



Finance Committee Meeting  
July 29<sup>th</sup>, 2015; 9:15 AM  
Early Learning Coalition Board Room

**Committee Attendees:** Robert Eadie (via conference call); Adrian Alfonso; Theresa Axford (via conference call)

**Committee Absentees:** Philip Gassman

**Staff Attendees:** Evelio Torres, CEO; Angelo Parrino; Aileen Martinez; Lisa Sanabria; Lisney Badillo; Mercy Castiglione; Sandra Gonzalez; Jackye Russell; Pamela Hollingsworth

**I. Welcome and Introductions** **Robert Eadie**

- Robert Eadie called the meeting to order and welcomed everyone. Quorum was established.

**II. Approval of Minutes** **Robert Eadie**

- Motion to approve minutes by A. Alfonso.
  - Motion seconded by T. Axford.
  - Motion was unanimously passed.

**III. Financial Statements** **Robert Eadie**

- R. Eadie reviewed the financial statements and stated it was business as usual.

**IV. Resolutions** **Robert Eadie**

- Resolution 07292015-01 Authorize the President and CEO to receive and execute the grant agreement and/or contract with The Department of Children and Families, Refugee Services. Fiscal Impact: The contract is a not-to-exceed amount of \$2,000,000.00 for fiscal year 2015-2016, subject to approval for legal sufficiency and form.
  - Motion to approve resolution by A. Eckstein
  - Motion seconded by R. Beasley.
  - Motion was unanimously passed.



- Resolution 07292015-02 Authorize the President and CEO to negotiate, receive funds and execute The Children’s Trust Leverage and Match contract. Fiscal Impact: The contract is a not-to-exceed amount of \$480,000.00 for fiscal year 2015-2016, subject to approval for legal sufficiency and form.
  - Motion to approve resolution by A. Eckstein
  - Motion seconded by H. Carruthers.
  - Motion was unanimously passed.
  - C. Auslander declared COI
  
- Resolution 07292015-03 Authorize the President and CEO to negotiate, receive funds and execute the contract with The Children’s Trust for Quality Rating Improvement System (“QRIS”). Fiscal Impact: The contract is a not-to-exceed amount of \$3,800,000.00 for fiscal year 2015-2016, subject to approval for legal sufficiency and form.
  - Motion to approve resolution by R. Beasley
  - Motion seconded by A. Eckstein.
  - Motion was unanimously passed.
  - C. Auslander declared COI
  
- Resolution 07292015-04 Authorize the President and CEO to release the invitation to negotiate (ITN) for Customer Service Training services listed in the background section of this resolution. Funding Source: SR/VPK/TAP/Refugee
  - Motion to approve resolution by M. Zapata
  - Motion seconded by H. Carruthers
  - Motion was unanimously passed.
  
- Resolution 07292015-05 Authorize the President and CEO to issue an Invitation to Negotiate (ITN) for a Public Awareness and Outreach campaign listed in the background section of this resolution. Funding Source: SR/VPK/TAP/Refugee
  - Motion to approve resolution by H. Carruthers
  - Motion seconded by A. Eckstein.
  - Motion was unanimously passed.
  
- Resolution 07292015-06 Authorize the President and CEO to respond to the School Board of Miami-Dade County’s Request for Proposals (RFP) for an Agency to provide Teenage Parent Program (TAPP) Child-Care Services for Children who meet legislative eligibility. Fiscal Impact: TBA
  - Motion to approve resolution by A. Eckstein
  - Motion seconded by R. Beasley
  - Motion was unanimously passed



- Resolution 07292015-07 Authorize the President and CEO to respond to the School Board of Miami-Dade County's Request for Proposals (RFP) for an Agency to provide Diversity Training Services. Fiscal Impact: TBA
  - Motion to approve resolution by A. Eckstein
  - Motion seconded by M. Zapata
  - Motion was unanimously passed
  
- Resolution 07292015-08 Authorize the President and CEO to respond to the Health Foundation of Florida's request for proposals (RFP) for an Agency to provide nutrition and health services. Fiscal Impact: The grant/contract amount resulting from the request for proposal award shall not exceed \$150,000.00.
  - Motion to approve resolution by R. Benford
  - Motion seconded by A. Eckstein
  - Motion was unanimously passed
  
- Resolution 07292015-09 Authorize the President and CEO to negotiate and execute the lease for the Redetermination Unit listed in the background section of this resolution. Fiscal Impact: TBA
  - Motion to approve resolution by R. Beasley
  - Motion seconded by H. Carruthers
  - Motion was unanimously passed
  
- Resolution 07292015-10 Authorize the President and CEO to apply for a license, negotiate, and receive funds from the Florida HIPYPY Training and Technical Assistance (T&TA) Center and execute the Home Instruction for Parents of Preschool Youngsters (HIPYPY) Contract for Monroe County. Fiscal Impact: The contract is a not-to-exceed amount of \$60,000.00 for fiscal year 2015-2016, subject to approval for legal sufficiency and form.
  - Motion to approve resolution by M. Zapata
  - Motion seconded by H. Carruthers
  - Motion was unanimously passed
  
- Resolution 07292015-11 Authorize the President and CEO to apply for a license, negotiate, and receive funds from the Florida HIPYPY Training and Technical Assistance (T&TA) Center and execute the Home Instruction for Parents of Preschool Youngsters (HIPYPY) Contract for Collier County.  
Fiscal Impact: The contract is a not-to-exceed amount of \$110,000.00 for fiscal year 2015-2016, subject to approval for legal sufficiency and form.
  - Motion to approve resolution by R. Beasley
  - Motion seconded by J. Schaechter
  - Motion was unanimously passed
  
- Resolution 07292015-12 Authorize the President and CEO to accept from OEL the following Notice of Awards:  
The Final NOA for School Readiness FY 14-15 bringing the Total Coalition Award to \$105,286,272.



The Final NOA for VPK FY 14-15 bringing the Total Coalition Award to \$56,515,059.

Funding Source: SR/VPK

- Motion to approve resolution by R. Beasley
  - Motion seconded by M. Zapata
  - Motion was unanimously passed
- Resolution 07292015-13 Authorize the President and CEO to accept from OEL the following Notice of Awards:

The First Notice of Award for School Readiness FY 15-16 is \$111,810,470. This includes: (1) Base (FY 14-15) \$106,806,203.00 (2) New Money \$961,305.00 (3) CCEP FY 15-16 \$2,333,472.00 (4) CCEP FY 14-15 \$1,709,490.00 TOTAL 111,810,470.00

The First Notice of Award for VPK for FY 15-16 is \$58,392,739.

Funding Source: SR/VPK

- Motion to approve resolution by A. Eckstein
  - Motion seconded by H. Carruthers
  - Motion was unanimously passed
- V. Informational Items** **Robert Eadie**
- B. Eadie reviewed snapshots waitlist in Monroe County has remained at “0” for the past two years. Miami –Dade waitlist is 3500 but letter will be sent out the upcoming week to eliminate the waitlist.
- E. Torres stated that the call center foresee an increase in wait time due to the letter being sent out.

**VI. Adjourn** **Robert Eadie**