



Board of Directors Meeting
August 3, 2020; 10:00 a.m.
Zoom Meeting ID: 972 3450 8867

Board Attendees: Adrian Alfonso; Rick Beasley; Loreen Chant; Bob Eadie; Jenni Roig; Gilda Ferradaz; James Haj; Abilio Rodriguez; Gerald Schwartz; Alex Soto; Iris Strachan; Aaron Slavens; Marisol Diaz; Sandi Bisceglia; Chuck Mohr; Francia Alexandre; Deena Hoagland; Gladys Montes; Jane McQueen, Joycelyn Lawrence

Board Absentees: Matthew Bruno; Lisa Taylor; Judy Schaechter; Maurice Kemp

Staff Attendees: Evelio Torres; Angelo Parrino; Vanessa Aguilera; Ileana Vasquez; Adelina Gross; Jackye Russell; Lisney Badillo; Pam Hollingsworth; Ana Sejeck; Fiorella Christie; Frd Hicks; Anabel Espinosa; Sandra Gonzalez; Mercy Castiglione; Paloma Barcena; Alex Sanchez; Lucy Shrack; Diana Lane; Laurie Dunn; Victor Caballero; Erika Erched; Juan Castillo

General Attendees: Bob de la Fuente (Board Counsel); Dave Lawrence

**I. Welcome and Introductions
Alfonso**

Adrian

- A. Alfonso called the meeting to order and welcomed everyone.
- L. Sanabria called roll and a quorum was established with twenty (20) voting members.
- A. Alfonso stated that Dr. Judy Schaechter had resigned from the board and was in the process of moving out of state. He thanked Judy for all her hard work and dedication to this board
- A. Alfonso stated that the ELC staff held provider meetings via Zoom on 07/29/2020 to give them updates the mini grants, contracts, payments, etc. He stated that he was happy to report that within the last three weeks staff have worked extra hard to review applications and approve just under \$7 million in grants to providers.
- A. Alfonso stated that the Strategic Planning committee chaired by Loreen has met several times in preparation for today's retreat. He thanked board members Loreen Chant, Sandi Bisceglia, Deena Hoagland, Gerald Schwartz, Jenni Roig, Gilda Ferradaz and staff for all the work and preparation for today's retreat.
- A. Alfonso stated that as previously mentioned our annual Children First Conference would be held on Sept. 12 via Zoom in collaboration with Miami Dade College.



- A. Alfonso welcomed Erin Smeltzer who will serve as our facilitator for today's retreat. Erin has served as a preschool director, worked for the Office of Early Learning for a number of years and is currently the Executive Director of the Association of Early Learning Coalitions.

II. Approval of Minutes

Adrian Alfonso

- A. Alfonso called for the approval of the meeting minutes from March 2020.
 - B. Eadie moved to approve the minutes.
 - A. Rodriguez seconded the motion.
 - Motion passed unanimously.

III. Executive Committee Report

Adrian Alfonso

- A. Alfonso stated that the Executive Committee met on June 29th to reviewed and approve the following items:
 - Resolution 06292020-01 - Authorize the President and CEO to execute an Addendum to Grant Agreement 2018-2019 shown in the background section of this resolution.
 - Resolution 06292020-02 - Authorize the President and CEO to release a Request for Proposal (RFP) for Curriculum Materials for Miami-Dade and Monroe Counties.
 - Resolution 06292020-03 - To approve the Early Learning Coalition's Amendment to the Annual Budget for fiscal year 2019-2020.
 - Motion to approve resolutions as a block by B. Eadie.
 - Motion seconded by S. Bisceglia.
 - Motion unanimously passed.
 - A. Alfonso stated that the Executive Committee approved the nomination of Jane McQueen. She will serve as a Member appointed by the Miami-Dade Board of County Commissioners. Jane has lots of experience in early learning and previously served as a board member of the ELC.
 - Motion to approve nomination by G. Schwartz.
 - Motion seconded by A. Rodriguez.
 - Motion unanimously passed.

IV. Audit Committee Report

Ileana Alvarez



- I. Alvarez stated that the Audit Committee met on July 30 and welcomed the following new audit committee members: John Madariaga, Jose Thomas and Richie Tandoc.
- I. Alvarez stated that the committee was presented with the Verdeja, De Armas & Trujillo audit report. Unfortunately, due to issues with EFS Mod the ELC did receive a finding because of the overpayments made that totaled approximately 25 million.

V. Finance Committee Report

Bob Eadie

- B. Eadie stated that the Finance Committee met on July 30th and reviewed, and approved four resolutions:
 - Resolution 08032020-01 Authorize the President and CEO to submit a request to and seek approval from, the Office of Head Start Region IV to modify the provision of services by allowing the Early Head Start program to offer a home-based option.
 - Resolution 08032020-02 Authorize the President and CEO to release a Request for Proposal for Professional Development Resources for Positive Adult/Child Interactions for Miami-Dade and Monroe Counties.
 - Resolution 08032020-03 Authorize the President and CEO to release a Request for Proposal for Comprehensive Cleaning Services.
 - Resolution 08032020-04 to approve the Early Learning Coalition's Additional Amendment to the Annual Budget for fiscal year 2019-2020.
 - Motion to approve resolution in a block vote by B. Eadie.
 - Motion seconded by R. Beasley.
 - Motion unanimously passed.
 - Resolution 08032020-05 Approval of the Evaluation Committee's recommendation to award contracts for RFP#ELCMDM2020-05 (Curriculum Materials for Miami-Dade and Monroe Counties), and authorize the President and CEO to negotiate and execute contracts with the selected vendors.
 - Motion to approve resolution by B. Eadie.
 - Motion seconded by S. Bisceglia.
 - Motion unanimously passed.
- B. Eadie stated that the Financials are business as usual. The School Readiness budget is reflecting a bit of surplus due to the new awards granted. VPK has a surplus but this is due to money owed to Miami Dade County Public Schools



- B. Eadie stated that The Early Head Start Program is also showing a slight deficit. He stated that the ELC is still waiting on the supplemental request made months ago.
- B. Eadie stated that the reconciliation snapshot reflects that 100% of the reconciliation was completed and 3% of the letters have been mailed out.
- B. Eadie stated that there were no charges on the EHS credit card report. The snapshots show that there is no waitlist in Miami-Dade or Monroe County

VI. Provider Services Committee Report

Rick Beasley

- R. Beasley stated that the Provider Services Committee met on June 25 and July 30 and reviewed the following cases:
- Small World Montessori II, III and Preschool were placed on the Florida Child Care Food Program, United States Department of Agriculture National Disqualified List. After reviewing all documents and hearing the providers' testimony, the committee, voted to terminate the contract and revoke eligibility for five years.
- Charita M. Tyne Family Day Care Home received 3 class 2 violations while on a Corrective Action Plan because required background screening was missing for a juvenile family member, 12 and older. After reviewing all documents and hearing the providers' testimony, the committee, voted to continue the Corrective Action Plan and not terminate.
- Montessori Children's House of Miami Lakes cancelled their liability insurance due to closure of the school during the pandemic. After reviewing all documents and hearing the providers' testimony, the committee, voted to not renew the VPK contract until proof of insurance was submitted.

VII. Nominating Committee Report

Sandi Bisceglia

- S. Bisceglia stated that the Nominating Committee met on July 21 and approved the following nominations:
 - Dr. Joycelyn Jones Lawrence who will be a private sector member.
 - Motion to approve nomination by R. Beasley.
 - Motion seconded by A. Alfonso.
 - Motion unanimously passed.
 - Two board members L. Chant and M. Bruno for their second terms.
 - Motion to approve nomination by J. Haj.
 - Motion seconded by A. Alfonso.
 - Motion unanimously passed.

VIII. Strategic Planning Committee

Loreen Chant



- L. Chant stated that the Strategic Planning Committee met on three times; on June 26, July 13 and 23. She thanked all the committee members who were totally engaged and contributed significantly to the discussion and process. L. Chant stated that they reviewed the progress that the staff made during the year on the board's recommendations from last year. Good progress has been made on all of the strategic initiatives, in spite of the challenges presented by operating during the current pandemic. The committee had a number of recommendations as we move forward and we will share all of these with the full board in this afternoon's strategic planning session.

IX. CEO Report

Evelio Torres

https://www.elcmdm.org/Content/Uploads/elcmdm.org/files/Meeting%20Packages/CEO%20Report%2008032020%20rev%20final_3.pdf

X. Public Comments

Adrian Alfonso

XI. Adjourn

Adrian Alfonso