I. Welcome & Introductions Matthew Bruno
   A. Roll Call

II. Approval of Minutes Matthew Bruno
   A. Motion to approve the November 7, 2022 Board of Directors Annual meeting minutes.

III. Chairman’s Report Matthew Bruno

IV. Chairman’s Distinguished Service Award Matthew Bruno

V. Greater Miami Chamber of Commerce Fly-in Update Matthew D. Monica, 
   Vice President of Community Affairs

VI. Making a Difference Pamela Hollingsworth
   • Shayla Ashley, Registered Apprentice placed at Kids for Kids Academy.

VII. Executive Committee Report Matthew Bruno

Resolutions from Executive Committee Meeting to vote on
   • 01092023-01 RFP Grassroots Outreach
     Authorize the President and CEO to release a Request for Proposal (RFP) for Grassroots Outreach Services. This resolution also requests authorization and approval for the President and CEO to negotiate and execute a contract with the selected vendor.

   • 01092023-02 PS CLASS Training and Materials
     Action Requested: Authorize the President and CEO to release a Public Solicitation to secure a vendor to provide educational online and/or in-person training and materials directly related to the Classroom Assessment Scoring System (CLASS®) for the ARPA Round II Workforce Initiatives. This resolution also requests authorization and approval for the President and CEO to negotiate and execute a contract with the selected vendor.

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.
VIII. Finance Committee Report

- **02062023-01** ITN Office Furniture
  Authorize the President and CEO to release an Invitation to Negotiate (ITN) for Office Furniture. This resolution also requests authorization and approval for the President and CEO to negotiate and execute a contract with the selected vendor.

- **02062023-02** EHS Non-Federal Share Waiver
  Authorize the President and CEO to request a Non-Federal Share Waiver for the Early Head Start Grant, for Program Year 2021-2022.

- **02062023-03** Amended Budget Fiscal Year 2022-2023
  Approval of the Early Learning Coalition’s Fourth Amendment to the Annual Budget for fiscal year 2022-2023.

- **02062023-04** Lastinger Teacher Stipends
  Authorize the President and CEO to negotiate, execute, and receive funds from the University of Florida, Lastinger Center for Learning.

- **02062023-05** Self-Assessment Report Improvement Plan
  Authorize the President and CEO to submit the 2022-2023 Early Head Start Self-Assessment Report and Action Plan with the Early Head Start grant application and implement the Action Plan.

- **02062023-06** Recruitment and Selection Plan
  Authorize the President and CEO to implement the Early Head Start 2023-2024 Recruitment and Selection Plan.

IX. Committee Reports

A. Legislative Committee Report 1/11/23  
   Alex Soto
B. Monroe Advisory Committee Report 1/19/23  
   Sandi Bisceglia
C. Program Committee Report 1/23/23  
   Chereen Coile

X. Community Report  
   Evelio Torres

XI. Public Comments  
   Matthew Bruno

XII. Adjourn  
   Matthew Bruno
Escuchanos en Español

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Spanish/Español
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ELC Board of Directors Meeting
November 7, 2022; 8 A.M.
Meeting ID: 930 5272 6890
Passcode: ELC110722

MINUTES

Board Attendees: Matthew Bruno; Rick Beasley; Dr. Daniel Armstrong; Loreen Chant; Jenni Roig; Gladys Montes; Richie Tandoc; Denisse Barrera; Sandi Bisceglia; Dr. Eileen Fluney; James Haj; Chuck Mohr; Iris Strachan; Gilda Ferradaaz; Chereen Coile; Lisa Taylor; Marisol Diaz; Aaron Slavens; Suzette Frazier

Board Absentees: Dr. Mara Zapata; Alex Soto

Staff Attendees: Evelio Torres; Angelo Parrino; Mercy Castiglione; Pam Hollingsworth; Sandra Gonzalez; Michelle Meilan; Jacqueline Dominguez; Ahmed Mitwalli; Miguel Alfonso; Paloma Lopez-Barcena; Anabel Espinosa; Ana Sejeck; Belkis Torres; Ileana Vallejo; Diana Lane; Ana Rodriguez; Aileen Suazo; Laisy Badillo; Casie Haines; Larisa Salerno; Laurie Dunn; Vanessa; Aguilera-Viera; Lissandra Curbelo; Matthew Zaldivar; Lucy Schrack; Isabel Afanador; Thalia Daumy; Vernise Casimir; Dialina Quintanal; Jose Hernandez; Kristine Gregory; Jessica Parra; Laurie Bravo; Pamela Malval; Marisleydis Bruguez; Iliana Alvarez; Belinda Jeanty-Gauthier

General Attendees: Bob de la Fuente; Priscila Hazrun; Lorena Suarez; Grace Ramos; Rachel Spector; Carlos Garcia; Da-Venya Armstrong

I. Welcome & Introductions

A. M. Bruno called the meeting to order and welcomed everyone.

B. Quorum was established with 20 voting members.

II. Approval of Minutes

A. Motion to approve the October 3, 2022 Board of Directors Annual meeting minutes.

  o L. Chant moved to approve the minutes.
  o J. Haj seconded the motion.
  o Motion passed unanimously
III. Chairman's Report

Matthew Bruno

A. M. Bruno announced that Gladys Montes will be retiring. Gladys was thanked for her service and a plaque was presented. Several people spoke and thanked Gladys for her work in early childhood education.

B. M. Bruno announced that Sandi Bisceglia has agreed to a second term on the board. Her first term ends March 3, 2023. M. Bruno thanked Sandi for her dedication to the Coalition. Her second term was confirmed with a unanimous vote.

C. M. Bruno introduced Pamela Hollingsworth who spoke about Dr. Carmen Medrano, the ELC's Professional Development Institute's Early Education Chair who is a highly regarded early education expert. Dr. Medrano has now added published author to her resume.

IV. Outreach Partners Presentation

Michelle Meilan

A. M. Meilan introduced the three advertising agencies working with the Coalition. All three agencies presented their campaign to the board.

- M Network
- Armstrong Creative
- Getting the Attention Media

Grace Ramos
Da-Venya Armstrong
Carlos Garcia

V. Chairman's Distinguished Service Award

Matthew Bruno

- Will be presented at a later date.

VI. Making a Difference

Matthew Bruno

- Will be presented at a later date.

VII. Chairman's Partner Spotlight

Matthew Bruno

- Will be presented at a later date.

VIII. Executive Committee Report

Matthew Bruno

Resolutions from Executive Committee Meeting to Vote on:

- 10182022-01 The Children’s Trust Amendment
  Authorize the President and CEO to execute an amendment with The Children’s Trust, as outlined in the background, and to receive additional funds.

- 10182022-02 Assessment Materials and Training
Authorize the President and CEO to release a Public Solicitation for Assessment Materials and Training. This resolution also requests authorization and approval for the President and CEO to negotiate and execute contracts with the selected vendors.

- **10182022-03** Consultation and Training
  Authorize the President and CEO to release a Public Solicitation for Consultations and Training. This resolution also requests authorization and approval for the President and CEO to negotiate and execute a contract with the selected vendor.

  M. Bruno asked for a motion to approve the resolutions in a block vote.
  - Motion to approve by C. Mohr
  - Motion seconded by J. Haj
  - Motion passed unanimously.

**IX. Guest Speaker: The Children’s Trust**

- R. Spector presented on the Thrive By 5 program.

**X. Finance Committee Report**

- **11072022-01** Amended Budget FY 2022-2023
  Approval of the Early Learning Coalition’s Second Amendment to the Annual Budget for fiscal year 2022-2023.

- **11072022-02** Carryover of Funds
  Authorize the President and CEO to request to the U.S. Department of Health and Human Services, Administration for Children and Families a carryover of Early Head Start 2021-2022 funds.

- **11072022-03** Comprehensive Office Cleaning (Award)
  Approval of the Evaluation Committee’s award recommendation for Request for Proposal (RFP) #ELCMDM2022-09 (Comprehensive Office Cleaning Services) and authorize the President and CEO to negotiate and execute a contract with the selected vendor.

  L. Chant asked for a motion to approve the resolutions in a block vote.
  - Motion to approve by C. Coile
  - Motion seconded by J. Roig
  - Motion passed unanimously.
XI. Committee Reports

A. Litigation Committee Report  

Aaron Slavens

Mr. Slavens provided a report from the Litigation Committee meeting that took place October 18, 2022. Legal counsel was present at the committee meeting to discuss a pending case.

B. Legislative Committee Report  

Alex Soto

Mr. Soto provided a report from the Legislative Committee meeting that took place October 18, 2022. Evelio Torres and Victor Caballero updated the committee on the latest Advocacy/Legislative Priorities.

A. Priorities

Amend the School Readiness program eligibility criteria for low income working families to align with Florida’s growing economy by adopting income requirements based on the State Median Income instead of the Federal Poverty Level. In response to inflation and the workforce shortage, employers have increased wages which has resulted in many low-income working families no longer qualifying for the School Readiness program. The current eligibility policies create affordability challenges and benefit cliffs that act as barriers to family economic self-sufficiency. The School Readiness program provides a subsidy to help low-income working families pay for the high cost of childcare. Florida will be well served by providing access to affordable childcare so low-income working families can continue to enter and remain in the workforce. A solid investment for Floridians: families work while children learn.

Restore non-recurring School Readiness funds reduced with the implementation of the funding formula. Statewide, approximately $40.7M of the base School Readiness funding was reallocated across early learning coalitions. Some coalitions had their funding increased, while others had it reduced. Unless the funding formula is reassessed, children of working families in Miami-Dade and Monroe counties will be disenrolled from the program and placed on a waiting list. Additionally, quality supports and professional development opportunities for early learning teaching personnel will be significantly impacted.
B. M. Bruno asked for a motion to approve the Alfred Sanchez as Legislative Committee Co-Chair.
   o Motion to approve by Dr. Armstrong
   o Motion seconded by J. Roig
   o Motion passed unanimously.

C. A. Soto asked for a motion to approve the Legislative item presented.
   o Motion to approve by C. Mohr
   o Motion seconded by J. Haj
   o Motion passed unanimously.

A. Nominating Committee Report  
   Marisol Diaz

Marisol Diaz reported that the Nominating Committee meeting was held November 20, 2022. 
New board composition requirements from Department of Early Learning were provided.

- Elimination of At Large Member
- Addition of Local Licensing Administrator

Board vacancies are currently being advertised.

The Nominating Committee interviewed four candidates. The committee is recommending 
Alfred Sanchez to the board. Alfred Sanchez was confirmed with a unanimous vote

B. Program Committee Report  
   Chereen Coile

Chereen Coile reported that the Program Policy and Strategy Committee Meeting was held 
Monday October 24, 2022 where Early Head Start statistics were given. Important Incident 
Report information was provided as well. The Memorandum from the Office of Head Start was 
given to provide clarification on reporting significant incidents affecting the health and safety 
of program participants.

C. Monroe Advisory Committee Report  
   Sandi Bisceglia

Sandi Bisceglia reported that the Monroe Advisory Committee met on October 11, 2022. 
She provided updates in reference to the Children’s Summit in Miami on October 7, 2022 
hosted by Mayor Daniella Levine Cava and members of the Blue-Ribbon Commission for 
Children. The event was to develop a comprehensive roadmap for child success. She shared 
pictures of the well-attended event and thanked Evelio Torres and Dr. Anabel Espinosa for 
speaking at the Summit.
Partner Updates were provided. Jeff Hurst discussed the mandatory Mandated Reporters Training.

Laurie Dunn provided the results of the Monroe County Needs Assessment. The data down into 5 categories for the committee to review at each meeting.

- Cost of Living, Living Wage and Teaching Salary in Monroe County.
- ALICE data, Assets & Income, Homeownership & Housing, Migration Flows
- Professional Development and Teacher Shortage
- Determining School Readiness (Kindergarten Readiness Screener), Children with disabilities
- Community Resources and Surveys

Laurie Dunn provided a report:

- Enrollment data Enrollment Date- Sandra Gonzalez shared that the SR enrollments have decreased to 279. Laurie Dunn researched the drop in 20 children and reported the top 3 reasons were that the parent failed to rede despite multiple attempts by ELC staff, there was no purpose for care or that the family moved.
- VPK enrollments are at 445. At risk referrals are currently at 40.

Laurie Dunn reported on the “Be the Star of your Own Life” Monroe Early childhood conference that was held on September 24, 2022 at Marathon High School. There were 115 participants registered and 82 attended. Participants loved the speakers, content, vendor raffles and being able to network face to face to once again. A video of the conference created by Kishanda Burns, Social Media and Communications Coordinator was shared. VPK Readiness Rates information was discussed. Professional Development Institute Updates were discussed.

Ana Sejeck stated that the Professional Development Institute has had 119 sessions to date this year and 160 attendees from Monroe. In September there were 26 training sessions and 128 participants from Monroe.

Monroe Inclusion and Assessment Updates were provided. Anabel Espinosa reported that This fiscal year there have been 89 children screened in Monroe using the Ages and Stages questionnaire (ASQ) and 26 using the social emotional screener. 5 have been referred for further evaluation. There are 4 Voluntary Pre-K Specialized Instructional Services (VPK-SIS) approved providers in Monroe County and to date, there have been 4 children enrolled in VPK SIS services.
II. Community Report  Evelio Torres

A. American Rescue Plan Act updates were provided by E. Torres.
B. Early Head Start updates were provided by E. Torres.

III. Public Comments  Matthew Bruno

IV. Adjourn  Matthew Bruno
December 15, 2022

Evelio Torres
President and CEO
Early Learning Coalition of Miami-Dade/Monroe
2555 Ponce de Leon Boulevard, Suite 210
Miami, FL 33134

Dear Evelio:

Congratulations on being named the 2023 David Lawrence Jr. Champion for Children Award honoree. Your commitment to bettering the lives of children and their families in Miami-Dade County is unparalleled. While picking a single honoree for the signature Champions for Children award is always difficult, your career-long work, with much of that partnering with The Trust, makes this year’s selection particularly special to us.

This year’s awards ceremony will be held on Thursday, April 27, 2023. We will present a video showcasing your work, and our producer will contact you to coordinate its creation in the coming days. A total of five complimentary seats will be made available to you and your guests for the ceremony. Additional seats may be purchased on our website [www.TheChildrensTrust.org/Champions](http://www.TheChildrensTrust.org/Champions) closer to the event. We will be sending you information on the event as it nears.

By celebrating your career and its impact on our community, we aim to raise awareness of crucial needs and encourage others to join the collective effort to provide the support all children and their families must have to thrive. The difference you’ve made through your leadership and dedication is invaluable, and we know it will inspire others. We look forward to honoring you.

Sincerely,

James R. Haj
President/CEO
2023 State Legislative Agenda

**Transportation**
- Support policies and funding that expand transit and mobility options for South Florida residents through the County’s SMART Program.
- Support policies and funding for the PortMiami NetZero: Cargo Mobility Optimization and Resiliency Project. Advocate for inland port expansion.
- Seek additional project funding through increased flexibility of FDOT District funding programs and expanding eligibility to Strategic Intermodal System (SIS) funds.

**Workforce Housing**
- Support legislation which will tie financial incentives to development of workforce housing. Strengthening the state’s ability to recruit and retain a solid workforce.

**Workforce Development & Education**
- Ensure the Miami-Dade County Public School System, which has received students from storm impacted areas, is provided FTE funding necessary to support all student services for existing and newly arrived student transfers.
- **BENEFITS CLIFF ABATEMENT:** Address eligibility to Florida’s School Readiness program while positively affecting income stability and avoiding a benefits cliff for Florida families. Advocate that income eligibility should be based on a percentage of the state median income (SMI) rather than the current threshold which is based on federal poverty level (FPL)

**Resiliency**
- Advocate for continued property insurance legislation reforms which entice additional private providers to write policies in Florida.

**Economic Development**
- Support the “Invest Local” bill championed by Florida Commissioner Russell Weigel, Office of Financial Regulation (OFR). The bill aims to foster the growth and expansion of small businesses in Florida. The proposed bill amends Florida’s securities statutes, administered by the OFR, to improve the capacity for Florida-based companies to raise money and to increase local investment opportunities for Floridians.
- **APPROPRIATION REQUEST:** Secure funding for the GMCC Senior Executive Orientation (SEO) program. A program which creates experiences to orient newly-relocated or recently promoted senior-level executives in South Florida and provides them with a rapid understanding and successful transition into the community.
- **APPROPRIATION REQUEST:** Secure funding for the GMCC Unites program. A program designed to increase minority membership and committee representation in the GMCC organization.

* Legislative bills will be attached to each priority as they develop. (Version: 12/01/2022)
January 24-26, 2023

TALLAHASSEE FLY-IN

On January 24-26, 2023 a delegation of members from the Greater Miami Chamber of Commerce will travel to Tallahassee to advocate on behalf of the South Florida Business Community in our state Capital.

Advocating for The Chamber's Top Priorities:

- Transportation
- Workforce Housing
- Workforce Development & Education
- Resiliency

The Greater Miami Chamber of Commerce will convene business and community leaders during the 2023 Tallahassee Fly-in. Participants will present The Chamber’s list of legislative priorities to elected officials leading up to the beginning of Florida’s 2023 Regular Legislative Session.

This year’s Legislative Session will commence on March 7, 2023 and is tentatively scheduled to end sixty days later, on May 5, 2023.

At the Tallahassee Fly-in the Greater Miami Chamber of Commerce will also present it’s 2023 Chamber Legislative Champion Award to Senator Ana María Rodriguez.
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<td>Vice Chair, Technology and Innovation Committee</td>
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<td>Jose Fuentes</td>
<td>Senior Government Relations Consultant</td>
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<td>Amy Furness</td>
<td>Chair-Elect, Greater Miami Chamber of Commerce</td>
<td>AMANDA GORSKI, ASSOCIATE DIRECTOR</td>
</tr>
<tr>
<td>Maria Lane</td>
<td>Associate Vice President</td>
<td>Florida PACE Centers</td>
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<td>Max Losner</td>
<td>Government Relations Specialist</td>
<td>Becker</td>
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<tr>
<td>Natalija Marjanovic</td>
<td>Head Political, Economic and Public Affairs</td>
<td>Consulate General of Canada</td>
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<tr>
<td>Matthew Monica</td>
<td>Vice President, Governmental Affairs</td>
<td>Greater Miami Chamber of Commerce</td>
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<td>Roberto Munoz</td>
<td>Chairman of the Board</td>
<td>Elite Family Office/Mass Mutual</td>
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<td>Thaidee Ochoa</td>
<td>Vice President, Communications</td>
<td>Greater Miami Chamber of Commerce</td>
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<tr>
<td>Manny Reyes</td>
<td>President</td>
<td>Pereira Reyes Consulting</td>
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<tr>
<td>Alfred Sanchez</td>
<td>President and Chief Executive Officer</td>
<td>Greater Miami Chamber of Commerce</td>
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<tr>
<td>Angelica Santibanez</td>
<td>Senior Manager, Community Engagement</td>
<td>Amazon</td>
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<td>Rashad Thomas</td>
<td>Regional Director</td>
<td>AT&amp;T</td>
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<tr>
<td>Evelio Torres</td>
<td>President and Chief Executive Officer</td>
<td>Miami-Dade/Monroe</td>
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<tr>
<td>Dawn White</td>
<td>Vice President, Government and Community Relations</td>
<td>Baptist Health South Florida</td>
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2023 TALLAHASSEE FLY-IN DELEGATE ROSTER

Gold Sponsor:

Silver Sponsors:

Bronze Sponsors:

Transportation provided by:

Gold Sponsor

Silver Sponsors

Bronze Sponsors

Transportation provided by:
2023 TALLAHASSEE FLY-IN PRIORITIES

Transportation
Support policies and funding that expand transit and mobility options for South Florida residents through the County’s SMART Program.

Support policies and funding for the PortMiami NetZero: Cargo Mobility Optimization and Resiliency Project. Advocate for inland port expansion.

Seek additional project funding through increased flexibility of FDOT District funding programs and expanding eligibility to Strategic Intermodal System (SIS) funds.

Workforce Housing
Support legislation which will tie financial incentives to development of workforce housing. Strengthening the state’s ability to recruit and retain a solid workforce.

Workforce Development and Education
Increase the state’s investment in K-12 education by increasing the Base Allocation (BSA) commensurate with the rate of inflation or by at least seven (7) percent and maintain the full calculation of the Required Local Effort (RLE).

Increase income eligibility threshold for coverage under Florida Kidcare program.
– Support HB 121 (Bartleman & Trabulsy)

Resiliency
Advocate for continued property insurance legislation reforms which entice additional private providers to write policies in Florida.

Support Governor DeSantis’s $3.5 billion investment in Everglades restoration projects, waterway protection/restoration, and water quality safeguards through Executive Order 23-06 (Achieving Even More Now for Florida’s Environment).

Require the Department of Environmental Protection to adopt rules for mangrove replanting which assist in Everglades restoration and Biscayne Bay revitalization efforts.
- Support SB 100 (Garcia)

Economic Development
Support the “Invest Local” bill championed by Florida Commissioner Russell Weigel, Office of Financial Regulation (OFR). The proposed bill amends Florida’s securities statutes, administered by the OFR, to improve the capacity for Florida-based companies to raise money and to increase local investment opportunities for Floridians.
- Support SB 180 (Gruters) / HB 253 (Barnaby)

APPROPRIATION REQUEST: Secure funding for the GMCC Senior Executive Orientation (SEO) program. A program which creates experiences to orient newly-relocated or recently promoted senior-level executives in South Florida and provides them with a rapid understanding and successful transition into the community.

APPROPRIATION REQUEST: Secure funding for the GMCC Unites program. A program designed to increase Black-owned business membership and committee representation in the GMCC organization.

* Legislative bills will be attached to each priority as they develop. (Version: 1/23/2023)
Greater Miami Chamber of Commerce Tallahassee Fly-In Recap
Meeting with Sen. Ana Maria Rodriguez

Meeting with Rep. Jim Mooney

Meeting with Rep. Juan Carlos Porras

Group picture at the Senate Floor
Meeting with Lt. Gov. Núñez

Meeting with Rep. Alex Rizo

Meeting with Sen. Jason Pizzo

Meeting with Rep. Ashley Gantt
"Kids For Kids Academy is so very lucky to have found Shayla. She is clearly a diamond in the rough, a real gem for our school. Her level of professionalism is one I have not seen in a new employee in the 17 years I have owned the center. She has a real gift to love each child and find their unique gifts and talents. She is very responsible and takes the care and needs of her students very seriously. Each day she sees an opportunity to grow and learn more. I admire her drive and know she will be a wonderful asset to our school family."
-Beth Rosenthal Davis, Ed.S, NCBT
Early Learning Coalition Executive Committee Meeting

January 9, 2023

Resolution: 01092023-01

Action Requested: Authorize the President and CEO to release a Request for Proposal (RFP) for Grassroots Outreach Services. This resolution also requests authorization and approval for the President and CEO to negotiate and execute a contract with the selected vendor.

Fiscal Impact: An approximate amount of $140,000.00 per fiscal year, which is subject to the availability of funding.

Funding Source(s): U.S. Department of Health and Human Services Administration for Children and Families, Florida Department of Education Division of Early Learning, The Children’s Trust, Monroe County Public Schools.

Strategic Goal: ☑ Neediest Children ☐ Providers
☑ Youngest Children ☐ Funding
☑ Educate All ☐ ELC Operations

RESOLUTION: 01092023-01

AUTHORIZE THE PRESIDENT AND CEO TO RELEASE A REQUEST FOR PROPOSAL (RFP) FOR GRASSROOTS OUTREACH SERVICES. THIS RESOLUTION ALSO REQUESTS AUTHORIZATION AND APPROVAL FOR THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE SELECTED VENDOR.

WHEREAS, the Executive Committee has been apprised of the goals through the attached narrative, hereby incorporated by reference, and the Executive Committee is in agreement with the goals described therein;

WHEREAS, the Executive Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Executive Committee shall present this action to the Executive Committee which is empowered to act in the Board’s place in the absence of a Board meeting.
Background:

Resolution 10032022-02 authorized the President and CEO to release a Request for Proposal (RFP) for Grassroots Outreach Services for $75,000. This resolution replaces the previous one, requesting authorization to release an RFP for Grassroots Outreach Services and to negotiate and execute a contract with the selected vendor for an increased amount of $140,000. The Early Learning Coalition of Miami-Dade/Monroe requires the services of a company who understands the local market and has experience in outreach services to targeted communities to conduct grassroots outreach in Miami-Dade and Monroe counties. This includes handing out postcards, flyers and other material to homes, local businesses, agencies and other establishments in targeted communities. The main focus of the scope is to look for in-person opportunities to increase enrollment in target zip codes and target families. Current services are for literature drops/maintenance at approximately 70 businesses, 4 events per month, and 3 ambassadors. To justify new rate, services will be increased to literature drops/maintenance at approximately 100 locations, 6 events per month or training for Early Learning Coalition staff, and 5 ambassadors (additional 2 for south locations).
Action Requested: Authorize the President and CEO to release a Public Solicitation to secure a vendor to provide educational online and/or in-person training and materials directly related to the Classroom Assessment Scoring System (CLASS®) for the ARPA Round II Workforce Initiatives. This resolution also requests authorization and approval for the President and CEO to negotiate and execute a contract with the selected vendor.

Fiscal Impact: An approximate amount of $7,500,000, which is subject to the availability of funding.

Funding Source(s): Florida Department of Education Division of Early Learning.

Strategic Goal: ☑ Neediest Children ☑ Providers
☑ Youngest Children ☐ Funding
☑ Educate All ☐ ELC Operations

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RESOLUTION: 01092023-02

AUTHORIZE THE PRESIDENT AND CEO TO RELEASE A PUBLIC SOLICITATION TO SECURE A VENDOR TO PROVIDE EDUCATIONAL ONLINE AND/OR IN-PERSON TRAINING AND MATERIALS DIRECTLY RELATED TO THE CLASSROOM ASSESSMENT SCORING SYSTEM (CLASS®) FOR THE ARPA ROUND II WORKFORCE INITIATIVES. THIS RESOLUTION ALSO REQUESTS AUTHORIZATION AND APPROVAL FOR THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE SELECTED VENDOR.

WHEREAS, the Executive Committee has been apprised of the goals through the attached narrative, hereby incorporated by reference, and the Executive Committee is in agreement with the goals described therein;

WHEREAS, the Executive Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Executive Committee shall present this action to the Executive Committee which is empowered to act in the Board’s place in the absence of a Board meeting.
Background:

The ‘Build a World Class Workforce’ program is an initiative of the Florida Department of Education Division of Early Learning and is designed to recruit, retain and train early care staff by encouraging continued education of childcare practitioners (in centers and family childcare homes). This program makes available recruitment, retention and training bonuses for early care and education staff hired after July 1, 2022.

By increasing staff recruitment and retention, and promoting additional professional development, the bonus program provides children with strong teacher-child interactions, stable relationships and better-educated teachers, directors and staff.

The Early Learning Coalition is requesting authorization to release a Public Solicitation in search of a vendor to provide educational online and/or in-person training and materials directly related to the Classroom Assessment Scoring System (CLASS®).

CLASS® is a tool for observing and assessing the quality of interactions among teachers and children in classrooms. It measures the emotional, organizational and instructional supports, engaged support for learning, emotional and behavioral support, and responsive caregiving teachers provide that contribute to children’s social development and academic achievement. The observation-based tool assesses interactions between teachers and children for a variety of purposes, including teacher professional development, monitoring and evaluation, and research.

Department of Education, Division of Early Learning (DEL) Guidance

- Teachstone is the only provider.
- The DEL contract does not cover all of the services needed by the Early Learning Coalitions (ELCs). DEL has instructed all ELCs to contract individually.
- There is no piggy-back clause in the DEL contract, so the intent was for local-level purchasing.
- The Early Learning Coalition recently received state purchasing rule updates from DEL.
- Instructions are as follows:
  - Post Notice of Intent to Procure – 15 business days.
  - Evaluate replies/negotiation period.
  - After the evaluation/negotiation period – Post Notice of Intent to Award, for 3 business days.
Action Requested: Authorize the President and CEO to release an Invitation to Negotiate (ITN) for Office Furniture. This resolution also requests authorization and approval for the President and CEO to negotiate and execute a contract with the selected vendor.

Fiscal Impact: An approximate amount of $50,000.00 per fiscal year, which is subject to the availability of funding.

Funding Source(s): U.S. Department of Health and Human Services, Administration for Children and Families, Florida Department of Education Division of Early Learning, The Children’s Trust.

Strategic Goal: ☐ Neediest Children ☐ Providers
☐ Youngest Children ☐ Funding
☐ Educate All ☒ ELC Operations

RESOLUTION: 02062023-01

AUTHORIZE THE PRESIDENT AND CEO TO RELEASE AN INVITATION TO NEGOTIATE (ITN) FOR OFFICE FURNITURE. THIS RESOLUTION ALSO REQUESTS AUTHORIZATION AND APPROVAL FOR THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE SELECTED VENDOR.

WHEREAS, the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the “Board”) has been apprised of the program goals through the attached narrative, hereby incorporated by reference and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action and has presented said action to the Board for adoption and approval;

WHEREAS, the Board approves the adoption of this action;

NOW, THEREFORE, be it resolved by the Board to authorize the President and CEO to release an Invitation to Negotiate (ITN) for Office Furniture and to negotiate and execute a contract with the selected vendor.
The foregoing resolution and attachment was offered by __________, who moved its approval. The motion was seconded by __________, and upon being put to a vote, the vote was as follows: ____________________.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 6th day of February, 2023.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: __________________________
Board Secretary
Background:

Early Learning Coalition of Miami-Dade/Monroe, Inc. intends to release an Invitation to Negotiate (ITN) or to secure a State of Florida approved third party vendor to provide furniture products, with rental options, and space planning services to Early Learning Coalition locations in Miami-Dade and Monroe County.

<table>
<thead>
<tr>
<th>Service/Product</th>
<th>Current FY 22-23 Amount</th>
<th>Proposed FY 23-24 Amount</th>
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<tr>
<td>Office Furniture</td>
<td>$100,000</td>
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<tr>
<td>Variance</td>
<td></td>
<td>Decrease due to less need for office furniture.</td>
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</table>
Action Requested: Authorize the President and CEO to request a Non-Federal Share (Required Local Match) Waiver for the Early Head Start Grant, for Program Year 2021-2022.

Fiscal Impact: In the amount of $1,785,287 for program year 2021-2022, which is subject to the availability of funding.

Funding Source(s): U.S. Department of Health and Human Services, Administration for Children and Families.

Strategic Goal: ☐ Neediest Children ☐ Providers
☐ Youngest Children ☒ Funding
☐ Educate All ☐ ELC Operations

RESOLUTION: 02062023-02

AUTHORIZE THE PRESIDENT AND CEO TO REQUEST A NON-FEDERAL SHARE (REQUIRED LOCAL MATCH) WAIVER FOR THE EARLY HEAD START GRANT, FOR PROGRAM YEAR 2021-2022.

WHEREAS, the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the “Board”) has been apprised of the program goals through the attached narrative, hereby incorporated by reference and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action and has presented said action to the Board for adoption and approval;

WHEREAS, the Board approves the adoption of this action;

NOW, THEREFORE, be it resolved by the Board to authorize the President and CEO to request a Non-Federal Share (Required Local Match) Waiver for the Early Head Start Grant, for Program Year 2021-2022.
The foregoing resolution and attachment was offered by ___________, who moved its approval. The motion was seconded by ___________, and upon being put to a vote, the vote was as follows: _______________________.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 6th day of February, 2023.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: ___________________________
Board Secretary
**Background:**

Obtaining the Non-Federal Share (Required Local Match) is a requirement of the Head Start Act, Section 640(b). To receive a waiver or a reduction in the required non-Federal share, the program must provide the Administration for Children and Families Regional Office written documentation of need. There are five criteria for receiving a waiver:

1. Lack of community resources may prevent the Head Start agency from providing all or a portion of the non-federal contribution that may be required.
2. Impact of cost the Head Start agency may incur in initial years it carries out such a program.
3. Impact of an unanticipated increase in cost the Head Start Agency may incur to carry out such a program.
4. Whether the Head Start agency is located in a community adversely affected by a major disaster.
5. Impact on the community that would result if the Head Start agency ceased to carry out such a program.

The one contributing factor for not meeting the non-federal share in the 2021-2022 program year is criterion #4 in which the community was adversely affected by a major disaster, COVID-19. The COVID restrictions which prevented the parents from being allowed in the center minimized opportunities for parents to volunteer in the centers. The challenges of losing 23% of partners not only impacted enrollment but the opportunities of obtaining required non-federal share. Similarly, not having partners to meet full enrollment also created a void in the potential non-federal share that a parent could offer through volunteer time or donation. Criterion #5 would apply to program. Miami-Dade is a large urban area with many families who would meet eligibility and benefit from the program. The program currently has 501 children in the system waiting to be accepted and enrolled; An additional 621 have submitted their online application and are in the process of having their case reviewed for eligibility.
Action Requested: Approval of the Early Learning Coalition's Fourth Amendment to the Annual Budget for fiscal year 2022-2023.

Fiscal Impact: Net decrease of $4,332,500 to the Current Approved Budget for a new total budget of $499,512,302.

Funding Source(s): U.S. Department of Health and Human Services, Administration for Children and Families, Florida Department of Education, Division of Early Learning.

Strategic Goal:
☐ Neediest Children
☐ Youngest Children  ☒ Funding
☐ Educate All
☐ Providers
☐ ELC Operations

RESOLUTION: 02062023-03


WHEREAS, the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the “Board”) has been apprised of the program goals through the attached narrative, hereby incorporated by reference and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action and has presented said action to the Board for adoption and approval;

WHEREAS, the Board approves the adoption of this action;

NOW, THEREFORE, be it resolved by the Board to approve the Early Learning Coalition’s Fourth Amendment to the Annual Budget for fiscal year 2022-2023.
The foregoing resolution and attachment was offered by __________, who moved its approval. The motion was seconded by __________, and upon being put to a vote, the vote was as follows: _____________________.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 6th day of February, 2023.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: __________________________
Board Secretary
Background:
Please see below the 4th budget amendment to the approved annual budget for fiscal year 2022-2023. This amendment subtracts $4,332,500 from our funding for our 2022-2023 fiscal budget.

### ACRONYM DEFINITIONS:

- **QPI**: QUALITY PERFORMANCE INCENTIVE DIFFERENTIALS
- **CARES**: CORONAVIRUS, AID, RELIEF, AND ECONOMIC SECURITY ACT
- **CRRSA**: CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT
- **ARPA**: AMERICAN RESCUE PLAN ACT
- **PDG**: PRESCHOOL DEVELOPMENT GRANT SERVICES
- **ESSER II**: ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF II ACT
- **COLA**: COST OF LIVING ADJUSTMENT

### Revenues and Expenditures:

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### Differences:

- **Difference**: $4,332,500

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SR- DEOB (5,000,000)
SR- Addl QPI allocation 667,500

**Total**: ($4,332,500)
Action Requested: Authorize the President and CEO to negotiate, execute, and receive funds from the University of Florida, Lastinger Center for Learning.

Fiscal Impact: An approximate amount of $250,000, which is subject to the availability of funding.

Funding Source(s): University of Florida, Lastinger Center for Learning

Strategic Goal: ☒ Funding

RESOLUTION: 02062023-04

AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE, EXECUTE, AND RECEIVE FUNDS FROM THE UNIVERSITY OF FLORIDA, LASTINGER CENTER FOR LEARNING.

WHEREAS, the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the “Board”) has been apprised of the program goals through the attached narrative, hereby incorporated by reference and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action and has presented said action to the Board for adoption and approval;

WHEREAS, the Board approves the adoption of this action;

NOW, THEREFORE, be it resolved by the Board to authorize the President and CEO to negotiate, execute, and receive funds from the University of Florida, Lastinger Center for Learning.
The foregoing resolution and attachment was offered by __________, who moved its approval. The motion was seconded by __________, and upon being put to a vote, the vote was as follows: _________________.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 6th day of February, 2023.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: ___________________________
Board Secretary
**Background:**

This resolution is to negotiate, execute, and receive funds from the University of Florida, Lastinger Center for Learning, for an approximate amount of $250,000, which is subject to the availability of funding. The Division of Early Learning engaged the University of Florida to implement the Florida Early Childhood Educator Training Stipends that are available to early learning educators who successfully complete up to three courses from their Child Care Training System. Upon receiving confirmation of completion from the University of Florida, Lastinger Institute, the Early Learning Coalition of Miami-Dade/Monroe will pay the stipends to the teachers once W-9 forms have been received.
Action Requested: Authorize the President and CEO to submit the 2022-2023 Early Head Start Self-Assessment Report and Action Plan with the Early Head Start grant application and implement the Action Plan.

Fiscal Impact: No fiscal impact.

Funding Source(s): U.S. Department of Health and Human Services, Administration for Children and Families.

Strategic Goal: ☒ Neediest Children ☐ Providers
☐ Youngest Children ☒ Funding
☐ Educate All ☒ ELC Operations

RESOLUTION: 02062023-05

AUTHORIZE THE PRESIDENT AND CEO TO SUBMIT THE 2022-2023 EARLY HEAD START SELF-ASSESSMENT REPORT AND ACTION PLAN WITH THE EARLY HEAD START GRANT APPLICATION AND IMPLEMENT THE ACTION PLAN.

WHEREAS, the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the “Board”) has been apprised of the program goals through the attached narrative, hereby incorporated by reference and the Program Policy and Strategy Committee is in agreement with the goals described therein;

WHEREAS, the Program Policy and Strategy Committee recommends approving this action and has presented said action to the Board for adoption and approval;

WHEREAS, the Board approves the adoption of this action;

NOW, THEREFORE, be it resolved by the Board to authorize the President and CEO to submit the 2022-2023 Early Head Start Self-Assessment Report and Action Plan with the Early Head Start grant application and implement the Action Plan.
The foregoing resolution and attachment was offered by __________, who moved its approval. The motion was seconded by __________, and upon being put to a vote, the vote was as follows: ________________.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 6th day of February, 2023.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: __________________________
Board Secretary
**Background:**

Annually, the Early Head Start program must conduct a self-assessment to examine the progress of program goals and to identify areas that need strengthening. The self-assessment process is a collaborative process that includes Board members, parents, childcare partners, community representatives, and staff. Data is reviewed and analyzed. A final report is produced with all of the discoveries from the data and an action plan is created. Through the self-assessment, the program determines which systems need modifying and identifies initiatives that will better serve children and families and support teachers. The self-assessment report and action plan are submitted as part of the annual grant application.

**Regulations:**

1302.12(b)(2)

(i) Conduct a self-assessment that uses program data including aggregated child assessment data, and professional development and parent and family engagement data as appropriate, to evaluate the program’s progress towards meeting goals established under paragraph (a) of this section, compliance with program performance standards throughout the program year, and the effectiveness of the professional development and family engagement systems in promoting school readiness;

(ii) Communicate and collaborate with the governing body and policy council, program staff, and parents of enrolled children when conducting the annual self-assessment; and,

(iii) Submit findings of the self-assessment, including information listed in paragraph (b)(2)(i) of this section to the responsible HHS official.
RESOLUTION: 02062023-06

AUTHORIZE THE PRESIDENT AND CEO TO IMPLEMENT THE EARLY HEAD START 2023-2024 RECRUITMENT AND SELECTION PLAN.

WHEREAS, the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the “Board”) has been apprised of the program goals through the attached narrative, hereby incorporated by reference and the Program Policy and Strategy Committee is in agreement with the goals described therein;

WHEREAS, the Program Policy and Strategy Committee recommends approving this action and has presented said action to the Board for adoption and approval;

WHEREAS, the Board approves the adoption of this action;

NOW, THEREFORE, be it resolved by the Board to authorize the President and CEO to implement the Early Head Start 2023-2024 Recruitment and Selection Plan.
The foregoing resolution and attachment was offered by __________, who moved its approval. The motion was seconded by __________, and upon being put to a vote, the vote was as follows:_______________________.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 6th day of February, 2023.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: __________________________
Board Secretary
**Background:**

Head Start regulations require programs to establish selection criteria for selecting families that are eligible for the program. The selection criteria would take into account family income and appropriate factors that would determine child’s eligibility into the program. Additionally, federal regulations require the plan for recruiting and selecting parents be approved by the Governing Board and the Policy Council.

**Regulations:**

1302.13 Recruitment of children. In order to reach those most in need of services, a program must develop and implement a recruitment process designed to actively inform all families with eligible children within the recruitment area of the availability of program services, and encourage and assist them in applying for admission to the program. A program must include specific efforts to actively locate and recruit children with disabilities and other vulnerable children, including homeless children and children in foster care.

1302.14(a)(1) Selection Criteria. A program must annually establish selection criteria that weigh the prioritization of selection of participants, based on community needs identified in the community needs assessment as described in §1302.11(b), and including family income, whether the child is homeless, whether the child is in foster care, the child’s age, whether the child is eligible for special education and related services, or early intervention services, as appropriate, as determined under the Individuals with Disabilities Education Act (IDEA) (20 U.S.C. 1400 et seq.) and, other relevant family or child risk factors.