



**Executive Committee Meeting  
September 12, 2022; 8:00 a.m.**

**Meeting ID: 964 3934 5422**

**Passcode: ELC091222**

# MINUTES

**Committee Attendees:** Matthew Bruno; Loreen Chant; Daniel Armstrong; Iris Strachan

**Staff Attendees:** Pamela Hollingsworth; Alex Sanchez; Victor Caballero; Fiorella A Christie; Michelle Meilan; Sandra Gonzalez; Evelio Torres; Mercy Castiglione; Angel Parrino; Lisney Badillo; Belkis Torres; Lissandra Curbelo; Dr. Frederick Hicks; Matthew Zaldivar; Casie Haines; Vanessa Aguilera-Viera; Ileana Vallejo

**General Attendees:** Bob de la Fuente

**I. Welcome and Introductions** **Matthew Bruno**

- M. Bruno called the meeting to order and welcomed everyone.
- K. Gregory called roll and quorum was established with four (4) voting members

**II. Approval of Minutes** **Matthew Bruno**

- Motion to approve May 2, 2022 minutes.
  - Motion to approve by D. Armstrong
  - Motion seconded by I. Strachan
  - Motion unanimously passed.

**III. Recruitment and Retention Initiative** **Val Ortega**

- V. Ortega discussed recruitment and retention information and the effects it has on the Coalition. E. Torres requested authorization to explore ideas such as offering to pay up to 40 hours payout to employees at the end of the year. More information will be presented to the Executive Committee at a later date.  
Dr. Armstrong reported issues with recruitment and retention in the medical field. I. Strachan expressed the satisfaction with the health benefit at the college. J. Dominguez informed the committee of the benefits the Coalition currently offers, including the Flexible Spending Account benefit.

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.



**IV. CEO Evaluation**

**Jacqueline Dominguez**

- J. Dominguez explained the new Early Learning Bill CEO Evaluation requirement with a due date of August. There is a waiver to move the deadline to October, but the Coalition would like to submit as soon as possible. J. Dominguez will be sending committee members paperwork and instructions this week.

**V. Resolutions**

**Loreen Chant/  
Bob de la Fuente**

- **09122022-01** Amended Budget FY 2022-2023  
Approval of the Early Learning Coalition's Second Amendment to the Annual Budget for fiscal year 2022-2023
- **09122022-02** Success by Six  
Authorize the President and CEO to negotiate, execute and receive funds from the United Way of Collier and the Keys.
- **09122022-03** EHS Self-Assessment  
Authorize the President and CEO to proceed with the implementation of the Early Head Start 2022-2023 Self-Assessment Plan.
- **09122022-04** Settlement Agreement  
Authorize the President and CEO to execute a settlement agreement as outlined in the background section.
  - Motion to approve the Resolutions M. Bruno
  - Motion seconded by Dr. Armstrong
  - Motion unanimously passed.

**VI. ELC Strategic Plan**

**Loreen Chant**

- L. Chant reviewed the Strategic Plan updates and reported that the information will be shared with the entire board at the upcoming Annual Meeting on October 3, 2022.

**VII. Public Comments**

**Matthew Bruno**

- No public comments were made.

**VIII. Adjourn**

**Matthew Bruno**