



**Policy Council Nutrition Committee**  
**February 14, 2025**  
**12:00 noon**  
**Meeting Minutes**

**I. Call to Order**

Ms. Valeria Perez presided over the meeting. The meeting was called to order at 12:08 a.m.

**II. Roll Call**

The following participated in the meeting:

<b>Members</b>	<b>Representing Centers</b>
Sacory Butts	It's A Small World II (L.C.)
Dayana Cruz	Kids Small World Learning Center
Perla Castro	Lincoln Marti 450
Ashley De Frank Nunez	My Little Angels
<b>EHS Staff</b>	<b>Position</b>
Belkis Torres	Vice President for EHS
Jessica Dittmar	Administrative Coordinator
Valeria Perez Sarabia	Nutrition Manager

**III. Action Item**

**A. Election of a Committee Chair**

The following were nominated for the position of chair.  
Ms. Sacory Butts was elected 4 in favor and 0 opposed.

**B. Election of a Committee Vice Chair**

The following were nominated for the position of vice chair.  
Ms. Ashley Nunez was elected 4 in favor and 0 opposed.

**IV. Reports**

**A. Meal Reports Month November 2024, December 2024, and January 2025**

Ms. Perez shared that each month the program shares the amount of USDA meals claimed by each site. The report captures the number of meals given to each child, each day of the month for each meal. The percentage column indicates the percentage of meals served based on each day a child was present for the month. If a meal did not reach 100%, it indicates that sometimes children arrive late or leave early; even though they were present, they were not served a meal. Those who arrive late may not be counted for USDA purposes but will still be offered a meal.

During November 2024 report, meals that did not reach 100% are in red. This means one or more children missed the specific meal for one or more days of the month. The meals with a red box are centers in which all meals had one or more children leave early or arrive late for certain days of the month. In November the program had 7 centers in this situation. The program analyzed the meals. The centers that did not reach 100% for all meals were mainly a result of children arriving late and leaving early due to health issues.

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During January 2025 report, meals that did not reach 100% are in red. This means one or more children missed the specific meal for one or more days of the month. The meals with a red box are centers in which all meals had one or more children leave early or arrive late for certain days of the month. In January the program had 8 centers in this situation. The program analyzed the meals. The centers that did not reach 100% for all meals were mainly a result of children arriving late and leaving early due to health issues. In addition to attendance fluctuation due to the holidays.

**V. Public Comments**

No public comments were shared.

**VI. Adjournment**

Ms. Sacory Butts asked for a motion to adjourn the meeting.

- Motion made by Ashley De Frank Nunez

The meeting was adjourned at 12:25 p.m.

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