



Audit Committee Meeting
August 31st, 2016; 11:00 AM
ELC Board Room

Committee Attendees: Ana Olarte (via conference call); Adrian Alfonso; Rudy Rodriguez

General Attendees:

Staff Attendees: Angelo Parrino, Evelio Torres (via conference call), Sandra Gonzalez, Lisa Sanabria, Jackye Russell, Michelle Meilan, Victor Caballero, and Mercy Castiglione

I. Welcome and Introductions

Adrian Alfonso

- A. Alfonso called the meeting to order and welcomed everyone. Quorum was established.
- A. Alfonso thanked Claudia Gonzalez for her participation in the Audit Committee but do to a conflict of interest she must resign.
- A. Alfonso introduced R. Rodriguez and asked for a motion to accept him as a member of the Audit Committee.
 - Motion to approve new Audit Committee member A. Olarte.
 - Motion seconded by A. Alfonso.
 - Motion was unanimously passed.

II. Approval of Minutes

Adrian Alfonso

- Motion to approve minutes by A. Olarte.
- Motion seconded by A. Alfonso.
- Motion was unanimously passed.

III. Loss Prevention and Technical Assistance Report

Ana Rodriguez

- A. Rodriguez gave a brief report on the process and actions of Loss Prevention in order to minimize parent and provider fraud.
- M. Castiglione reviewed and discussed the Internal Control Survey.



IV. OEL Programmatic Monitoring Report

Michelle Meilan

- M. Meilan presented the OEL monitoring report. There was a couple of finding found but all have been corrected

V. Adjourn

Claudia Gonzalez