of Miami-Dade/Monroe staff of the hard work that continues to be achieved.

VII. Meeting Adjourn

Loreen Chant