



Minutes

Executive Committee Meeting

May 3, 2021; 9:00 a.m.

Zoom Meeting ID: 955 8685 2221

Passcode: 05032021

Committee Attendees: Adrian Alfonso; Bob Eadie; Matthew Bruno, Iris Strachan

Absentee Members:

Non-Committee Board: Gerald Schwartz; Loreen Chant; Eileen Fluney; Mara Zapata; Rick Beasley; Joycelyn Lawrence; Gladys Montes

ELC Staff: Evelio Torres; Angelo Parrino; Mercy Castiglione; Jackye Russell; Pamela Hollingsworth; Lisney Badillo; Victor Caballero; Alex Sanchez; Michelle Meilan; Fred Hicks; Belkis Torres; Laurie Dunn; Sandra Gonzalez; Erika Erched; Ileana Vallejo; Ana Rodriguez; Lissandra Curbelo; Isabel Afanador

General Attendees: Bob de la Fuente

I. Welcome & Introductions

Adrian Alfonso

A. Alfonso called the meeting to order and welcomed everyone. Quorum was established with four (4) voting members.

II. Approval of Minutes

Adrian Alfonso

- Motion to approve minutes B. Eadie.
- Motion seconded by M. Bruno.
- Motion unanimously passed.

III. Chairman's Report

Adrian Alfonso

- A. Alfonso stated that Bob Eadie and Gerald Schwartz had termed off the board and thanked them for their participation on the board. A. Alfonso stated that Bob Eadie would continue on the board as an ex-officio member representing the Monroe County Health Department.
- A. Alfonso stated that Loreen Chant would begin her position as Treasurer of the Board and Chair of the Finance Committee.
- A. Alfonso appointed Raeann Bacchus to the Provider Services Committee.



- A. Alfonso stated that the following Committees met during April, Provider Services, Monroe Advisory and the EHS Policy Council. A full report will be given at the June 7 board meeting.
- A. Alfonso stated that a Board Orientation was held on April 27 for all new board members.
- A. Alfonso announced that the “It Takes a Virtual Village” conference was held April 23 & 24. It was a successful event with over 700 participants. This was the first year we parents were invited to participate.

IV. Finance Committee Report

Bob Eadie

- B. Eadie stated that the Finance Committee met and approved the following resolutions:
 - Resolution 0503/2021-01 Authorize the President and CEO to negotiate and execute the contracts listed within the background section of this resolution.
 - Resolution 05032021-02 Authorize the President and CEO to apply, negotiate, execute and receive funds from the grantors listed in the background section of this resolution.
 - Resolution 05032021-03 Approval of the Evaluation Committee’s recommendation to award a contract for RFP#ELCMDM2021-01 (Human Resource Service Management System and Payroll Services), and authorize the President and CEO to negotiate and execute a contract with the selected vendor.
 - Resolution 05032021-04 Approval of the Evaluation Committee’s recommendation to award a contract for RFP#ELCMDM2021-03 (Literacy Tutoring Program with Evaluation Services), and authorize the President and CEO to negotiate and execute a contract with the selected vendor.
 - Resolution 05032021-05 Authorize the President and CEO to approve the increase of our internal fiscal policy of our check signature threshold from \$10,000.00 to \$35,000.00.
 - Resolution 050322021-06 Authorize the President and CEO to amend the Early Head Start 2020-2021 provider contract to reflect a rate increase of 2% as previously approved by Early Learning Coalition Board.
 - Resolution 05032021-07 Approval of the Evaluation Committee’s recommendation to award a contract for 3(38) Fiduciary Services for the ELC employee 401k Retirement Plan, and authorize the President and CEO to negotiate and execute a contract with the selected vendor.
 - Resolution 05032021-08 Approval of the Evaluation Committee’s recommendation to award a contract for RFP#ELCMDM2021-04 (External Auditing Services), and authorize the President and CEO to negotiate and execute a contract with the selected vendor.
- Motion to approve resolutions by block vote B. Eadie.
- Motion seconded by A. Alfonso.
- Motion unanimously passed.



- B. Eadie stated that the financials continue to reflect a surplus. They are expected to draw down those additional dollars once the bonuses and provider rate increases have been approved by OEL.
- B. Eadie stated that reconciliation snapshot is now only reflecting 10 providers under the disputed category.
- B. Eadie stated that the snapshots reflect no waitlist in Miami-Dade or Monroe County. Children are brought in weekly in Miami-Dade and daily in Monroe.
- B. Eadie stated that there were no charges on the EHS credit card report.

V. Board Counsel's Request for in-the-Shade Meeting

Bob de la Fuente

- B. de la Fuente request an in-the-shade meeting to discuss:
 - Miriam Chavez and Brian Matute, Plaintiff, v. The Sundari Foundation Inc. d/b/a Lotus House a/k/a Lotus House Women's Shelter, Early Learning Coalition of Miami-Dade/Monroe, Inc., The Tree of Life Deliverance Ministry, Inc., Vision for Life, Inc., and Karen J. Aviles
 - Motion to approve in-the-shade meeting by B. Eadie.
 - Motion seconded by A. Alfonso.
 - Motion unanimously passed.

VI. CEO Report

Evelio Torres

VII. Public Comments

Adrian Alfonso

VIII. Adjourn

Adrian Alfonso