



**Executive Committee Meeting
Monday, July 10, 2023; 10 AM
Meeting ID: 895 0645 3147
Passcode: 853540**

- I. Welcome & Introductions **Matthew Bruno**
- II. Approval of Minutes **Matthew Bruno**
- A. Motion to approve May 8, 2023 Minutes.
- III. Resolutions **Alex Sanchez**
- **07102023-01** CLASS Assessments- The Children’s Forum

Authorize the President and CEO to negotiate and execute a contract with The Children’s Forum to facilitate and provide Assessment Services using the Classroom Assessment Scoring System® (CLASS®) for Miami-Dade and Monroe Counties.
 - **07102023-02** RFP Quality Materials and Training

Authorize the President and CEO to release a Request for Proposal (RFP) for Quality Materials and Training and Development Services for Miami-Dade and Monroe Counties. This resolution also requests authorization and approval for the President and CEO to negotiate and execute contracts with the selected vendors recommended by the Evaluation Committee and reviewed by the Board Counsel.
 - **07102023-03** RFP Early Literacy Tutoring Program

Authorize the President and CEO to release a Request for Proposal for a Literacy Tutoring Program with Evaluation services.
 - **07102023- 04** Dual Language Learning

Authorize the President and CEO to negotiate and execute a contract with University of South Florida to develop a multi-session course for early educators relating to dual language learning.

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children’s chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.

IV. Public Comment

Matthew Bruno

V. Adjourn

Matthew Bruno

General Information:

- Next Executive Committee meeting is Monday August 7, 2023 at 9 AM
- Next Board of Directors Meeting is Monday September 11, 2023 at 9 AM

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.



Executive Committee Meeting
Monday, May 8, 2023; 9 AM
Meeting ID: 884 6423 4567
Passcode: 564297

MINUTES

Committee Attendees: Matthew Bruno; Loreen Chant; Dr. Daniel Armstrong; Iris Strachan

Board Attendees: Dr. Riestra

Staff Attendees: Pamela Hollingsworth; Alex Sanchez; Victor Caballero; Fiorella A Christie; Sandra Gonzalez; Evelio Torres; Mercy Castiglione; Angelo Parrino; Lisney Badillo; Belkis Torres; Lissandra Curbelo; Ahmed Mitwalli; Matthew Zaldivar; Michelle Meilan; Vanessa Aguilera-Viera; Ileana Vallejo; Cindy Cabrera; Victor Caballero; Jacqueline Dominguez; Laurie Dunn; Ana Sejeck

General Attendees: Bob de la Fuente

- I. Welcome & Introductions **Matthew Bruno**
 - A. M. Bruno called the meeting to order and welcomed everyone.
 - B. K. Gregory called roll and quorum was established with four (4) voting members

- II. Approval of Minutes **Matthew Bruno**
 - A. Motion to approve January 9, 2023 Minutes.
 - Motion to approve by D. Armstrong
 - Motion seconded by I. Strachan
 - Motion unanimously passed.

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.

III. Resolutions

Alex Sanchez

- **05082023-01** Initial Budget FY 2023-2024

Approval of the Initial Budget and the allocation and expenditure of funds for fiscal year 2023-2024.

- Motion to approve by D. Armstrong
- Motion seconded by I. Strachan
- Motion unanimously passed.

- **05082023-02** Mental Health RFP

Authorize the President and CEO to release a Request for Proposal (RFP) for mental health provider(s) to conduct consultations and assessments using observers reliable in the Teaching Pyramid Infant–Toddler Observation Scale (TPITOS™).

- Motion to approve by D. Armstrong
- Motion seconded by L. Chant
- Motion unanimously passed.

IV. Public Comment

Matthew Bruno

V. Adjourn

Matthew Bruno



Early Learning Coalition Board of Directors Meeting

July 10, 2023

Resolution: 07102023-01

Action Requested: Authorize the President and CEO to negotiate and execute a contract with The Children’s Forum to facilitate and provide Assessment Services using the Classroom Assessment Scoring System® (CLASS®) for Miami-Dade and Monroe Counties.

Fiscal Impact: An approximate amount of \$259,375 until December 2023, which is subject to the availability of funding.

Funding Source(s): Florida Department of Education, Division of Early Learning.

Strategic Goal:

<input type="checkbox"/> Neediest Children	<input checked="" type="checkbox"/> Providers
<input type="checkbox"/> Youngest Children	<input type="checkbox"/> Funding
<input type="checkbox"/> Educate All	<input type="checkbox"/> ELC Operations

RESOLUTION: 07102023-01

AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE CHILDREN’S FORUM TO FACILITATE AND PROVIDE ASSESSMENT SERVICES USING THE CLASSROOM ASSESSMENT SCORING SYSTEM® (CLASS®) FOR MIAMI-DADE AND MONROE COUNTIES.

WHEREAS, the Executive Committee has been apprised of the goals through the attached narrative, hereby incorporated by reference, and the Executive Committee is in agreement with the goals described therein;

WHEREAS, the Executive Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Executive Committee shall present this action to the Executive Committee which is empowered to act in the Board’s place in the absence of a Board meeting.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows:
_____.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 10th day of July 2023.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: _____
Executive Committee Secretary

Background:

Rule 6M-4.740, and 6M-8.621, an act relating to early learning, which requires the implementation of observation-based program assessment prior to contracting with the Early Learning Coalition of Miami-Dade/Monroe, Inc. (ELCMDM) for School Readiness and/or Voluntary Prekindergarten services. The Division of Early Learning (DEL) under the Florida Department of Education has identified the Classroom Assessment Scoring System® (CLASS®) as the designated program assessment measure and has delegated completion of these assessments to coalitions across the state. The ELCMDM is requesting services from The Children’s Forum, vendor procured and approved by DEL, which has the relevant CLASS® knowledge and experience to conduct an approximate amount of 625 assessments. The vendors’ contract with DEL will expire on Dec. 31, 2023. The vendor will provide staff that is bilingual and reliable in all of the three tools (e.g. CLASS Infant, CLASS Toddler, and CLASS Preschool) and able to maintain reliability while providing the above-referenced services.

Service/Product	FY 22-23 Amount	Proposed FY 22-23 Amount
CLASS Assessments	\$622,500	\$259,375*
Variance	Proposed budget will be only until December 31 st , 2023, not entire fiscal year.	

*Based only on the amount to be contracted with The Children’s Forum.



Early Learning Coalition Executive Committee Meeting

July 10, 2023

Resolution: 07102023-02

Action Requested: Authorize the President and CEO to release a Request for Proposal (RFP) for Quality Materials and Training and Development Services for Miami-Dade and Monroe Counties. This resolution also requests authorization and approval for the President and CEO to negotiate and execute contracts with the selected vendors recommended by the Evaluation Committee and reviewed by the Board Counsel.

Fiscal Impact: An approximate amount of \$7,250,000 per fiscal year, which is subject to the availability of funding.

Funding Source(s): U.S. Department of Health and Human Services, Administration for Children and Families, Florida Department of Education Division of Early Learning.

Strategic Goal:

- Neediest Children
- Youngest Children
- Educate All

- Providers
- Funding
- ELC Operations

RESOLUTION: 07102023-02

AUTHORIZE THE PRESIDENT AND CEO TO RELEASE A REQUEST FOR PROPOSAL (RFP) FOR QUALITY MATERIALS AND TRAINING AND DEVELOPMENT SERVICES FOR MIAMI-DADE AND MONROE COUNTIES. THIS RESOLUTION ALSO REQUESTS AUTHORIZATION AND APPROVAL FOR THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE CONTRACTS WITH THE SELECTED VENDORS RECOMMENDED BY THE EVALUATION COMMITTEE AND REVIEWED BY THE BOARD COUNSEL.

WHEREAS, the Executive Committee has been apprised of the goals through the attached narrative, hereby incorporated by reference, and the Executive Committee is in agreement with the goals described therein;

WHEREAS, the Executive Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Executive Committee shall present this action to the Executive Committee which is empowered to act in the Board's place in the absence of a Board meeting.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows:
_____.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 10th day of July, 2023.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: _____
Executive Committee Secretary

Background:

Early Learning Coalition of Miami-Dade/Monroe, Inc. (the “Coalition”) intends to release a Request for Proposal (RFP) to secure multiple vendors to provide educational materials to support the quality of services in early care and education programs. Materials include but are not limited to manipulatives, furniture, cribs, books and other developmentally appropriate materials. The Request for Proposal also seeks to secure training and development services and supporting materials, as appropriate, for early educators to support professional development and the improvement of classroom practice.

For several years, the Early Learning Coalition has utilized multiple vendors for quality initiative projects as well as Early Head Start Child Care Partnerships. Contracts may be amended based on providers’ selections, on an as needed basis.

Service/Product	Current FY 23-24 Amount	Proposed Re-procurement Amount
Quality Materials	\$7,000,000	\$7,250,000
Variance	Increase is a result of adding training and development services.	



Early Learning Coalition Executive Committee Meeting

July 10, 2023

Resolution: 07102023-03

Action Requested: Authorize the President and CEO to release a Request for Proposal for a Literacy Tutoring Program with Evaluation services.

Fiscal Impact: An approximate amount of \$320,000 per fiscal year, which is subject to the availability of funding.

Funding Source(s): Florida Department of Education Division of Early Learning.

Strategic Goal:

<input checked="" type="checkbox"/> Neediest Children	<input checked="" type="checkbox"/> Providers
<input checked="" type="checkbox"/> Youngest Children	<input type="checkbox"/> Funding
<input checked="" type="checkbox"/> Educate All	<input type="checkbox"/> ELC Operations

RESOLUTION: 07102023-03

AUTHORIZE THE PRESIDENT AND CEO TO RELEASE A REQUEST FOR PROPOSAL FOR A LITERACY TUTORING PROGRAM WITH EVALUATION SERVICES.

WHEREAS, the Executive Committee has been apprised of the goals through the attached narrative, hereby incorporated by reference, and the Executive Committee is in agreement with the goals described therein;

WHEREAS, the Executive Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Executive Committee shall present this action to the Executive Committee which is empowered to act in the Board's place in the absence of a Board meeting.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows: _____.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 10th day of July, 2023.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: _____
Executive Committee Secretary

Description:

The Early Learning Coalition of Miami-Dade/Monroe, Inc. seeks to move beyond the pilot program to expand the funding of programs to place specially trained Tutors to provide high-quality early literacy support for children in high-need neighborhoods in Miami-Dade and Monroe Counties. The early literacy support/tutoring program will operate in community-based preschool classrooms, including bilingual classrooms, for children ages 3-5. An evaluation will be included in the solicitation.

Background:

The placement of literacy focused tutors, whose role is to work with small groups of children, in preschool classrooms, especially those located in high-need areas, has yielded impressive national success. These programs are as unique and diverse as the communities in which they operate. One thing they all have in common, based on program evaluation, is the demonstrated ability to move the needle on the early literacy and kindergarten readiness gap that often plagues vulnerable children.

Research has consistently demonstrated that providing preschool children, especially vulnerable children, with consistent, language-rich experiences, – such as talking, reading, and singing – in the preferred language can have important benefits on their brain development and school readiness.

Early literacy plays a key role in enabling the kind of early learning experiences that research shows are linked with academic achievement, reduced grade retention, higher graduation rates and enhanced productivity in adult life.

What we know:

- Literacy development starts early in life and is highly correlated with school achievement.
- All of the domains of a child's development —physical, social-emotional, cognitive, language and literacy—are interrelated and interdependent.
- Research indicates that supporting bilingualism from early ages can have wide-ranging benefits, from cognitive and social advantages early in life, to long-term employment opportunities and competitiveness in the workplace later in life.
- The more limited a child's experiences with language and literacy the more likely he or she will have difficulty learning to read.
- Proficiency in reading by the end of third grade enables students to shift from learning to read to reading to learn, and to master the more complex subject matter they encounter in the fourth-grade curriculum.
- Most students who fail to reach this critical milestone falter in the later grades and often drop out before earning a high school diploma.

Resources: Dorothy Strickland, Shannon Riley-Ayers and The Campaign for Grade Level Reading and Callahan, R.M. & Gandara, P.C. (Eds.) (2014). The Bilingual Advantage: Language and Literacy and the U.S. labor market (Vol.99). Multilingual Matters.



Early Learning Coalition Executive Committee Meeting

July 10, 2023

Resolution: 07102023-04

Action Requested: Authorize the President and CEO to negotiate and execute a contract with University of South Florida to develop a multi-session course for early educators relating to dual language learning.

Fiscal Impact: An approximate amount of \$150,000 per fiscal year, which is subject to the availability of funding.

Funding Source(s): Florida Department of Education Division of Early Learning.

Strategic Goal:

<input checked="" type="checkbox"/> Neediest Children	<input checked="" type="checkbox"/> Providers
<input checked="" type="checkbox"/> Youngest Children	<input type="checkbox"/> Funding
<input checked="" type="checkbox"/> Educate All	<input type="checkbox"/> ELC Operations

RESOLUTION: 07102023-04

AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH UNIVERSITY OF SOUTH FLORIDA TO DEVELOP A MULTI-SESSION COURSE FOR EARLY EDUCATORS RELATING TO DUAL LANGUAGE LEARNING.

WHEREAS, the Executive Committee has been apprised of the goals through the attached narrative, hereby incorporated by reference, and the Executive Committee is in agreement with the goals described therein;

WHEREAS, the Executive Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Executive Committee shall present this action to the Executive Committee which is empowered to act in the Board's place in the absence of a Board meeting.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows: _____.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 10th day of July, 2023.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: _____
Executive Committee Secretary

Description:

The Early Learning Coalition of Miami-Dade/Monroe, Inc. seeks to collaborate with a Florida based state university to fund the development of a multi-session course for early educators relating to support of dual language learners in early learning classrooms. Services or commodities provided by governmental entities are not subject to competitive solicitation requirements. [287.057(1)(e)(12)] A non-profit public university is a governmental entity. [287.012(14)]

Background:

As the population of children from birth to age 5 growing up with one or more languages other than English in the home continues to grow, and as many of these children participate in early care and education (ECE) programs, teachers and support staff need to be prepared to work with dual language learners (DLLs) and their families. Most, if not all ECE educators, will need to understand the process of second language acquisition during these early years as well as the teaching competencies and effective practices that support the healthy development, learning, and achievement of DLLs. (Linda Espinosa)

What we know:

- All young children, if given adequate exposure to two languages, can acquire full competence in both languages.
- Early bilingualism confers benefits such as improved academic outcomes in school, and it enhances certain cognitive skills, such as executive functioning.
- Early exposure to a second language—before 3 years of age—is related to better language skills in the second language.
- The language development of DLLs often differs from that of monolingual children: DLLs may take longer to learn some aspects of language that differ between the two languages, and their level of English proficiency will reflect variations in the amount and quality of language input—but these differences are, in most cases, normal and not an indication of delay or disorder.
- The cognitive, cultural, and economic benefits of bilingualism are tied to high levels of competence, including listening, speaking, reading, and writing in both languages.
- DLLs should be supported in maintaining their home language in preschool and the early school years while they are learning English in order to achieve full proficiency in both languages.
- Continued development of the home language during the preschool years is critical to positive language transfer and facilitates the acquisition of English.
- DLLs' language development is enhanced when adults provide frequent, responsive, and varied language interactions that include a rich array of diverse words and sentence types. For most DLL families, this means they should continue to use their home language in everyday interactions, storytelling, songs, and book reading.
- There is wide variation in the language competency among DLLs that is due to multiple social and cultural factors, such as parents' immigration status and number of years in the United States, family socioeconomic status, and the amount of educational support for bilingualism.

Resources: National Academies of Sciences, Engineering, and Medicine Promoting the Educational Success of Children and Youth Learning English: Promising Futures (2017)