



**Policy Council Nutrition Committee**  
**April 11, 2025**  
**12:00PM**  
**Meeting Minutes**

**I. Call to Order**

Ms. Sacory Butts presided over the meeting. The meeting was called to order at 12:08 a.m.

**II. Roll Call**

The following participated in the meeting:

<b>Members</b>	<b>Representing Centers</b>
Ashley DeFrank Nunez ( <i><b>Vice Chair</b></i> )	My Little Angels Day Care Center
Sacory Butts ( <i><b>Chair</b></i> )	It's A Small World II (L.C.)
<b>EHS Staff</b>	<b>Position</b>
Belkis Torres	Vice President for EHS
Jessica Dittmar	Administrative Coordinator
Valeria Perez Sarabia	Nutrition Manager

**III. Action Item**

**February 12, 2025 Meeting Minute**

February 12, 2025 Meeting Minute were not approved due to the low attendance of committee members.

**IV. Reports**

**A. Meal Reports Month November 2024, December 2024, and January 2025**

Ms. Perez, Nutrition Manager, explained that each month the program shares the amount of USDA meals claimed by each site. The report captures the number of meals given to each child, each day of the month. The percentage column indicates the percentage of meals served based on each day a child was present for the month. Sometimes children may miss a meal if they arrive late or leave early. Those who arrive late may not be counted for USDA purposes but will still be offered a meal.

In the meal reports, there are several numbers in red for centers that did not reach 100% for a specific meal. This means one or more children missed the specific meal for one or more days of the month. If none of the meals reach 100%, there is a red box around all 3 meals.

In **February 2025**, the program had 5 centers that did not reach 100% for any of the meals. This was due to children arriving late and/or leaving early due to health issues.

In **March 2025**, the program had 6 centers that didn't reach 100% for any of the meals. This was a result of children arriving late and/or leaving early due to health issues.

**V. Public Comments**

No public comments were shared.

**VI. Adjournment**

Ms. Sacory Butts asked for a motion to adjourn the meeting.

- Motion made by Ashley De Frank Nunez

The meeting was adjourned at 12:11 p.m.