



Minutes

Board of Directors Meeting
August 6, 2018; 8:00 a.m.
David Lawrence Jr. Community Meeting Room

Board Attendees: Adrian Alfonso; Rick Beasley; Matthew Bruno (via conference call); Heather Carruthers; Loreen Chant; Bob Eadie; Alan Eckstein; Shaleen Fagundo; Gilda Ferradaz; James Haj; Gladys Montes; Abilio Rodriguez; Judy Schaechter; Alex Soto; Iris Strachan (via conference call); Aaron Slaven; Marisol Diaz; David Lawrence

Board Absentees: Theresa Axford; Maurice Kemp; Philip Gassman; Gerald Schwartz;

Staff Attendees: Evelio Torres; Angelo Parrino; Milton Silvera; Pamela Hollingsworth; Michelle Meilan; Mercy Castiglione; Jackye Russell; Ana Sejeck; Tammy Garcia; Jose Hernandez; Belkis Torres; Ana Rodriguez; Lisney Badillo; Anabel Espinosa; Miguel Alfonso; Sandra Gonzalez; Alex Sanchez; Erika Erched; Ileana Vallejo; Fred Hicks; Victor Caballero; Sal Martorano; Kerry Allen; Paloma Lopez

General Attendees: Bob de la Fuente (Board Counsel); mariat Riesto (Miami Dade County); Susan Galarcu (Citrus); Rachel Spector (The Children's Trust)

I. Welcome and Introductions

Adrian Alfonso

- A. Alfonso called the meeting to order and welcomed everyone.
- L. Sanabria called roll and a quorum was established with sixteen (16) voting members.
 - A. Alfonso stated that the ELC team recently collected teddy bears for the children of immigrants who were relocated to a local shelter. Every child received a bear. For many, it was their first ever cuddly toy. As they are reunited with their parents, they will be able to take their bears with them. A. Alfonso stated that on behalf of the board he would like to thank Kaplan Early Learning Company, Lakeshore Learning, and Becker's School Supplies because of their generosity it was possible to give these gifts.
- A. Alfonso stated that Maurice Kemp was appointed to Secretary to the ELC board:
 - H. Carruthers moved to approve the nomination.
 - R. Beasley seconded the motion.
 - Motion was passed unanimously.
- A. Alfonso stated that on August 21st the ELC will be holding a meet and greet for LaTousha Daniels who is the new CEO of the Miami Children's Initiative and asked that all board members join them.



- A. Alfonso stated that on behalf of the board he would like to thank Rick Beasley, the South Florida Workforce Investment Board for Temporary Assistance for Needy Families and Transitional Child Care for their donation of \$800,000 to the Early Learning Coalition.
- A. Alfonso stated that the next Board meeting will be held September 4th which is the Tuesday after Labor Day.

II. Approval of Minutes

Adrian Alfonso

- A. Alfonso called for the approval of the meeting minutes from June, 2018.
 - L. Chant moved to approve the minutes.
 - H. Carruthers seconded the motion.
 - Motion was passed unanimously.

III. Executive Committee Report

Adrian Alfonso

- Resolution 05072018-01 Authorize the President and CEO to negotiate and execute and receive funds from South Florida Workforce Investment Board for Temporary Assistance for Needy Families (TANF) and Transitional Child Care (TCC)
 - Motion to approve resolution by B. Eadie.
 - Motion seconded by H. Carruthers.
 - Motion was unanimously passed.

IV. Provider Services Committee Report

Rick Beasley

- R. Beasley stated that the Provider Services Committee met on June 28th and reviewed the following cases:
 - A Perfect Place 4 Kidz had a class 1 violation for supervision.
 - Kidz Tyme had a lapse in their liability insurance.
 - Precious Little Steps had 3 class 2 violation for child/teacher ratio.
 - All 3 providers were placed on a 6 month corrective action plan. During those 6 months the provider cannot receive any class 1 or 2 violation or they will be terminated without a chance to appeal.

V. Finance Committee Meeting Report

Bob Eadie

- Resolution 08062018-01 - Approve the Evaluation Committee's recommendation to award contract for RFP#ELCMDM2018-05 (General Contracting Services) to the selected vendor(s). Also, authorize the President and CEO to negotiate and execute contracts with the selected vendor(s).
- Resolution 08062018-02 - Approve the Evaluation Committee's recommendation to award contract for RFP#ELCMDM2018-04 (Early Head Start Fiscal Policies and Procedures) to the selected vendor. Also, authorize the President and CEO to negotiate and execute a contract with the selected vendor.



- Resolution 08062018-03 - Authorize the President and CEO to release a Request for Proposal (RFP) for a Procurement and Contract Software.
 - Motion to approve resolution as a block by J. Shaechter.
 - Motion seconded by H. Carruthers.
 - Motion was unanimously passed.

- B. Eadie reviewed the finance statements and stated that it is business as usual. B. Eadie stated that the ELC received 1.7 million from OEL and 800,000 from CareerSource, this will help balance the budget that was originally in a deficit.

- B. Eadie stated reviewed the snapshots and Miami Dade County does have a waitlist at the moment of approximately 3900 children. Monroe County will remain open with 0 children on the waitlist. EHS has a waitlist of 284 children.

- B. Eadie stated that the EHS Credit Card Report can be found in the packet for board members to review.

VI. Programs, Policy & Strategy Committee Meeting Report

Judy Schaechter

- J. Schaechter stated that the Programs Policy & Strategy Committee had met early that morning and reviewed the EHS Federal Food Program and also reviewed Evidence Based program Review Project:
 - The ELCMDM is embarking on a 12-18 month journey to review and structure all programs through an **Evidenced Based Practice** lens
 - A definition of **Evidence Based Practice** will be crafted and vetted.
 - A set of policies and procedures will be developed to review all ELCMDM services and programs.
 - All services and programs will receive a green/amber/red designation relating to its **Evidence Based** status.
 - Once designation is achieved an action plan will be developed for all amber and red and programs.

VII. Presentations

- a. Florida Developmental Screening Rates Judy Schaechter
- b. Phase II of Early Head Start Pam Hollingsworth
 - Motion to approve EHS Transition by J. Shaechter.
 - Motion seconded by A. Eckstein.
 - Motion was unanimously passed.

I. CEO Report

Evelio Torres

http://www.elcmdm.org/about_us/Board/minutes/Board/CEO%20report/CEOR08062018.pdf

II. Public Comments

Adrian Alfonso

III. Adjourn

Adrian Alfonso

