



# Minutes

Board of Directors Meeting  
November 2<sup>nd</sup>, 2015; 8:00 a.m.  
ELC Board Room

**Board Attendees:** Adrian Alfonso (chair); Imran Ali; Tina Carroll-Scott; Robert Eadie (treasurer); David Lawrence Jr; Dr. Judy Schaechter; Alan Eckstein; Dr. Mara Zapata; Rick Beasley; Abilio Rodriguez; Shaleen Fagundo, Alexander Soto; Lucy Pineiro; Gladys Montes (via conference call); Gerald Schwartz; Theresa Axford; Russell Benford; Gilda Ferradaz; Philip Gassman; Magaly Abrahante (via conference call)

**Board Absentees:** Helene Good; Heather Carruthers;

**Staff Attendees:** Evelio Torres (President/CEO); Angelo Parrino; Lisa Sanabria; Jackye Russell; Fred Hicks; Wilfredo Ayala; Mercy Castiglione; Fiorella Altare; Ana Rodriguez; Dr. Anabel Espinosa; Pamela Hollingsworth; Mercy Castiglione; Lucy Shrack; Ileana Vallejo; Victor Caballero; Cindy Lozada; Yesenia Reyes; Kerry Allen

**General Attendees:** Santiago Echemendia, Shutts & Bowen LLP; Virginia Jacko, Miami Lighthouse for the Blind; Jackie Romillo, Citrus

## I. Welcome and Introductions

**Adrian Alfonso**

- A. Alfonso called the meeting to order and welcomed everyone.
- L. Sanabria called roll and a quorum was established with sixteen (20) voting members.
- A. Alfonso stated that if anyone has a conflict of interest on any item coming before the Board, to declare the conflict and see Lisa Sanabria for a form.
- A. Alfonso stated that as everyone entered the board meeting pictures from the Read for the Record Event held on October 22<sup>nd</sup> were being displayed. A. Alfonso stated that it was an honor to participate at the Hispanic Branch of the Miami-Dade Public Library system along with E. Torres and Maria Fernanda Lopez of Univision who served as our media partner. A. Alfonso gave thanks to Mayor Gimenez and Deputy Mayor Russell Benford for their partnership at the event. A. Alfonso also thanked board members Gerald Schwartz, Gilda Ferradaz and Shaleen Fagundo for participating in the event.
- A. Alfonso stated that his company PAAST had a Service Project named Operation Brown Bear it was held on Friday October 30<sup>th</sup>. A. Alfonso stated that it was an honor to participate with the Early Learning Coalition in a "Shared Reading" activity with the ELC Early Head Start Partners Sites. Thirteen members of the Neighborhood Place for Early Head Start staff, along with 53 volunteers, served as Readers and Site Monitors in order to carry out this initiative. The book of choice was the popular Eric Carle book "Brown Bear, Brown Bear, What Do You See?" Twenty-one programs participated with the children enrolled between the ages of 2 through 5 years old at their sites. A. Alfonso thanked K. Allen and her staff for their hard work.



- A. Alfonso stated that the Nova Southeastern University 18th Annual Cervantes Award Ceremony was held on Oct. 27th. A. Alfonso congratulated David Lawrence Jr. on behalf of the board for receiving this year's Cervantes Outstanding Educator award.
- A. Alfonso stated that the CCDH's Annual Breakfast for Champions was held on Oct. 20th it was an opportunity to recognize the accomplishments of family members, friends, co-workers, and neighbors who have developmental disabilities. A. Alfonso congratulated H. Good on organizing such a wonderful event.
- A. Alfonso stated that Dr. Mara Zapata will provide an update on behalf of the inclusion workgroup. Before the presentation staff will provide an update on ASQ compliance and will make a recommendation to the board. In addition, staff will provide an update, along with Citrus Health Network, of the work we do together to serve children who are screened.
- A. Alfonso stated that there will be a very special presentation scheduled for today, Virginia Jacko is the featured guest speaker. Ms. Jacko serves as the executive director for Miami Lighthouse for the Blind which has a strong legacy of providing extraordinary services to visually impaired children and adults. A. Alfonso stated that he planned a visit to the center and encouraged others to schedule a visit as well.
- A. Alfonso stated that the upcoming BOD meeting scheduled was included in your packet and he requested an approval from Board.
  - A. Eckstein moved to approve the schedule.
  - R. Benford seconded the motion.
  - Motion was passed unanimously.

**II. Approval of Minutes**

**Adrian Alfonso**

- A. Alfonso called for the approval of the meeting minutes from August, 2015.
  - R. Beasley moved to approve the minutes.
  - A. Eckstein seconded the motion.
  - Motion was passed unanimously.

**III. Miami Lighthouse for the Blind**

**Virginia Jacko**

<http://www.miamilighthouse.org/default.asp>

**IV. Finance Committee Report**

**Bob Eadie**

- Resolution 10282015-01 authorize the President and CEO to release request for proposal (RFP) for Teenage Parent Program (TAPP) Services listed in the background section of this resolution. The value of the RFP is in an amount not exceed \$75,000
  - Motion to approve resolution by R. Benford
  - Motion seconded by A. Eckstein
  - Motion was unanimously passed.
- Resolution 10282015-02 to approve the Coalition's Second Budget Amendment to Reallocate Funds in the Annual Budget for fiscal year 2015-2016 as listed in the background section of this resolution. Fiscal Impact: Budget amendment to reallocate \$1,400,000.00 from slots to Quality Materials and Class Training and Gold Training.
  - Motion to approve resolution by M. Zapata
  - Motion seconded by R. Benford
  - Motion was unanimously passed.



- Resolution 10282015-03 to approve the Coalition’s increase of Infant rates to the 75th percentile effective January 1, 2016 as listed in the background section of this resolution. Fiscal Impact: Fiscal impact for six months is approximately \$ 455,867.21
  - Motion to approve resolution by S. Fagundo
  - Motion seconded by M. Zapata
  - Motion was unanimously passed.
  
- B. Eadie reviewed snapshots waitlist in Monroe County remains at “0” and the Miami Dade County wait list has been significantly reduced.
  
- E. Torres stated that the ELC will begin extending school readiness to after school children ages 6-13.

**V. Programs and Policy Committee Report**

**Dr. Judy Schaechter**

- Dr. Judy Schaechter stated that Compliance with ASQ-3 continues to be an ongoing challenge, to date, there have been no consequences for providers who are non-compliant. As per Section 1002.88, Florida Statutes, Office of Early Learning; power and duties. (2) If a school readiness program provider fails or refuses to comply with this part or any contractual obligation of the statewide provider contract under s. 1002.82(2)(m), the coalition may revoke the provider’s eligibility to deliver the school readiness program or receive state or federal funds under this chapter for a period of 5 years.

The board is being asked if the Coalition may begin withholding payments on providers that are in non-compliance.

- Payments for all children in attendance would be processed
- Payments for child(ren) with past due ASQ-3 would be withheld
- Past due ASQ-3 = up to 105 days past the DUE DATE•Payment for all children will be issued when Provider completes overdue ASQ-3(s).
  
- B. Eadie moved to approve the new procedure.
- J. Schaechter seconded the motion.
- Motion was passed unanimously.

**VI. CEO Report**

**Evelio Torres**

[http://www.elcmdm.org/about\\_us/Board/minutes/Board/CEO%20report/CEOR11022015.pdf](http://www.elcmdm.org/about_us/Board/minutes/Board/CEO%20report/CEOR11022015.pdf)

**VII. Public Comments**

**Adrian Alfonso**

**VIII. Adjourn**

**Adrian Alfonso**