



Minutes

Board of Directors Meeting
April 1, 2019; 8:00 a.m.
South Service Center
18951 SW 106 Ave., Unit B-208
Miami, FL 33157

Board Attendees: Adrian Alfonso; Theresa Axford; Rick Beasley; Maurice Kemp; Matthew Bruno; Loreen Chant; Marisol Diaz; Bob Eadie; Alan Eckstein; Gilda Ferradaz; James Haj; Gladys Montes; Abilio Rodriguez; Gerald Schwartz; Alex Soto (via conference call); Aaron Slavens (via conference call); Heather Carruthers (via conference call)

Board Absentees: Jenni Roig; Philip Gassman; Judy Schaechter (excused); Iris Strachan

Staff Attendees: Evelio Torres; Milton Silvera; Miguel Alfonso; Anabel Espinosa; Lucy Shrek; Pam Hollingsworth; Lidia Clarke; Jackye Russell; Belkis Torres; Vanessa Aguilera; Lisney Badillo; Ileana Vallejo; Angelo Parrino; Sandra Gonzalez; Mercy Castiglione; Laurie Dunn; Paloma Lopez; Sandra Marrero; Jose Hernandez; Fred Hicks

General Attendees: Bob de la Fuente (Board Counsel); Yaritza Rivera (FIU); Deborah Milan (Kidswork); Susan Millan (Citrus)

I. Tour of the ELC South Service Center

Evelio Torres

- a. Eligibility Office
- b. Redetermination Unit
- c. Payments & Inclusion/Warm Line/ASQ's
- d. Call Center

II. Welcome and Introductions

Adrian Alfonso

- A. Alfonso called the meeting to order and welcomed everyone.
- L. Sanabria called roll and a quorum was established with sixteen (16) voting members.
- A. Alfonso stated that one of our ELC staff members would be on the call to verify that all of us can be heard. She will interrupt if she is unable to hear us.
- A. Alfonso stated that on Friday March 15, the ELC held a Children's Week event at the Miami Children's Museum and admission to the event was free. A. Alfonso thanked the following community partners for attending and helping make this event a success: City of Miami Fire- Rescue Department, Help Me Grow, Miami Dade Public Library, Fatherhood Task Force, The Children's trust, Department of Children and Families, Awesome Science, CDO Rebelde, Read to Learn Book Club and Philp and Patricia Frost Museum of Science.



- A. Alfonso stated that on March 26, there was an ELAC meeting held. A. Alfonso stated that he and E. Torres were not able to attend but A. Parrino and G. Ferradaz went in our stead.
- A. Alfonso stated that on Friday March 1, 2019, the Early Learning Coalition of Miami-Dade/Monroe sent an estimated 200 sets of “hand art” to Tallahassee for the annual “Handing of the Hands.” The ELC received submissions from 25 providers throughout Dade County and Monroe County and some providers sent their submissions directly to Tallahassee. A group of volunteers hung the “hand art” in the Florida Capitol Rotunda on Sunday March 24, 2019 creating a visual reminder to our legislators of the impact their decisions have on children and their futures.
- A. Alfonso congratulated Miami Dade County for being awarded an additional 552 Early Head Start slots.

III. Approval of Minutes

Adrian Alfonso

- A. Alfonso called for the approval of the meeting minutes from December 2018.
 - B. Eadie moved to approve the minutes.
 - A. Eckstein seconded the motion.
 - Motion was passed unanimously.

IV. Audit Committee Report

Adrian Alfonso

- A. Alfonso stated that on March 7, the Audit Committee met and Verdeja', De Armas & Trujillo, presented them with the annual audit. The report stated that there were no findings once again this fiscal year.
 - R. Beasley moved to approve the audit report.
 - A. Eckstein seconded the motion.
 - Motion unanimously passed.

V. Finance Committee Report

Bob Eadie

- B. Eadie stated that Finance Committee did not meet on March 27th reviewed, and approved seven resolutions:
 - Resolution 04012019-01 - Approve the Evaluation Committee’s recommendation to award a contract for RFP#ELCMDM2019-01 (Performance Funding Project Auditing Services), and authorize the President and CEO to negotiate and execute a contract with the selected vendor. Fiscal Impact: The contract is for an approximate amount of \$75,000.00 for fiscal year 2019-2020, which is subject to the availability of funding. Funding Source: The Children’s Trust.
 - Resolution 04012019-02 - Approve the Evaluation Committee’s recommendation to award a contract for RFP#ELCMDM2019-02 (Infant/Toddler Parent Support Services), and authorize the President and CEO to negotiate and execute a contract with the selected vendor. Fiscal Impact: The contract is for an approximate amount of \$65,000.00 for fiscal year 2019-2020, which is subject to the availability of funding. Funding Source: Florida Department of Education Office of Early Learning



- Resolution 04012019-03 - Authorize the President and CEO to negotiate and execute the contracts listed within the background section of this resolution, adding all funding sources and shared services as allowed under funder's guidelines. Fiscal Impact: An approximate amount of \$6,405,997.00 for fiscal year 2019-2020 which is subject to the availability of funding. Funding Source: Multiple Funding Sources.
- Resolution 04012019-04 - Authorize the President and CEO to apply to, negotiate, execute and receive funds from the grantors listed in the background section of this resolution. Fiscal Impact: An approximate amount of \$204,155,278.00 for fiscal year 2019-2020, which is subject to the availability of funding. Funding Source: Florida Department of Education Office of Early Learning, Miami-Dade County & Monroe County School Boards Teenage Parent Program (TAP), The Children's Trust, Florida Department of Children and Families, Ocean Reef, University of Florida Lastinger Center.
- Resolution 04012019-05 - Authorize the President and CEO to release a Request for Proposal (RFP) for playground equipment for new Early Head Start centers. Fiscal Impact: An approximate amount of \$632,540.27 for fiscal year 2018-2019, which is subject to the availability of funding. Funding Source: U.S. Department of Health and Human Services, Administration for Children and Families.
- Resolution 04012019-06 - Authorize the President and CEO to negotiate and execute an amendment to Contract PSA 18-25 with Lehtinen Schultz, PLLC for Legal services. Fiscal Impact: The contract amount increases by \$20,000.00, for a total contract amount not to exceed \$145,000.00 for the fiscal year 2018-2019, which is subject to the availability of funding. Funding Source: U.S. Department of Health and Human Services, Administration for Children and Families.
- Resolution 04012019-07 - Authorize the President and CEO to negotiate and execute an amendment to Contract PSA18-18 with Miami Children's Initiative, Inc. for outreach and training services. Fiscal Impact: The contract amount increases by \$4,846.44, for a total contract amount not to exceed \$29,846.44 for the fiscal year 2018-2019, which is subject to the availability of funding. Funding Source: School Readiness
 - A. Eckstein moved to approve the resolutions in a block vote.
 - J. Haj seconded the motion.
 - Motion unanimously passed.
- EFS Modernization
 - F. Hicks stated that the EFS Mod for School Readiness would be releasing the attendance portion. F. Hicks stated that the ELC would try to have 70-80% of their providers submit the upcoming attendance through EFS Mod. Some providers that had data mix-ups are still seeing incorrect information within the system.
 - M. Castiglione stated that a major concern is a lot of money out there and the ELC must consolidate all these accounts to then begin collecting. Providers will have a 6-month payment plan. M. Castiglione stated that OEL is sensitive to the situation and working with the coalitions. M. Castiglione stated that another concern is childcare centers that have been an estimate and our now closed.
- The EHS credit card report was included in the packet for board members to review.



VI. Kids for Kids Academy

Beth Davis

- B. Davis gave a brief presentation on her childcare centers food program.

VII. CEO Report

Evelio Torres

- The board members recommended that a letter be sent to all legislators in reference to the Funding Formula, explaining how it adversely affect Miami-Dade/Monroe County.
 - A. Eckstein moved to approve sending the letter to legislators.
 - J. Haj seconded the motion.
 - Motion unanimously passed.
- B. Torres gave an overview of the 2019-2020 Grant Application and COLA.
 - B. Eadie moved to approve the 2019-2020 Grant Application and COLA.
 - T. Axford seconded the motion.
 - Motion unanimously passed.

VIII. Public Comments

Adrian Alfonso

IX. Adjourn

Adrian Alfonso