



**Executive Committee Meeting
Tuesday March 5, 2024; 11 AM
Meeting ID: 876 2253 7901
Passcode: 886835**

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|------|--|-----------------------|
| I. | Welcome & Introductions | Matthew Bruno |
| II. | Approval of Minutes | Matthew Bruno |
| | A. Motion to approve December 4, 2023 Minutes. | |
| III. | Resolutions | Alex Sanchez |
| | • 03052024-01 3 rd Budget Amendment 2023-2024
Approval of the Early Learning Coalition’s 3rd Amendment to the Annual Budget for fiscal year 2023-2024. | |
| | • 03052024-02 Non-Federal Share Waiver 22-23
Authorize the President and CEO to request a Non-Federal Share Waiver in the amount of \$1,640,947 from the U.S. Department of Health and Human Services for the Early Head Start Grant, for Program Year August 1, 2022 - July 31, 2023. | |
| IV. | Fund Development Efforts in Monroe County | Evelio Torres |
| V. | Miami Dade County Scholarship Contract Update | Angelo Parrino |
| VI. | Public Comment | Matthew Bruno |
| VII. | Adjourn | Matthew Bruno |

General Information:

- Next Board of Directors Meeting is Monday April 1, 2024 at 9 AM
- Next Executive Committee Meeting is Monday May 6, 2024 at 10 AM

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children’s chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.



Executive Committee Meeting
Monday, December 4, 2023; 10 AM
Meeting ID: 823 4587 0656
Passcode: 372172

MINUTES

Committee Attendees: Matthew Bruno; Dr. Daniel Armstrong; Iris Strachan

Staff Attendees: Pamela Hollingsworth; Alex Sanchez; Victor Caballero; Fiorella A Christie; Sandra Gonzalez; Evelio Torres; Mercy Castiglione; Lisney Badillo; Belkis Torres; Lissandra Curbelo; Ahmed Mitwalli; Matthew Zaldivar; Michelle Meilan; Vanessa Aguilera-Viera; Ileana Vallejo; Cindy Cabrera; Victor Caballero; Jacqueline Dominguez; Laurie Dunn

General Attendees: Bob de la Fuente

- I. Welcome & Introductions **Matthew Bruno**
- A. M. Bruno called the meeting to order and welcomed everyone.
 - B. K. Gregory called roll and quorum was established with three (3) voting members

- II. Approval of Minutes **Matthew Bruno**
- A. Motion to approve August 7, 2023 Minutes.
 - Motion to approve by I. Strachan
 - Motion seconded by D. Armstrong
 - Motion unanimously passed.

- III. Resolutions **Lisney Badillo**
- **12042023-01RFP External Fiscal Monitoring (Award)**
Action Requested: Approval of the Evaluation Committee's award recommendation for Request for Proposal (RFP) #ELCMDM2023-10 (External Fiscal Monitoring Services) and authorize the President and CEO to negotiate and execute a contract with the selected vendor.

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- **12042023-02 RFP Teaching Pyramid Infant-Toddler Observation Scale (Award)**
Action Requested: Approval of the Evaluation Committee’s award recommendation for Request for Proposal (RFP) #ELCMDM2023-05 (Teaching Pyramid Infant-Toddler Observation Scale Services) and authorize the President and CEO to negotiate and execute a contract with the selected vendor.

Matthew Bruno Motioned for Resolutions to be voted on via a block vote:

- Motion to approve by D. Armstrong
- Motion seconded by I. Strachan
- Motion unanimously passed.

IV. Public Comment

Matthew Bruno

V. Adjourn

Matthew Bruno

General Information:

- Next Board of Directors Meeting is Monday February 5, 2024 at 9 AM

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children’s chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.



Early Learning Coalition Executive Committee Meeting

March 5, 2024

Resolution: 03052024-01

Action Requested: Approval of the Early Learning Coalition’s 3rd Amendment to the Annual Budget for fiscal year 2023-2024.

Fiscal Impact: Net decrease of \$-2,526,856 to the Current Approved Budget for a new total budget of \$318,984,670.

Funding Source(s): U.S. Department of Health and Human Services, Administration for Children and Families, Florida Department of Education, Division of Early Learning.

Strategic Goal:

<input type="checkbox"/> Neediest Children	<input type="checkbox"/> Providers
<input type="checkbox"/> Youngest Children	<input checked="" type="checkbox"/> Funding
<input type="checkbox"/> Educate All	<input type="checkbox"/> ELC Operations

RESOLUTION: 03052024-01

APPROVAL OF THE EARLY LEARNING COALITION’S 3RD AMENDMENT TO THE ANNUAL BUDGET FOR FISCAL YEAR 2023-2024.

WHEREAS, the Executive Committee of the Early Learning Coalition of Miami-Dade/Monroe, Inc. has been apprised of the program goals through the attached narrative, hereby incorporated by reference and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action and has presented said action to the Executive Committee for adoption and approval;

WHEREAS, the Executive Committee approves the adoption of this action;

NOW, THEREFORE, be it resolved by the Executive Committee to approve of the Early Learning Coalition’s 3rd Amendment to the Annual Budget for fiscal year 2023-2024.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows:
_____.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 5th day of March, 2024.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: _____
Executive Committee Secretary

Background:

Please see below the 3rd budget amendment to the approved annual budget for fiscal year 2023-2024. This amendment reduces \$-2,526,856 in our funding for our 2023-2024 fiscal budget.

SCHOOL READINESS		VOLUNTARY PREKINDERGARTEN		EARLY HEAD START		THE CHILDREN'S TRUST		Other		TOTAL
Category	Forecast	Category	Forecast	Category	Forecast	Category	Forecast	Category	Forecast	Forecast
REVENUE: 2023-24	229,363,471	REVENUE:	64,895,667	REVENUE:	12,039,388	REVENUE:	15,080,000	REVENUE:	133,000	321,511,526
REVENUE: 2023-24	226,836,615	REVENUE:	64,895,667	REVENUE:	12,039,388	REVENUE:	15,080,000	REVENUE:	133,000	318,984,670
Difference:	-2,526,856	Difference:	0	Difference:	0	Difference:	0	Difference:	0	
								Difference YOY	-2,526,856	
SR- DEOB	(2,526,856)									
	(2,526,856)									

ACRONYM DEFINITIONS:

- QPI QUALITY PERFORMANCE INCENTIVE DIFFERENTIALS
- CARES CORONAVIRUS, AID, RELIEF, AND ECONOMIC SECURITY ACT
- CRRSA CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT
- ARPA AMERICAN RESCUE PLAN ACT
- PDG PRESCHOOL DEVELOPMENT GRANT SERVICES
- ESSER II ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF II ACT
- COLA COST OF LIVING ADJUSTMENT
- NOA NOTICES OF AWARD



Early Learning Coalition Executive Committee Meeting

March 5, 2024

Resolution: 03052024-02

Action Requested: Authorize the President and CEO to request a Non-Federal Share Waiver in the amount of \$1,640,947 from the U.S. Department of Health and Human Services for the Early Head Start Grant, for Program Year August 1, 2022 - July 31, 2023.

Fiscal Impact: An approximate amount of \$1,640,947 for program year 2022-2023.

Funding Source(s): U.S. Department of Health and Human Services, Administration for Children and Families.

Strategic Goal:

<input type="checkbox"/> Neediest Children	<input type="checkbox"/> Providers
<input type="checkbox"/> Youngest Children	<input checked="" type="checkbox"/> Funding
<input type="checkbox"/> Educate All	<input type="checkbox"/> ELC Operations

RESOLUTION: 03052024-02

AUTHORIZE THE PRESIDENT AND CEO TO REQUEST A NON-FEDERAL SHARE WAIVER IN THE AMOUNT OF \$1,640,947 FROM THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE EARLY HEAD START GRANT, FOR PROGRAM YEAR AUGUST 1, 2022 - JULY 31, 2023.

WHEREAS, the Executive Committee of the Early Learning Coalition of Miami-Dade/Monroe, Inc. has been apprised of the program goals through the attached narrative, hereby incorporated by reference and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action and has presented said action to the Executive Committee for adoption and approval;

WHEREAS, the Executive Committee approves the adoption of this action;

NOW, THEREFORE, be it resolved by the Executive Committee to authorize the President and CEO to request a Non-Federal Share Waiver in the amount of \$1,640,947 from the U.S. Department of Health and Human Services for the Early Head Start Grant, for Program Year August 1, 2022 - July 31, 2023.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows:
_____.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 5th day of March, 2024.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: _____
Executive Committee Secretary

Background:

Obtaining the Non-Federal Share is a requirement of the Head Start Act, Section 640(b). To receive a waiver or a reduction in the required non-Federal share, the program must submit a waiver request to the Office of Head Start. In 2022-2023 the program met \$1,207,595 of the required \$2,848,542. The program is requesting a waiver for the unmet amount of \$1,640,947.