Finance Committee Meeting
July 29th, 2015; 9:15 AM
Early Learning Coalition Board Room

Committee Attendees: Robert Eadie (via conference call); Adrian Alfonso; Theresa Axford (via conference call)

Committee Absentees: Philip Gassman

Staff Attendees: Evelio Torres, CEO; Angelo Parrino; Aileen Martinez; Lisa Sanabria; Lisney Badillo; Mercy Castiglione; Sandra Gonzalez; Jackye Russell; Pamela Hollingsworth

I. Welcome and Introductions

• Robert Eadie called the meeting to order and welcomed everyone. Quorum was established.

II. Approval of Minutes

• Motion to approve minutes by A. Alfonso.
  o Motion seconded by T. Axford.
  o Motion was unanimously passed.

III. Financial Statements

• R. Eadie reviewed the financial statements and stated it was business as usual.

IV. Resolutions

• Resolution 07292015-01 Authorize the President and CEO to receive and execute the grant agreement and/or contract with The Department of Children and Families, Refugee Services. Fiscal Impact: The contract is a not-to-exceed amount of $2,000,000.00 for fiscal year 2015-2016, subject to approval for legal sufficiency and form.
  o Motion to approve resolution by A. Eckstein
  o Motion seconded by R. Beasley.
  o Motion was unanimously passed.
Resolution 07292015-02 Authorize the President and CEO to negotiate, receive funds and execute The Children’s Trust Leverage and Match contract. Fiscal Impact: The contract is a not-to-exceed amount of $480,000.00 for fiscal year 2015-2016, subject to approval for legal sufficiency and form.
  o Motion to approve resolution by A. Eckstein
  o Motion seconded by H. Carruthers.
  o Motion was unanimously passed.
  o C. Auslander declared COI

Resolution 07292015-03 Authorize the President and CEO to negotiate, receive funds and execute the contract with The Children’s Trust for Quality Rating Improvement System (“QRIS”). Fiscal Impact: The contract is a not-to-exceed amount of $3,800,000.00 for fiscal year 2015-2016, subject to approval for legal sufficiency and form.
  o Motion to approve resolution by R. Beasley
  o Motion seconded by A. Eckstein.
  o Motion was unanimously passed.
  o C. Auslander declared COI

Resolution 07292015-04 Authorize the President and CEO to release the invitation to negotiate (ITN) for Customer Service Training services listed in the background section of this resolution. Funding Source: SR/VPK/TAP/Refugee
  o Motion to approve resolution by M. Zapata
  o Motion seconded by H. Carruthers
  o Motion was unanimously passed.

Resolution 07292015-05 Authorize the President and CEO to issue an Invitation to Negotiate (ITN) for a Public Awareness and Outreach campaign listed in the background section of this resolution. Funding Source: SR/VPK/TAP/Refugee
  o Motion to approve resolution by H. Carruthers
  o Motion seconded by A. Eckstein.
  o Motion was unanimously passed.

Resolution 07292015-06 Authorize the President and CEO to respond to the School Board of Miami-Dade County’s Request for Proposals (RFP) for an Agency to provide Teenage Parent Program (TAPP) Child-Care Services for Children who meet legislative eligibility. Fiscal Impact: TBA
  o Motion to approve resolution by A. Eckstein
  o Motion seconded by R. Beasley
  o Motion was unanimously passed
- Resolution 07292015-07 Authorize the President and CEO to respond to the School Board of Miami-Dade County’s Request for Proposals (RFP) for an Agency to provide Diversity Training Services. Fiscal Impact: TBA
  - Motion to approve resolution by A. Eckstein
  - Motion seconded by M. Zapata
  - Motion was unanimously passed

- Resolution 07292015-08 Authorize the President and CEO to respond to the Health Foundation of Florida’s request for proposals (RFP) for an Agency to provide nutrition and health services. Fiscal Impact: The grant/contract amount resulting from the request for proposal award shall not exceed $150,000.00.
  - Motion to approve resolution by R. Benford
  - Motion seconded by A. Eckstein
  - Motion was unanimously passed

- Resolution 07292015-09 Authorize the President and CEO to negotiate and execute the lease for the Redetermination Unit listed in the background section of this resolution. Fiscal Impact: TBA
  - Motion to approve resolution by R. Beasley
  - Motion seconded by H. Carruthers
  - Motion was unanimously passed

- Resolution 07292015-10 Authorize the President and CEO to apply for a license, negotiate, and receive funds from the Florida HIPPY Training and Technical Assistance (T&TA) Center and execute the Home Instruction for Parents of Preschool Youngsters (HIPPY) Contract for Monroe County. Fiscal Impact: The contract is a not-to-exceed amount of $60,000.00 for fiscal year 2015-2016, subject to approval for legal sufficiency and form.
  - Motion to approve resolution by M. Zapata
  - Motion seconded by H. Carruthers
  - Motion was unanimously passed

- Resolution 07292015-11 Authorize the President and CEO to apply for a license, negotiate, and receive funds from the Florida HIPPY Training and Technical Assistance (T&TA) Center and execute the Home Instruction for Parents of Preschool Youngsters (HIPPY) Contract for Collier County.
  Fiscal Impact: The contract is a not-to-exceed amount of $110,000.00 for fiscal year 2015-2016, subject to approval for legal sufficiency and form.
  - Motion to approve resolution by R. Beasley
  - Motion seconded by J. Schaechter
  - Motion was unanimously passed

- Resolution 07292015-12 Authorize the President and CEO to accept from OEL the following Notice of Awards:
  The Final NOA for School Readiness FY 14-15 bringing the Total Coalition Award to $105,286,272.
The Final NOA for VPK FY 14-15 bringing the Total Coalition Award to $56,515,059.
Funding Source: SR/VPK
  o Motion to approve resolution by R. Beasley
  o Motion seconded by M. Zapata
  o Motion was unanimously passed

- Resolution 07292015-13 Authorize the President and CEO to accept from OEL the following Notice of Awards:

The First Notice of Award for School Readiness FY 15-16 is $111,810,470. This includes:
1. Base (FY 14-15) $106,806,203.00
2. New Money $961,305.00
3. CCEP FY 15-16 $2,333,472.00
4. CCEP FY 14-15 $1,709,490.00
TOTAL 111,810,470.00

The First Notice of Award for VPK for FY 15-16 is $58,392,739.
Funding Source: SR/VPK
  o Motion to approve resolution by A. Eckstein
  o Motion seconded by H. Carruthers
  o Motion was unanimously passed

V. Informational Items

- B. Eadie reviewed snapshots waitlist in Monroe County has remained at “0” for the past two years. Miami-Dade waitlist is 3500 but letter will be sent out the upcoming week to eliminate the waitlist.

- E. Torres stated that the call center foresee an increase in wait time due to the letter being sent out.

VI. Adjourn