



Policy Council
June 15, 2021 (Spanish)
June 16, 2021 (English)
5:30 p.m.
Meeting Minutes

I. Call to Order

Priscilla Vazquez presided over the meeting. The meeting was called to order at 5:44 p.m.

II. Roll Call

The following participated in the meeting:

Members	Representing Centers
April Williams	Miami Gardens Learning Center
Camelia Page (Treasurer)	The Carter Academy I
Chanelle Keys (Asst. Secretary)	It's a Small World VII
Ciney Mendoza (Spanish Call)	Rainbow Intergenerational
Crystal Davis	Sheyes #3
Domonique Reardon (Secretary)	It's a Small World II
Edeline Fleurant (Vice Chair)	Step Above
Lizette Fontilus	Little Red School House
Priscilla Vazquez (Parliamentarian)	New Aladdin
Shirly Mejia (Spanish Call)	Lincoln Marti 450
Dr. Mara Zapata	ELCMDM Board
EHS Staff	Position
Belkis Torres	VP for EHS
Cecilia Nariznis	Mental Health Manager
Lucretia Jones	Director of Child Development and Education Support Services
Otilia Gonzalez-Varese	Disability Manager
Salvatore Martorano	EHS Compliance Manager
Sandrina Seraphin	Director of Family and Community Engagement
Tatiana Larionova	Nutrition Manager
Vanessa Bongiorno	EHS Finance Manager
Herta Cherfils	Family Advocate Intern



III. Action Item:

A. **May 19, 2021 Meeting Minutes**

Priscilla Vazquez asked for a motion to approve the May 19, 2021 meeting minutes.

- Chanel Keys moved to approve
- April Williams seconded the motion
- No discussion
- Motion passed 11 in favor and 0 opposed

B. **Resolution 06162021- Corrective Action Plan**

Priscilla Vazquez asked for a motion to approve the Resolution 06162021.

- Crystal Davis moved to approve
- Chanel Keys seconded the motion
- No discussion
- Motion passed 11 in favor and 0 opposed

IV. Reports

A. **April 2021 Expenditure Report**

Total monthly expenses for the month of April 2021 were \$ 910,472.72. Thirty-eight percent (38%) of total monthly expenses were used for salaries and fringe; A total of \$ 493,283.45 or 63% went to contractual services, \$ 474,654.20 went to providers, and \$ 18,629.25 to other contractual services, less than 1% was used for supplies; and 7% covered other expenses, which includes rent and utilities. The program has used 71% of the budget to date and has \$ 3,407,582.36 remaining.

B. **April 2021 Credit Card Report**

There were no credit card charges in the month of April.

C. **May 2021 Meal Report**

Number of meals served in **May**:

- Breakfasts - 10,140 (98.7%)
- Lunches - 10,258 (99.8%)
- Snacks - 10,202 (99.3%)

At three schools, none of the meal services reached 100% due to children either being dropped off late or picked up early, or both:

- Pink & Blue Academy
- Precious Moments
- Step Above

D. **May 2021 Enrollment Report**

During the month of May, there were a total of 720 children enrolled in the program. The program worked actively to fill the 4 vacancies. All vacant slots from May have been filled.

E. **May 2021 Attendance Report**

During the month of May, the average daily attendance was 92%.

The breakdown for the attendance is as follows:

- **Offsite Only**- 10% of children received offsite services
- **Hybrid**- 43 percent of the children received a combination of in-person/ virtual services



- **Present Only-** 47% of the children received services completely in-person
 - 83% were present more than 85% of the time.
 - 17% were present 50 to 84% of the time
 - 0% present less than 50% of the time.
 - The main reason for absences were children receiving virtual services completely or the hybrid version. A few other reasons for absences are due to children and or their families being sick and vacation.

V. Board Meeting Updates

The Board Meeting was held on June 7, 2021. The newly appointed chair, Matthew Bruno, presided over the meeting. The following items were discussed:

- Dr. Denisse Barrera representing the Florida Health Department of Miami-Dade was assigned to the Strategic Planning Committee and the Governance Committee.
- Chereen Colie from True North Classical Academy was introduced as the private sector appointee from the Governor. She was assigned to the Programs and Policy Committee, as well as the Provider Services Committee.
- The Board approved Dr. Daniel Armstrong being appointed as Vice-Chair of the Board.
- All of the resolutions approved at May's Executive Committee Meeting were ratified. These resolutions were shared with the Policy Council in last month's meeting and can be found on pages 8 and 9 of this packet.
- Ms. Brazier, Liberty Academy Daycare and Preschool Owner, shared with the Board the accomplishments and initiatives in her early childhood program. She shared that one of the goals of her center is to continue expanding their elementary school. The center has plans to expand to 5th grade within the next two years.
- The Finance Committee Chair presented two resolutions that were approved by the Board:
 - Resolution 06072021-01 to approve the 2021-2022 Early Learning Coalition budget and approve the allocation and expenditure of funds.
 - Resolution 06072021-02 To approve the amendments to the 2020-2021 Annual Budget.
 - Resolution 06072021-04 To accept and use additional EHS COVID funding in the amount of \$893,375.00
- It was announced that the Early Learning Coalition received approval to increase the child care partner rate, as well as issuing bonuses for partners.
- The Chief Information Officer for the Early Learning Coalition shared that it is finalizing an Internal Penetration Test to see the Coalition's vulnerability to a cyber-attack as a consequence of someone engaging in internet activity. The Early Learning Coalition has contracted with an agency that is monitoring the Coalition's activity. The results will share further vulnerability that need to be reinforced. This will follow with a Dooms Day scenario scheduled for the summer.
- The Policy Council report was given by Ms. Timothee via a pre-recorded video.
- The Programs, Policies and Strategies Committee presented the following:
 - An update of the Early Head Start attendance and meals reports were given.
 - The Early Head Start Corrective Action Plan for a noncompliance was approved by the Board.



- The Office of Early Learning awarded the Early Learning Coalition \$19,302,000 through the Coronavirus Response and Relief Supplemental Appropriations Act for an estimated 1,600 early care partners.
- It was reported that the Early Learning Coalition continues to focus on equity by having staff participate in an anti-bias training. Additionally, the Early Learning Coalition has formed a group of staff who are looking at language equity and another group looking at data and assessment.
- The Provider Services Committee reported:
 - The VPK contract for Little Yvena's Garden Learning World Center was terminated and eligibility was revoked for 5 years due to the center not administering the VPK assessment Period 1 during 2019-2020 and 2020-2021 school year.
 - The Early Learning Coalition shared about the apprentice and internship programs that have been created to attract and train quality early childhood educators.
- The Monroe Advisory Committee met April 13 to discuss Early Learning Coalition enrollment, COVID status in Monroe, an update on the Monroe Community Assessment, and challenges faced by childcare partners in Monroe.
- The meeting ended with the CEO report. Minutes from the meeting including the CEO report can be found on the Early Learning Coalition of Miami-Dade/Monroe's website. The link to the website: <https://www.elcmdm.org/about-us/board-of-directors/minutes-meeting-packages>

VI. Updates:

- All members were asked to complete the June in-kind link: [Policy Council In-Kind Form/Formulario del Consejo de Políticas para Contribución de Servicio \(google.com\)](#)
- There has been an update to the Early Learning Coalitions' website. Policy Council members are now listed on the website. The link is: <https://www.elcmdm.org/parents/our-services/early-head-start>
- Miami-Dade County Public Schools will be distributing free breakfast and lunch twice per week for any child that is present, regardless if they are a student or not. The meal may include; milk, juice boxes, cereals, sandwiches, fruit, etc. Please see the link below for more information:
https://news.dadeschools.net/newsletter/060921/iNews_Web_Eng.html#FirstArticle

VII. Adjournment

Priscilla Vazquez asked for a motion to adjourn

- Chanel Keys moved to adjourn
- Crystal Davis seconded the motion to adjourn
- Meeting adjourned at 6:18 p.m.