I. Welcome & Introductions Matthew Bruno
   A. Roll Call

II. Approval of Minutes Matthew Bruno
   A. Motion to approve the June 2021 Board of Directors Meeting minutes.

III. Chairman’s Report Matthew Bruno

IV. Executive Committee Report Matthew Bruno
   A. Resolution 06032021-01 authorize the President and CEO to negotiate and execute an amendment to Contract PSA 20-32 with Lehtinen Schultz, PLLC for Legal services.
   B. Resolution 06032021-02 Authorize the President and CEO to negotiate and execute an extension to Contract C18-17 with UKG INC. f/k/a Ultimate Software Group, Inc. to extend the date of the contract and prorate the total contract amount.
   C. Resolution 06032021-03 Authorize the President and CEO to submit a School Readiness Plan amendment for approval to the Florida Office of Early Learning, for updates to the Waitlist and Program Assessment Policies.

V. Representative Vance Aloupis

VI. Presidents of the Family Child Care Home Association in Miami-Dade/Monroe Meeting Evelio Torres

VII. Audit Committee Meeting Report Ileana Alvarez

VIII. Finance Committee Meeting Report Loreen Chant
   A. Resolution 07292021-01 Authorize the President and CEO to execute an amendment as outlined in the background with The Children’s Trust, and receive additional funds once the amendment is approved.
   B. Resolution 07292021-02 Authorize the President and CEO to submit a School Readiness Plan amendment to the Division of Early Learning for approval of changes to the Coalition’s bylaws.
   C. Slot Utilization
      i. Miami Dade County
      ii. Monroe County

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children’s chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.
Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children’s chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.
I. Welcome and Introductions

Matthew Bruno

- M. Bruno called the meeting to order and welcomed everyone.
- L. Sanabria called roll and a quorum was established with twenty (20) voting members.
- M. Bruno stated that the ELC is still recruiting candidates to fill a governor appointed seat.
- M. Bruno thanked Governor DeSantis for his appointment on the board.
- M. Bruno thanked the outgoing chair Adrian Alfonso for his tireless service and leadership of the board.
- M. Bruno stated that he sent a letter thanking Shan Goff and the Office of Early Learning on behalf of the childcare providers. With OEL’s support and with strong advocacy by the ELC staff, approval for the increase in provider reimbursement rates and cash bonuses was received.
- M. Bruno stated that The ELC staff continues to hold monthly provider meetings via Zoom to provide updates from the different ELC departments. Providers are also invited to attend the monthly Provider Services Committee meeting where they have the opportunity to participate in an Early Education Partners Roundtable with their provider representatives. A. Alfonso stated...
that the ELC is providing several opportunities for providers to participate, provide input, and interact with their provider representatives.

- M. Bruno stated that Part I of the Board Orientation was held on May 3 and June 3 for new board members. This included an overview of ELC programs, funding sources, board rules and committees, the Sunshine Law and introduction to key staff. Part II entails a visit to an ELC service center. Part III includes visits to childcare programs.

- M. Bruno stated that Dr. Denisse Barrera was introduced at the April board meeting; she is serving as the Miami-Dade Department of Health designee. M. Bruno assigned Dr. Barrera to the following committees:
  - Strategic Planning Committee
  - Governance Committee

- M. Bruno stated that Chereen Coile from True North Classical Academy was appointed by the Governor to serve as a private sector member. M. Bruno appointed Chereen Colile to the following committees:
  - Program Committee
  - Provider Services Committee

- M. Bruno reminded the board of who serves as Committee Chairs:
  - Independent Audit Committee – Ileana Alvarez
  - Finance – Loreen Chant
  - Governance & Bylaws – Chuck Mohr
  - Nominating – Marisol Diaz
  - Programs & Policy – Gladys Montes
  - Provider Services – Rick Beasley
  - Legislative – Alex Soto
  - Strategic Planning – Loreen Chant
  - Litigation – Aaron Slavens
  - Executive Committee – Matthew Bruno

- M. Bruno stated that since there is relatively new Executive Committee, former Finance Committee chair Dr. Daniel Armstrong had agreed to serve as Vice Chair of the Board and to serve on the Finance Committee. Dr. Armstrong came highly recommended by former Board Chair Octavio Verdeja. As a former Finance Committee chair, he understands the nuances of the $268 million budget and the time commitment required as Vice Chair.

  - L. Chant moved to approve the nomination.
  - J. Roig seconded the motion.
  - Motion passed unanimously.
II. Approval of Minutes

Matthew Bruno

- A. Alfonso called for the approval of the meeting minutes from April 2021.
  - L. Chant moved to approve the minutes.
  - J. Roig seconded the motion.
  - Motion passed unanimously.

III. Executive Committee Report

Matthew Bruno

- M. Bruno stated that The Executive Committee met on May 3 and approved the following resolutions:
  - Resolution 0503/2021-01 Authorize the President and CEO to negotiate and execute the contracts listed within the background section of this resolution.
  - Resolution 05032021-02 Authorize the President and CEO to apply, negotiate, execute and receive funds from the grantors listed in the background section of this resolution.
  - Resolution 05032021-03 Approval of the Evaluation Committee’s recommendation to award a contract for RFP#ELCMDM2021-01 (Human Resource Service Management System and Payroll Services), and authorize the President and CEO to negotiate and execute a contract with the selected vendor.
  - Resolution 05032021-04 Approval of the Evaluation Committee’s recommendation to award a contract for RFP#ELCMDM2021-03 (Literacy Tutoring Program with Evaluation Services), and authorize the President and CEO to negotiate and execute a contract with the selected vendor.
  - Resolution 05032021-05 Authorize the President and CEO to approve the increase of our internal fiscal policy of our check signature threshold from $10,000.00 to $35,000.00.
  - Resolution 050322021-06 Authorize the President and CEO to amend the Early Head Start 2020-2021 provider contract to reflect a rate increase of 2% as previously approved by Early Learning Coalition Board.
  - Resolution 05032021-07 Approval of the Evaluation Committee’s recommendation to award a contract for 3(38) Fiduciary Services for the ELC employee 401k Retirement Plan, and authorize the President and CEO to negotiate and execute a contract with the selected vendor.
  - Resolution 05032021-08 Approval of the Evaluation Committee’s recommendation to award a contract for RFP#ELCMMD2021-04 (External Auditing Services), and authorize the President and CEO to negotiate and execute a contract with the selected vendor.
• Motion to approve resolutions by block vote by R. Beasley
• Seconded by S. Bisceglia
• Motion unanimously passes.

• M. Bruno stated that at the Executive Committee meeting board counsel Bob de la Fuente requested and was granted approval for an in-the-shade meeting.

IV. Liberty Academy Daycare and Preschool

• S. Brazier gave a brief presentation on the history of her school and accomplishments.

V. Litigation Committee Report

• A. Slavens stated that the Litigation Committee met on May 20 and discussed the following case:

• A. Slavens stated that the discussion was held “in the shade”. The Board will receive further information once the case is resolved.

VI. Finance Committee Report

• L. Chant stated that the Finance Committee met on May 27 and approved resolutions:

  A. Resolution 06072021-01 Authorize the President and CEO to approve the Initial Budget and approve the allocation and expenditure of funds for fiscal year 2021-2022.
  B. Resolution 06072021-02 to approve the Early Learning Coalition’s Additional Amendment to the Annual Budget for fiscal year 2020-2021.

  • Motion to approve resolution by block vote S. Bisceglia.
  • Motion seconded by G. Montes.
  • Motion unanimously passed.

• L. Chant stated that the following resolution was added after the finance committee met:

  o Resolution 06072021-04 Authorize the President and CEO to accept and use additional COVID funding awarded by the Office of Head Start for Early Head Start in the amount of $897,375.00 for their intended purpose as specified in ACF-PI-HS-21-01.
• Motion to approve resolution by M. Zapata.
  • Motion seconded by R. Beasley.
  • Motion unanimously passed.

• L. Chant stated that the financials are in good standing. With the approval of the provider rate increases and bonuses, the ELC is foreseeing ending the year a balanced budget.

• L. Chant stated that the VPK continues to reflect a surplus and EHS budget is in excellent condition.

• L. Chant stated that the reconciliation snapshot is now reflecting less than three providers in the disputed category.

• L. Chant stated that the Snapshots were presented and there is no waitlist in Miami-Dade or Monroe County. Children are brought in every two weeks in Miami-Dade and daily in Monroe.

• L. Chant stated that the EHS credit card has no charges for March and April.

• F. Hicks gave an update on the cybersecurity update.

VII. Policy Council Committee Report

• A video by K. Timothee was played.

VIII. Programs, Policy & Strategy Committee Report

• G. Montes stated that the Programs, Policy & Strategy Committee met on June 1 and discussed the following items:
  
  • Early Head Start Updates:
    • The average daily attendance has remained 92% or higher during the past five months. In April the average daily attendance was 93%.
    • All meals served during the past five months have ranged between 99.1% to 99.8%. In April, lunch was the highest served at 99.8%, followed by snack at 99.3%, and breakfast at 99.1%.
    • Resolution 06072021-03 Authorize the President and CEO to submit and implement a Corrective Action Plan in response to the program’s (Early Head Start’s) non-compliant monitoring issued by the Office of Head Start.
      • Motion to approve resolution by R. Beasley.
      • Motion seconded by J. Roig.
      • Motion unanimously passed.
• ASQ Updates:
  o Developmental Screenings will be completed and managed in the Single Statewide Information System (SSIS) also known as EFS MOD
  o The Ages and Stages Questionnaire, Social Emotional, 2nd Edition (ASQ:SE2) was added to the battery of required screenings
  o Families are given the option to complete screenings
  o Providers are responsible for screening if family defers or exceeds allotted five days

• CRRSA Act Phase V Grants:
  o Office of Early Learning approved $120,436,500 in CRRSA support for Florida’s early care and education providers.
  o Miami-Dade/Monroe Notice of award is $19,302,000 for an estimated 1600 early care and education providers.
  o Coalition has received over 600 applications in just two weeks. During the first week we approved 135 applications for a total of $1,798,500

• PDI Updates:
  o Professional Development Institute:
    ▪ PDG-R 2020-21 Updates
    ▪ May Sessions: 66
    ▪ YTD Sessions: 574
    ▪ YTD Number of Attendees: 8698
    ▪ Miami-Dade: 8523
    ▪ Monroe: 175

• Equity Institute:
  o ELC Staff Anti-Bias Training Sessions: 180
  o Workgroups: Language Equity, Data and Assessment
  o Equity Coaching Sessions with OEL Mentor
  o Racial Equity 2030

• ELC Talks
  o Conversation with members of the Asian American, Native Hawaiian and Pacific Islander Community: May 20th
  o PRIDE: June 17th
  o Confederate Statues: July 15th

IX. Provider Services Committee Report

R. Beasley stated that the Provider Services Committee met on April 29 and May 27 and reviewed the following items:

  o Little Yvena’s Garden Learning World Center Provider did not administer VPK Assessment Period 1 for the 2019-2020 and 2020-2021 School Year. As a result, provider was in non-compliance with their VPK contract. After reviewing all documents and hearing the providers’ testimony, the committee voted to terminate the VPK contract and revoke eligibility for five years.
Apprenticeship & Internship Programs were discussed. These programs will assist those entering the early education field by receiving mentoring.

- R. Beasley stated that the providers participated in an Early Education Partners Roundtable with their provider representatives.

X. **Monroe Advisory Committee**

- S. Bisceglia stated that the Monroe Advisory Committee met on April 13 and discussed the following items.
  - ELC Updates were provided by ELC staff and included information on the enrollments for School Readiness and VPK in Monroe County.
  - Bob Eadie gave a Monroe County COVID 19 Update: 10-45 positive cases daily but with fewer hospitalizations.
  - Monroe County Needs Assessment: Negotiations with NOLO were completed. A report will be made to the board once the assessment is finalized.
  - Partner Updates: Providers continue to struggle with teacher retention. VPK enrollment remains low. County ratio restrictions were lifted.

- S. Bisceglia stated that the committee chair and ELC staff met to discuss the format of the Advisory Committee meetings. It was agreed to streamline these meetings to better focus on the major issues affecting Monroe County providers, children and families.

XI. **CEO Report**


XII. **Public Comments**

XIII. **Adjourn**
As we express our gratitude, we must never forget that the highest appreciation is not to utter words, but to live by them.

- John F. Kennedy

Adrian Alfonso

In gratitude for your
tireless work and dedication to the children of
Miami-Dade and Monroe counties

Early Learning Coalition of Miami-Dade/Monroe

June 2021
As we express our gratitude, we must never forget that the highest appreciation is not to utter words, but to live by them.

- John F. Kennedy

Rep. Vance A. Aloupis, Jr.

In gratitude for your
tireless work and dedication to the children of
Miami-Dade and Monroe counties

Early Learning Coalition of Miami-Dade/Monroe

August 2021
ACCOUNTABILITY MONITORING FOR THE EARLY LEARNING COALITION OF MIAMI-DADE/MONROE
Authority

- Federal and Florida laws, rules and regulations mandate that Office of Early Learning (currently Division of Early Learning) administer early learning programs in Florida, as well as monitor and evaluate each coalition’s performance in administering the early learning programs and implementing the coalition’s School Readiness plan (Title 45, Code of Federal Regulations (CFR); ss. 98.1(b)(6), 1002.82(2)(p) and 1002.75, Florida Statutes (F.S.)). The monitoring and performance evaluations must include, at a minimum, onsite monitoring of a coalition’s finances, management, operations and programs. Office of Early Learning may also identify business practice observations for a coalition’s consideration to improve the outcomes of the early learning programs. Observations can include items noted that increase the entity’s risk of potential non-compliance and, if left unresolved, could generate findings in future program years.
Office of Early Learning developed performance criteria to provide a framework for measuring a coalition’s effectiveness in implementing early learning programs. The performance criteria include indicators about compliance with federal and state laws, rules and regulations to assist the coalition in maintaining high quality in Coalition Governance, Operations and Program Management, Child Care Resource & Referral, Educational Services Delivery, School Readiness, Voluntary Prekindergarten child, Voluntary Prekindergarten provider, School Readiness payment validation, Voluntary Prekindergarten payment validation and Data Accuracy.

Due to the COVID-19 pandemic, Office of Early Learning delayed and modified some reviews in the 2019-2020 review cycle and therefore did not review Coalition Governance, Operations and Program Management and Educational Services Delivery. Office of Early Learning based all reviews on a risk assessment conducted prior to the beginning of each monitoring cycle to establish projected monitoring sample sizes.
Coalition Background Information

**Provider type and children served** – The following is a list of the number of providers and the number of children served. The number of children served includes eligible children birth through school age.

<table>
<thead>
<tr>
<th>Number of SR Providers</th>
<th>Number of VPK Providers</th>
<th>Number of School Readiness Children</th>
<th>Number of Voluntary Prekindergarten Children</th>
</tr>
</thead>
<tbody>
<tr>
<td>1,276</td>
<td>867</td>
<td>20,919</td>
<td>20,991</td>
</tr>
</tbody>
</table>

**Organization and staffing** – The coalition has a staff of 295 full-time employees who implement the programmatic aspects of the coalition’s board of directors’ mission.
Accountability Report Outcome

- Total Elements Reviewed: 78
- Elements with No Findings: 71
- Elements with Findings: 7

Diagram:
- 91% NO FINDINGS
- 9% Findings
Supervisory Reviews

Supervisory reviews are conducted on 100% of all eligibility cases daily by Supervisor/Lead to identify any potential errors are caught by eligibility experts prior to approval of initial and redetermination cases.

An electronic checklist acknowledges reviewer has verified relevant information from assigned specialist cases:

• Purpose for Care is established
• Children meet citizenship and age requirements
• Parents fees
• Care level
• Income calculations
• Family size
• Schedule
• Demographics
Manager Review of Denied Cases

A second level review is conducted on denials in addition to a supervisory review. This prevents any incorrect case closures from taking place and involves management team to monitor reasons for these closures.

- Daily review of denied cases ensure guidelines are adhered to and cases are not terminated without exploring all options for the family
Compliance Reports are sent on a weekly basis to eligibility supervisors and managers for further assessment. These identified discrepancy cases are reviewed and corrected by Eligibility (Weekly).

- Report categories include schedule, care level, invalid match code, incorrect parent fees
- Staff is provided with one-on-one technical assistance by supervisor/leads
- Case examples are used in staff professional development trainings for assessment
ELC Quality Assurance Monitoring

Quality Assurance Team Monitoring is conducted to ensure compliance is met based on sample size selection (Quarterly) on specific eligibility program requirements.

A sample size review of cases for the following is part of the review:

- Supervisory Reviews are completed timely
- Purpose of care is met
- Cases submitted by parents are reviewed within 10 days of submission
- Accuracy of income assessment is met
Fraud Examination Report

To: Evelio C. Torres, President & CEO
From: Ana Rodriguez, Director of Loss Prevention
Re: Boys and Girls Club of the Keys, Inc.
Date: July 23, 2021

1. Background

Florida Keys News (FLKeysNews.com) article dated July 20, 2021 regarding Boys and Girls Club former Executive Director in Florida Keys arrested on fraud charges.

Former Executive Director resigned from the learning facility in January 2019, but was recently arrested. Court hearing is on July 30, 2021.

July 20, 2021: A request by Mr. Torres to review the Contract, Finance\Payment and Compliance records for the provider Boys and Girls Club of the Keys, Inc.

1. Allegations

Former Executive Director faces 10 fraud charges that include one count of obtaining property valued at $50,000.00 or more along with two forgery charges.

Former Executive Director accused of forging a board member’s signatures including Mr. Bill Archer, former chairman of the nonprofit’s board of directors.

Former Executive Director wrote numerous checks to himself written in large amounts. Also included $41,117 in cash deposits which were made into the bank account shared by the Former Executive Director and Spouse.

2. Scope

The objectives of the Loss Prevention department are as follows:

- Determine the existence of possible misappropriation of School Readiness funds.
- Review process and information exchanged between the ELC Contracts department, Finance department and Compliance department.

3. Approach

Through cooperation with the Contracts Department, Finance\Payments Department and the Compliance Department, the Loss Prevention Department obtained and reviewed payment records and documents related to the provider.
4. Findings

Based on the information collected during the course of the fraud examination, the Loss Prevention department found the following:

(Finance\Payments)

Early Learning Coalition’s Authorization Agreement for Electronic Payment form and Tax Payers Identification Number form dated March 14, 2013 shows Boys and Girls Clubs of the Key, Inc as Vendor. Bank is First State Bank of Florida Keys with the same current account number ending in #6088.

Finance Provided the Actual Totals for each year (Chart 1) which also includes the deductions made for fiscal year 18-19 reconciliation (Chart 2).

(Chart 1)

<table>
<thead>
<tr>
<th>Year</th>
<th>Program</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2021</td>
<td>School Readiness 20-21</td>
<td>69,674.48</td>
</tr>
<tr>
<td>2020</td>
<td>School Readiness 19-20</td>
<td>64,282.05</td>
</tr>
<tr>
<td>2019</td>
<td>School Readiness 18-19</td>
<td>78,199.24</td>
</tr>
<tr>
<td>2018</td>
<td>School Readiness 17-18</td>
<td>69,559.19</td>
</tr>
<tr>
<td>2017</td>
<td>School Readiness 16-17</td>
<td>64,423.73</td>
</tr>
<tr>
<td>2016</td>
<td>School Readiness 15-16</td>
<td>77,720.81</td>
</tr>
<tr>
<td>2015</td>
<td>School Readiness 14-15</td>
<td>91,699.16</td>
</tr>
</tbody>
</table>

(Chart 2)

<table>
<thead>
<tr>
<th>FY</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2021</td>
<td>18-19 Recon</td>
<td>(9,266.01)</td>
</tr>
<tr>
<td>2021</td>
<td>School Readiness 20-21</td>
<td>59,470.49</td>
</tr>
<tr>
<td>2021</td>
<td>Covid Relief Funds</td>
<td>19,470.00</td>
</tr>
<tr>
<td></td>
<td>2021 Total</td>
<td>69,674.48</td>
</tr>
<tr>
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<td>School Readiness 17-18</td>
<td>69,559.19</td>
</tr>
</tbody>
</table>
(Compliance)

Attendance files for the following fiscal year/ months were randomly selected for review:

Fiscal Year 16-17: December 2016, March 2017 April 2017
Fiscal Year 17-18: June 2017, November 2017, February 2018

December 2016:

➢ 37 Children were listed on the attendance and 37 children were paid.
➢ Attendance appears to have been paid in accordance with OEL Policy and procedures.

March 2017:

➢ 36 children were listed on the attendance and 36 children were paid.
➢ Attendance appears to have been paid in accordance with OEL Policy and procedures.

April 2017:

➢ 33 children were listed on the attendance and 30 children paid. 3 children did not attend during the month and were not paid.
➢ Attendance appears to have been paid in accordance with OEL Policy and procedures.

June 2017:

➢ 52 children were listed on the attendance and 29 children were paid. 3 children did not attend during the month and were not paid.
➢ Provider appears to have been given a rate increase for the month of March, but it did not reflect on EFS MOD until June 2017.
➢ Attendance appears to have been paid in accordance with OEL Policy and procedures.

November 2017:

➢ 32 children were listed on the attendance and 29 children were paid. 3 children did not attend during the month and were not paid.
➢ Attendance appears to have been paid in accordance with OEL Policy and procedures.

February 2018:

➢ 27 Children were listed on the attendance and 25 children were paid. 2 School Age children were not paid and could be due to the school age child’s schedule in EFS Legacy (ID: 3267 &3490).
➢ Attendance appears to have been paid in accordance with OEL Policy and procedures.
5. Summary

Finance\Payments department provided a copy of the ‘Authorized Agreement for Electronic Payments’ which shows the same bank (First State Bank of Florida Keys) and same account number (6088) since March 2013.

The Authorized Agreement for Electronic Payment form confirms that payments were made to the Corporation.

Contract for the Provider was recently renewed on July 2021 and no bank or account changes have been made till this date.

June 21, 2021, Contracts department received an email from Boys and Girls Club of the Keys from Ms. Judy Leggett, Executive Director & CEO of the Boys and Girls Club of the Keys stating that Mr. Dombrowski resigned January 2019.

Finance\Payments provided the actual totals for each year paid to the provider.

The electronic attendance submitted through the Bluejean portal was reviewed and compared to the monthly payments that were made. It does appear that the Provider was paid in accordance to the Florida Office of Early Learning’s policy. It was also verified that the Provider submitted each of the attendances after the last day of the month, also in accordance with Florida Office of Early Learning’s policy.

Based on the phone conversations, written statement from the provider, and documentations provided by each department, Loss Prevention has determined that there has been no misappropriation of School Readiness funds.
Action Requested: This action would authorize the President and CEO to negotiate and execute an amendment to the Contract PSA 20-32 with Lehtinen Schultz, PLLC for Legal services.

Fiscal Impact: The contract amount increases by $14,000.00, for a total contract amount not to exceed $76,500.00 for the fiscal year 2020-2021, which is subject to the availability of funding.


Strategic Goal: □ Neediest Children       □ Providers
□ Youngest Children       □ Funding
□ Educate All             ☑ N/A - ELC Operations

RESOLUTION: 06232021-01

THIS ACTION WOULD AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE AN AMENDMENT TO THE CONTRACT PSA 20-32 WITH LEHTINEN SCHULTZ, PLLC FOR LEGAL SERVICES.

WHEREAS, the Executive Committee of the Early Learning Coalition of Miami-Dade/Monroe, Inc. has been apprised of the program goals through the attached narrative, hereby incorporated by reference;

WHEREAS, the Executive Committee approves the adoption of this action;

NOW, THEREFORE, be it resolved by the Executive Committee to authorize the President and CEO to negotiate and execute an amendment to the Contract PSA 20-32 with Lehtinen Schultz, PLLC for Legal services.
The foregoing resolution and attachment was offered by __________, who moved its approval. The motion was seconded by __________, and upon being put to a vote, the vote was as follows: _______________________.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 23rd day of June, 2021.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: ___________________________
Executive Committee Secretary
Early Learning Coalition Executive Committee Meeting  
June 23, 2021  
Resolution: 06232021-02

Action Requested: This action would authorize the President and CEO to negotiate and execute an extension to the Contract C18-17 with UKG INC. f/k/a Ultimate Software Group, Inc. The action would extend the date of the contract and prorate the total contract amount.

Fiscal Impact: The prorated contract amount will result in an approximate increase of $63,000.00 not to exceed $361,500.00. This increase is subject to availability of funding and applies to fiscal years 2018-2019, 2019-2020, 2020-2021 and 2021-2022.


Strategic Goal:  
- [ ] Neediest Children  
- [ ] Youngest Children  
- [ ] Educate All  
- [X] Providers  
- [ ] Funding  
- [X] N/A - ELC Operations

RESOLUTION: 06232021-02

THIS ACTION WOULD AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE AN EXTENSION TO THE CONTRACT C18-17 WITH UKG INC. F/K/A ULTIMATE SOFTWARE GROUP, INC. THE ACTION WOULD EXTEND THE DATE OF THE CONTRACT AND PRORATE THE TOTAL CONTRACT AMOUNT.

WHEREAS, the Executive Committee of the Early Learning Coalition of Miami-Dade/Monroe, Inc. has been apprised of the program goals through the attached narrative, hereby incorporated by reference;

WHEREAS, the Executive Committee approves the adoption of this action;

NOW, THEREFORE, be it resolved by the Executive Committee to authorize the President and CEO to negotiate and execute an extension to the Contract C18-17 with UKG INC. f/k/a Ultimate Software Group, Inc. The action would extend the date of the contract and prorate the total contract amount.
The foregoing resolution and attachment was offered by __________, who moved its approval. The motion was seconded by __________, and upon being put to a vote, the vote was as follows: ____________________.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 23rd day of June, 2021.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: __________________________
Executive Committee Secretary
Background:

On December 4, 2017, Resolution #12042017-04, granted approval of the Evaluation Committee’s recommendation to award contract for RFP#ELCMDM2017-10 for Payroll and Human Resources to Ultimate Software Group, Inc. The original contract amount is for a total of $120,000.00 per fiscal year.

Then on March 2, 2020, Resolution #03022020-03, granted approval to extend the Ultimate Software Group, Inc. Contract C18-17 to align the actual start date of services to our fiscal year and to follow the recommendation of Human Resources Department for continuity of services, and add a prorated amount of $178,500.00 to cover for services up to June 30, 2021.

Ultimate Software Group, Inc. is now operating as UKG INC. Due to delays in negotiations by the vendor with the recently awarded contract, this resolution is requesting an extension of UKG INC. Contract C18-17 until December 30, 2021 as negotiations continue and to add a prorated amount of $63,000.00.
RESOLUTION: 06232021-03

AUTHORIZE THE PRESIDENT AND CEO TO SUBMIT A SCHOOL READINESS PLAN AMENDMENT FOR APPROVAL TO THE FLORIDA OFFICE OF EARLY LEARNING, FOR UPDATES TO THE WAITLIST AND PROGRAM ASSESSMENT POLICIES.

WHEREAS, the Executive Committee of the Early Learning Coalition of Miami-Dade/Monroe, Inc. has been apprised of the program goals through the attached narrative, hereby incorporated by reference;

WHEREAS, the Executive Committee approves the adoption of this action;

NOW, THEREFORE, be it resolved by the Executive Committee to authorize the President and CEO to submit a School Readiness Plan amendment for approval to the Florida Office of Early Learning, for updates to the Waitlist and Program Assessment Policies.
The foregoing resolution and attachment was offered by __________, who moved its approval. The motion was seconded by __________, and upon being put to a vote, the vote was as follows: __________________.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 23rd day of June, 2021.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: _______________________
Executive Committee Secretary
Background:

As rules and requirements for the School Readiness program change, the coalition is required to update the School Readiness Plan to remain in compliance. Updates to the School Readiness Plan are made through the plan amendment process. The requested amendment is to update the School Readiness Waitlist policy and to update the Program Assessment Policy to add a section on waivers for providers who do not meet the minimum assessment threshold to receive a School Readiness contract.
Action Requested: Authorize the President and CEO to execute an amendment with The Children’s Trust, as outlined in the background, and to receive additional funds once the amendment is approved.

Fiscal Impact: The approximate amount of $11,500,000.00 commencing July 1, 2021, through September 30, 2022, which is subject to the availability of funding.

Funding Source: The Children’s Trust

Strategic Goal:  
- [ ] Neediest Children  
- [ ] Youngest Children  
- [ ] Educate All
- [ ] Providers
- [ ] Funding
- [ ] N/A – ELC Operations

RESOLUTION: 08022021-01

AUTHORIZE THE PRESIDENT AND CEO TO EXECUTE AN AMENDMENT WITH THE CHILDREN’S TRUST, AS OUTLINED IN THE BACKGROUND, AND TO RECEIVE ADDITIONAL FUNDS ONCE THE AMENDMENT IS APPROVED.

WHEREAS, the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the “Board”) has been apprised of the program goals through the attached narrative, hereby incorporated by reference;

WHEREAS, the Board approves the adoption of this action;

NOW, THEREFORE, be it resolved by the Board to authorize the President and CEO to authorize the President and CEO to execute an amendment with The Children’s Trust, as outlined in the background, and to receive additional funds once the amendment is approved.
The foregoing resolution and attachment was offered by __________, who moved its approval. The motion was seconded by __________, and upon being put to a vote, the vote was as follows: ________________.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 2nd day of August, 2021.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: __________________________
Board Secretary
Background:

This resolution is amending resolution number 01282021-07 that was previously approved on January 28, 2021. The original resolution was for $8,000,000 for 12 months commencing July 1, 2021 to June 30, 2022 for The Children’s Trust Child Scholarship Program.

This amendment will change the service period from 12 months to 15 months to be aligned with The Children’s Trust Fiscal year, commencing July 1, 2021 to September 30, 2022 and will also include an additional $1,500,000 which will allow the ELC to remove roughly 180 children off the waitlist. The program currently serves more than 800 children and has a waitlist of 1047 children.
Action Requested: Authorize the President and CEO to submit a School Readiness Plan amendment to the Division of Early Learning for approval of changes to the Coalition's bylaws.

Fiscal Impact: None.

Funding Source(s): None.

Strategic Goal: ☑ Neediest Children ☑ Youngest Children ☑ Educate All ☑ Providers ☑ Funding ☑ N/A – ELC Operations

RESOLUTION: 08022021-02

AUTHORIZE THE PRESIDENT AND CEO TO SUBMIT A SCHOOL READINESS PLAN AMENDMENT TO THE DIVISION OF EARLY LEARNING FOR APPROVAL OF CHANGES TO THE COALITION'S BYLAWS.

WHEREAS, the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the “Board”) has been apprised of the program goals through the attached narrative, hereby incorporated by reference;

WHEREAS, the Board approves the adoption of this action;

NOW, THEREFORE, be it resolved by the Board to authorize the President and CEO to authorize the President and CEO to submit a School Readiness Plan amendment to the Division of Early Learning for approval of changes to the Coalition’s bylaws.
The foregoing resolution and attachment was offered by __________, who moved its approval. The motion was seconded by __________, and upon being put to a vote, the vote was as follows: _________________.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 2nd day of August, 2021.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: ___________________________
Board Secretary
Background:

During the 2021 Florida Legislative Session, legislators passed House Bill 419. The bill made significant changes to coalitions’ governance. In order to come into compliance with these changes, we have updated our bylaws and are submitting a School Readiness plan amendment for approval of the changes by the Division of Early Learning.
**Early Learning Coalition of Miami–Dade/Monroe**

School Readiness Slot Utilization Snapshot – Miami-Dade

June 2021

Registration Fees are not included.

as of 7/19/2021

<table>
<thead>
<tr>
<th>Children Served</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total actual paid – YTD</td>
<td>29,909</td>
</tr>
<tr>
<td>Total actual paid – June 2021</td>
<td><strong>19,381</strong></td>
</tr>
<tr>
<td>Net Slot Payment and Gold Seal</td>
<td>$ 9,178</td>
</tr>
<tr>
<td>Match (BG8 and CCEP)</td>
<td>$ -</td>
</tr>
<tr>
<td>Total cost (in thousands) (incl match)</td>
<td>$10,233</td>
</tr>
</tbody>
</table>

**Monthly Activity**

<table>
<thead>
<tr>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Census</td>
</tr>
<tr>
<td>NET Increase/(Decrease)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
</tbody>
</table>

**Current Data**

Enrolled As of Jul 16, 2021 | 18,269

Projected Paid for July (96% of enrolled) | 17,538

**SR applications in the Queue**

| Ages 0–5 | 223 |
| Ages 6–9 | 31 |
| Ages 10–13 | 15 |

**VPK Enrolled As of Jul 20, 2021**

| Regular | 621 |
| Summer | 209 |
| **SISP** | **290** |

**VPK Total Actual Paid – June 2021**

| SISP | 9 |
| Regular | 15,735 |
| Summer | 214 |

**VPK Total Actual Paid – YTD**

| SISP | 30 |
| Regular | 18,266 |
| Summer | 325 |

---

## Eligibility Breakdown

<table>
<thead>
<tr>
<th>Type</th>
<th>Receiving Service</th>
<th>% of Total</th>
<th>Diff Prior Month</th>
<th>% Change Prior Month</th>
<th>Amount*</th>
<th>% of Total</th>
<th>Diff Prior Month</th>
<th>% Change Prior Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>AT Risk (BG1)</td>
<td>1,701</td>
<td>8.67%</td>
<td>334</td>
<td>24.43%</td>
<td>$784.27</td>
<td>7.66%</td>
<td>$156.66</td>
<td>24.96%</td>
</tr>
<tr>
<td>Income Eligible (BG8)</td>
<td>17,474</td>
<td>89.03%</td>
<td>759</td>
<td>4.54%</td>
<td>$9,252.90</td>
<td>90.42%</td>
<td>$1,817.11</td>
<td>24.44%</td>
</tr>
<tr>
<td>Florida One Parent</td>
<td>-</td>
<td>0.00%</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Transitional Child Care (BG5)</td>
<td>193</td>
<td>0.98%</td>
<td>19</td>
<td>10.92%</td>
<td>$98.77</td>
<td>0.97%</td>
<td>$18.23</td>
<td>22.64%</td>
</tr>
<tr>
<td>Work Force Development (BG3x)</td>
<td>258</td>
<td>1.31%</td>
<td>49</td>
<td>23.44%</td>
<td>$97.54</td>
<td>0.95%</td>
<td>$17.18</td>
<td>21.38%</td>
</tr>
<tr>
<td>CCEP (Purchasing Pool) (CCPP)</td>
<td>-</td>
<td>0.00%</td>
<td>(1)</td>
<td>-100.00%</td>
<td>$0.00</td>
<td>0.00%</td>
<td>$0.03</td>
<td>-100.00%</td>
</tr>
<tr>
<td>ARRA</td>
<td>-</td>
<td>0.00%</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>BGSNT</td>
<td>-</td>
<td>0.00%</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>BGCSD&amp;BGCSO</td>
<td>-</td>
<td>0.00%</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>19,626</strong></td>
<td>100%</td>
<td><strong>1,160</strong></td>
<td>6.28%</td>
<td><strong>$10,233.47</strong></td>
<td>100%</td>
<td><strong>$2,009.22</strong></td>
<td>24.43%</td>
</tr>
</tbody>
</table>

**Monthly Activity**

<table>
<thead>
<tr>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
</tr>
<tr>
<td>Change</td>
</tr>
<tr>
<td><strong>GOLD SEAL</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
</tr>
<tr>
<td>Change</td>
</tr>
<tr>
<td><strong>GOLD SEAL</strong></td>
</tr>
</tbody>
</table>

## Age Break Down

<table>
<thead>
<tr>
<th>Type</th>
<th>Receiving Service</th>
<th>% of Total</th>
<th>Diff Prior Month</th>
<th>% Change Prior Month</th>
<th>Amount-$</th>
<th>% of Total</th>
<th>Diff Prior Month</th>
<th>% Change Prior Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>Infant</td>
<td>2,936</td>
<td>15.15%</td>
<td>698</td>
<td>31.19%</td>
<td>$1,837.82</td>
<td>31.19%</td>
<td>$502.53</td>
<td>27.40%</td>
</tr>
<tr>
<td>Toddler</td>
<td>3,147</td>
<td>16.24%</td>
<td>665</td>
<td>26.79%</td>
<td>$1,866.12</td>
<td>18.24%</td>
<td>$463.25</td>
<td>33.02%</td>
</tr>
<tr>
<td>Three Year Old</td>
<td>2,962</td>
<td>15.28%</td>
<td>125</td>
<td>4.41%</td>
<td>$1,539.02</td>
<td>15.04%</td>
<td>$112.03</td>
<td>27.40%</td>
</tr>
<tr>
<td>Pre-School</td>
<td>5,201</td>
<td>27.50%</td>
<td>328</td>
<td>6.73%</td>
<td>$2,540.70</td>
<td>24.83%</td>
<td>$408.25</td>
<td>17.04%</td>
</tr>
<tr>
<td><strong>Sub-Total</strong></td>
<td><strong>14,246</strong></td>
<td><strong>73.50%</strong></td>
<td><strong>1,816</strong></td>
<td><strong>14.61%</strong></td>
<td><strong>$7,783.66</strong></td>
<td><strong>76.06%</strong></td>
<td><strong>$1,486.07</strong></td>
<td><strong>23.60%</strong></td>
</tr>
<tr>
<td>School Age: 6 yrs</td>
<td>1,727</td>
<td>13.73%</td>
<td>73</td>
<td>4.41%</td>
<td>$1,539.02</td>
<td>15.04%</td>
<td>$112.03</td>
<td>27.40%</td>
</tr>
<tr>
<td>School Age: 7 yrs</td>
<td>1,415</td>
<td>11.25%</td>
<td>20</td>
<td>1.43%</td>
<td>$1,539.02</td>
<td>15.04%</td>
<td>$112.03</td>
<td>27.40%</td>
</tr>
<tr>
<td>School Age: 8 yrs</td>
<td>1,146</td>
<td>9.11%</td>
<td>70</td>
<td>6.51%</td>
<td>$1,539.02</td>
<td>15.04%</td>
<td>$112.03</td>
<td>27.40%</td>
</tr>
<tr>
<td>Unduplicated School Age: 5 – 8 yrs**</td>
<td>4,709</td>
<td>37.50%</td>
<td>21</td>
<td>0.45%</td>
<td>$1,743.37</td>
<td>37.50%</td>
<td>$364.56</td>
<td>20.17%</td>
</tr>
<tr>
<td>School Age: 9 yrs and above</td>
<td>2,157</td>
<td>17.18%</td>
<td>57</td>
<td>2.71%</td>
<td>$1,158.88</td>
<td>17.18%</td>
<td>$158.58</td>
<td>13.36%</td>
</tr>
<tr>
<td>School Age (Duplicated)</td>
<td>21</td>
<td>0.17%</td>
<td>13</td>
<td>162.50%</td>
<td>$0.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>School Age: 9 yrs and above</td>
<td>6,845</td>
<td>35.32%</td>
<td>65</td>
<td>0.96%</td>
<td>$3,213.81</td>
<td>35.32%</td>
<td>$523.15</td>
<td>16.26%</td>
</tr>
<tr>
<td>School Age (Duplicated)</td>
<td>21</td>
<td>0.17%</td>
<td>13</td>
<td>162.50%</td>
<td>$0.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>19,381</strong></td>
<td><strong>109%</strong></td>
<td><strong>975</strong></td>
<td><strong>5.30%</strong></td>
<td><strong>$10,233.47</strong></td>
<td><strong>100%</strong></td>
<td><strong>$2,009.22</strong></td>
<td><strong>24.43%</strong></td>
</tr>
</tbody>
</table>

**VPK Total Enrolled**

| Ages 0–5 | 2,157 |
| Ages 5–8 | 4,709 |
| Ages 9 and Above | 14,246 |

**School Age (Duplicated)**

| Ages 5–8 | 4,709 |
| Ages 9 and Above | 14,246 |

**VPK Total Enrolled**

| Ages 0–5 | 2,157 |
| Ages 5–8 | 4,709 |
| Ages 9 and Above | 14,246 |

**VPK Total Enrolled**

| Ages 0–5 | 2,157 |
| Ages 5–8 | 4,709 |
| Ages 9 and Above | 14,246 |

---

**Note:** Legends with too small percentage are not shown on the pie chart.

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**Children By Age Group**

- Children 0-5: 2,157 / 10%
- School Age 5-8: 4,709 / 22%
- School Age 9 and Above: 14,246 / 68%

---

**Children Paid by BG Group**

- AT Risk (BG1): 1,701
- Income Eligible (BG8): 17,474
- Florida One Parent: -
- Transitional Child Care (BG5): -
- Work Force Development (BG3x): -
- CCEP (Purchasing Pool) (CCPP): -
- ARRA: -
- BGSNT: -
### Eligibility Breakdown

<table>
<thead>
<tr>
<th>Type</th>
<th>Receiving Service</th>
<th>% of Total</th>
<th>Diff Prior Month</th>
<th>% Change Prior Month</th>
<th>Amount</th>
<th>% of Total</th>
<th>Diff Prior Month</th>
<th>% Change Prior Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>AT Risk (BG1)</td>
<td>33</td>
<td>11.42%</td>
<td>3</td>
<td>10.00%</td>
<td>$14.45</td>
<td>8.96%</td>
<td>1.18</td>
<td>8.91%</td>
</tr>
<tr>
<td>Income Eligible (BG8)</td>
<td>255</td>
<td>88.24%</td>
<td>(3)</td>
<td>-1.16%</td>
<td>$146.24</td>
<td>90.72%</td>
<td>$17.89</td>
<td>13.94%</td>
</tr>
<tr>
<td>Florida One Parent</td>
<td>-</td>
<td>0.00%</td>
<td>0</td>
<td>-</td>
<td>$0.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>-</td>
</tr>
<tr>
<td>Transitional Child Care (BG5)</td>
<td>-</td>
<td>0.00%</td>
<td>0</td>
<td>-</td>
<td>$0.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>-</td>
</tr>
<tr>
<td>Work Force Development (BG5x)</td>
<td>-</td>
<td>0.00%</td>
<td>1</td>
<td>DIV/O!</td>
<td>$0.51</td>
<td>0.32%</td>
<td>$0.51</td>
<td>-</td>
</tr>
<tr>
<td>CCEP (Purchasing Pool) (CCPP)</td>
<td>-</td>
<td>0.00%</td>
<td>-</td>
<td>-</td>
<td>$0.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>-</td>
</tr>
<tr>
<td>Match (BG8 and CCEP)</td>
<td>153</td>
<td>53.68%</td>
<td>-</td>
<td>-</td>
<td>$153.00</td>
<td>100%</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total</td>
<td>287</td>
<td>100%</td>
<td>1</td>
<td>0.35%</td>
<td>$161.19</td>
<td>100%</td>
<td>$19.58</td>
<td>13.83%</td>
</tr>
</tbody>
</table>

### Age Break Down

<table>
<thead>
<tr>
<th>Type</th>
<th>Receiving Service</th>
<th>% of Total</th>
<th>Diff Prior Month</th>
<th>% Change Prior Month</th>
<th>Amount</th>
<th>% of Total</th>
<th>Diff Prior Month</th>
<th>% Change Prior Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>Infant</td>
<td>49</td>
<td>15.12%</td>
<td>14</td>
<td>40.00%</td>
<td>$23.46</td>
<td>14.55%</td>
<td>$1.69</td>
<td>7.75%</td>
</tr>
<tr>
<td>Toddler</td>
<td>73</td>
<td>22.53%</td>
<td>20</td>
<td>37.74%</td>
<td>$38.23</td>
<td>23.72%</td>
<td>$6.49</td>
<td>20.46%</td>
</tr>
<tr>
<td>Three Year Old</td>
<td>50</td>
<td>15.43%</td>
<td>(5)</td>
<td>-9.09%</td>
<td>$25.34</td>
<td>15.72%</td>
<td>($2.77)</td>
<td>-9.84%</td>
</tr>
<tr>
<td>Pre-School</td>
<td>84</td>
<td>25.93%</td>
<td>2</td>
<td>2.44%</td>
<td>$28.47</td>
<td>17.66%</td>
<td>$8.47</td>
<td>42.34%</td>
</tr>
<tr>
<td>Sub-Total</td>
<td>256</td>
<td>79.01%</td>
<td>31</td>
<td>13.78%</td>
<td>$132.72</td>
<td>82.34%</td>
<td>$11.11</td>
<td>9.14%</td>
</tr>
<tr>
<td>School Age: 6</td>
<td>21</td>
<td>6.48%</td>
<td>-3</td>
<td>-12.50%</td>
<td>$8.95</td>
<td>5.33%</td>
<td>$2.49</td>
<td>38.49%</td>
</tr>
<tr>
<td>School Age: 7</td>
<td>14</td>
<td>4.32%</td>
<td>(3)</td>
<td>-17.65%</td>
<td>$6.38</td>
<td>3.96%</td>
<td>$1.29</td>
<td>25.29%</td>
</tr>
<tr>
<td>School Age: 8</td>
<td>12</td>
<td>3.70%</td>
<td>3</td>
<td>33.33%</td>
<td>$5.67</td>
<td>3.52%</td>
<td>$2.97</td>
<td>109.88%</td>
</tr>
<tr>
<td>School Age: 5 – 8**</td>
<td>50</td>
<td>15.43%</td>
<td>(6)</td>
<td>-10.71%</td>
<td>$22.54</td>
<td>13.99%</td>
<td>$6.35</td>
<td>39.21%</td>
</tr>
<tr>
<td>School Age: 9 – 10</td>
<td>13</td>
<td>4.01%</td>
<td>-1</td>
<td>-7.14%</td>
<td>$4.12</td>
<td>2.55%</td>
<td>$1.23</td>
<td>42.67%</td>
</tr>
<tr>
<td>School Age: 11 – 12</td>
<td>5</td>
<td>1.54%</td>
<td>1</td>
<td>25.00%</td>
<td>$1.81</td>
<td>1.12%</td>
<td>$0.89</td>
<td>96.40%</td>
</tr>
<tr>
<td>School Age: Other Age</td>
<td>0</td>
<td>0.00%</td>
<td>0</td>
<td>-</td>
<td>$0.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>-</td>
</tr>
<tr>
<td>School Age Total</td>
<td>68</td>
<td>20.99%</td>
<td>(6)</td>
<td>-8.11%</td>
<td>$28.47</td>
<td>17.66%</td>
<td>$8.47</td>
<td>42.34%</td>
</tr>
<tr>
<td>Other</td>
<td>-</td>
<td>0.00%</td>
<td>-</td>
<td>-</td>
<td>$0.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>-</td>
</tr>
<tr>
<td>Sub-Total</td>
<td>68</td>
<td>20.99%</td>
<td>(6)</td>
<td>-8.11%</td>
<td>$28.47</td>
<td>17.66%</td>
<td>$8.47</td>
<td>42.34%</td>
</tr>
<tr>
<td>Total</td>
<td>324</td>
<td>100%</td>
<td>25</td>
<td>8.36%</td>
<td>$161.19</td>
<td>100%</td>
<td>$19.58</td>
<td>13.83%</td>
</tr>
</tbody>
</table>

### Children By Age Group

- **Infant**: 49 children (15.12% of total)
- **Toddler**: 73 children (22.53% of total)
- **Three Year Old**: 50 children (15.43% of total)
- **Pre-School**: 84 children (25.93% of total)

**Total**: 287 children

### Monthly Activity

- **Beginning Census**: 288 children
- **Net Increase/(Decrease)**: (1)
- **Net increase/(decrease) dollars**: $20

### Current Data

- **Enrolled As of Jul 19, 2021**: 295 children
- **Projected Paid for July (96% of enrolled)**: 283 children
- **SR applications in the Queue**: 0
- **VPK Enrolled as of Jul 20, 2021**: 10 children
- **VPK Total Actual Paid – June 2021**: 193 children

### School Readiness Slot Utilization Snapshot - Monroe June 2021

- **Registration Fees are not included.**
### Eligibility Breakdown

<table>
<thead>
<tr>
<th>Type</th>
<th>Receiving Service</th>
<th>% of Total</th>
<th>Diff Prior Month</th>
<th>% Change Prior Month</th>
<th>Amount*</th>
<th>% of Total</th>
<th>Diff Prior Month</th>
<th>% Change Prior Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>V</td>
<td>21</td>
<td>100.00%</td>
<td>3</td>
<td>16.67%</td>
<td>$12.17</td>
<td>100.00%</td>
<td>$2.60</td>
<td>27.23%</td>
</tr>
</tbody>
</table>

### Change month over month

- **Total actual paid - YTD**: 94
- **Net Slot Payment and Gold Seal (BG8 and CCEP)**: $11
- **Total cost (in thousands) (incl match)**: $12

### Age Break Down

<table>
<thead>
<tr>
<th>Type</th>
<th>Receiving Service</th>
<th>% of Total</th>
<th>Diff Prior Month</th>
<th>% Change Prior Month</th>
<th>Amount*</th>
<th>% of Total</th>
<th>Diff Prior Month</th>
<th>% Change Prior Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>Infant</td>
<td>10</td>
<td>43.48%</td>
<td>3</td>
<td>42.86%</td>
<td>$5.24</td>
<td>43.05%</td>
<td>$1.28</td>
<td>32.36%</td>
</tr>
<tr>
<td>Toddler</td>
<td>9</td>
<td>39.13%</td>
<td>3</td>
<td>50.00%</td>
<td>$5.03</td>
<td>41.35%</td>
<td>$1.30</td>
<td>34.73%</td>
</tr>
<tr>
<td>Three Year Old</td>
<td>2</td>
<td>8.70%</td>
<td>(1)</td>
<td>-33.33%</td>
<td>$1.23</td>
<td>10.11%</td>
<td>($0.00)</td>
<td>-0.29%</td>
</tr>
<tr>
<td>Pre-School</td>
<td>2</td>
<td>8.70%</td>
<td>-</td>
<td>0.00%</td>
<td>$0.67</td>
<td>5.49%</td>
<td>$0.03</td>
<td>4.76%</td>
</tr>
<tr>
<td><strong>Sub-Total</strong></td>
<td>23</td>
<td>100.00%</td>
<td>5</td>
<td>27.78%</td>
<td>$12.17</td>
<td>100.00%</td>
<td>$2.00</td>
<td>27.23%</td>
</tr>
<tr>
<td>School Age: 6 yrs</td>
<td>0</td>
<td>0.00%</td>
<td>-</td>
<td>-</td>
<td>$0.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>-</td>
</tr>
<tr>
<td>School Age: 7 yrs</td>
<td>0</td>
<td>0.00%</td>
<td>-</td>
<td>-</td>
<td>$0.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>-</td>
</tr>
<tr>
<td>School Age: 8 yrs</td>
<td>0</td>
<td>0.00%</td>
<td>-</td>
<td>-</td>
<td>$0.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>-</td>
</tr>
<tr>
<td>Unduplicated School Age: 5 – 8 yrs**</td>
<td>0</td>
<td>0.00%</td>
<td>-</td>
<td>-</td>
<td>$0.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>-</td>
</tr>
<tr>
<td>School Age: 9 yrs and above</td>
<td>0</td>
<td>0.00%</td>
<td>-</td>
<td>-</td>
<td>$0.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>-</td>
</tr>
<tr>
<td><strong>School Age Total Includes 0 Overlap</strong></td>
<td>-</td>
<td>0.00%</td>
<td>-</td>
<td>-</td>
<td>$0.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>-</td>
</tr>
<tr>
<td><strong>Sub-Total</strong></td>
<td>-</td>
<td>0.00%</td>
<td>-</td>
<td>-</td>
<td>$0.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>23</td>
<td>100.00%</td>
<td>5</td>
<td>27.78%</td>
<td>$12.17</td>
<td>100.00%</td>
<td>$2.00</td>
<td>27.23%</td>
</tr>
</tbody>
</table>

### Children By Age Group

- Children 0 - 5: 0%
- School Age 5-8: 0%
- School Age 9 and Above: 0%
- Other: 0%

**Note:** Legends with too small percentage are not shown on the pie chart.
<table>
<thead>
<tr>
<th>Trans. Date</th>
<th>AMEX Description</th>
<th>Traveler</th>
<th>ELC Description</th>
<th>Amount</th>
<th>Dist Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/17/2021</td>
<td>Parenting Journey</td>
<td>Sandrina Seraphin</td>
<td>Virtual Parenting Journey workshop for field staff</td>
<td>$693.00</td>
<td>520EHT</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total EHS Credit Card Expenses</strong></td>
<td></td>
<td></td>
<td>$693.00</td>
<td></td>
</tr>
<tr>
<td>6/16/2021</td>
<td>Region IV HA</td>
<td>Belkis</td>
<td>Region IV Head Start Association June Conference</td>
<td>$400.00</td>
<td>520EHT</td>
</tr>
</tbody>
</table>
## Internal Penetration Test RED Results

<table>
<thead>
<tr>
<th>Goal</th>
<th>Test &amp; Result</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>To Hack the Physical Servers to Gain Access to Sensitive Data or to Take Over the Existing Server</td>
<td>Test the network communication port. Hewlett Packard’s remote lights out solution.</td>
<td>Utility Turned Off</td>
</tr>
<tr>
<td>Legacy Servers Running</td>
<td></td>
<td>Server Upgrades are Underway (Aug. 2021 Completion)</td>
</tr>
<tr>
<td>2 Plain Text Protocols Running</td>
<td></td>
<td>Protocols Turned Off</td>
</tr>
</tbody>
</table>