



**Executive Committee Meeting**  
**Monday, July 10, 2023; 10 AM**  
**Meeting ID: 895 0645 3147**  
**Passcode: 853540**

## MINUTES

**Committee Attendees:** Matthew Bruno; Loreen Chant; Dr. Daniel Armstrong; Iris Strachan

**Board Attendees:** Dr. Riestra; Holly Raschein

**Staff Attendees:** Pamela Hollingsworth; Alex Sanchez; Victor Caballero; Fiorella A Christie; Sandra Gonzalez; Evelio Torres; Mercy Castiglione; Lisney Badillo; Belkis Torres; Lissandra Curbelo; Ahmed Mitwalli; Matthew Zaldivar; Michelle Meilan; Vanessa Aguilera-Viera; Ileana Vallejo; Cindy Cabrera; Victor Caballero; Jacqueline Dominguez; Laurie Dunn; Ana Sejeck

**General Attendees:** Bob de la Fuente

I. Welcome & Introductions **Matthew Bruno**

- A. M. Bruno called the meeting to order and welcomed everyone.
- B. K. Gregory called roll and quorum was established with four (4) voting members

II. Approval of Minutes **Matthew Bruno**

- A. Motion to approve May 8, 2023 Minutes.

- Motion to approve by D. Armstrong
- Motion seconded by L. Chant
- Motion unanimously passed.

III. Resolutions **Alex Sanchez**

- **07102023-01** CLASS Assessments- The Children's Forum

Authorize the President and CEO to negotiate and execute a contract with The Children's Forum to facilitate and provide Assessment Services using the Classroom Assessment Scoring System® (CLASS®) for Miami-Dade and Monroe Counties.

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.

- **07102023-02** RFP Quality Materials and Training

Authorize the President and CEO to release a Request for Proposal (RFP) for Quality Materials and Training and Development Services for Miami-Dade and Monroe Counties. This resolution also requests authorization and approval for the President and CEO to negotiate and execute contracts with the selected vendors recommended by the Evaluation Committee and reviewed by the Board Counsel.

- **07102023-03** RFP Early Literacy Tutoring Program

Authorize the President and CEO to release a Request for Proposal for a Literacy Tutoring Program with Evaluation services.

- **07102023-04** Dual Language Learning

Authorize the President and CEO to negotiate and execute a contract with University of South Florida to develop a multi-session course for early educators relating to dual language learning.

Matthew Bruno Motioned for Resolutions to be voted on via a block vote:

- Motion to approve by D. Armstrong
- Motion seconded by L. Chant
- Motion unanimously passed.

IV. Public Comment

**Matthew Bruno**

V. Adjourn

**Matthew Bruno**

General Information:

- Next Executive Committee meeting is Monday August 7, 2023 at 9 AM
- Next Board of Directors Meeting is Monday September 11, 2023 at 9 AM

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