



**Policy Council Meeting**  
**January 20, 2021**  
**5:30 p.m.**  
**Meeting Minutes**

**I. Call to Order**

Priscilla Vasquez presided over the meeting. The meeting was called to order at 5:38 p.m.

**II. Roll Call**

The following participated in the meeting:

<b>Members</b>	<b>Representing Centers</b>
Alegina Lora	Children Of The Sun Academy
April Williams	Miami Gardens Learning Center
Camelia Page (Treasurer)	The Carter Academy I
Daiby Martinez	Springview Academy (participated in Spanish call on 1/19/21)
Domonique Reardon (Secretary)	It's a Small World II
Edeline Fleurant (Vice Chair)	Step Above
Michelle Toledo	Lincoln Marti - 905
Priscilla Vazquez (Parliamentarian)	New Aladdin Learning Ctr.
Shonquita Williams	Shores School
Yaselly Prado	Kiddy Academy (participated in Spanish call on 1/19/21)
<b>EHS Staff</b>	<b>Position</b>
Belkis Torres	VP for EHS
Cecilia Nariznis	Mental Health Manager
Lucretia Jones	Director of Child Development and Education Support Services
Otilia Gonzalez-Varese	Disability Manager
Rozeline Simonis	Health Manager
Sandrina Seraphin	Director of Family and Community Engagement
Tatiana Larionova	Nutrition Manager
Vanessa Bongiorno	EHS Fianace Manager

**III. Action Item:**

**A. November 18, 2020 Meeting Minutes**

Priscilla Vazquez asked for a motion to approve the November 18, 2020 meeting minutes.

- Camelia Page moved to approve
- Alegina Lora seconded the motion
- No discussion
- Motion passed 10 in favor and 0 opposed

**IV. Reports**

**A. October 2020 Expenditure Report**

Ms Page, Treasurer, presented the expenditure reports for October and November.

Total monthly expenses for the month of October 2020 were \$897,120.08. Thirty-nine percent (39%) of total monthly expenses were used for salaries and fringe; 55% or \$493,111.08 were used for direct services, of that amount \$470,595.86 went directly to providers; less than 1% to equipment and supplies; and 6% went to other, which includes rent and utilities. The program has used 23% of the budget to date and has \$8,214,772.45 remaining.



#### **B. November 2020 Expenditure Report**

Total monthly expenses for the month of November 2020 were \$785,299.23. Thirty percent (34%) of total monthly expenses were used for salaries and fringe; 52% or \$411,376.26 were used for direct services, of that amount \$400,248.31 went directly to providers; 1% was spent on supplies, less than 1% to equipment; and 13% went to other, which includes rent and utilities. The program has used 30% of the budget to date and has \$7,429,473.22 remaining.

#### **C. November 2020 Meal Report**

Number of meals served in **November**:

- Breakfasts - 7,770 (99%)
- Lunches - 7,774 (100%)
- Snacks - 7,736 (99%)
- At Miami Gardens Learning Center none of the meal services reached 100%. One (1) child left shortly after breakfast.
- At Step Above none of the meal services reached 100%. Two (2) children (siblings) were present for a few minutes in the morning but left shortly after due to feeling sick; several children either came or left early.

#### **D. December 2020 Meal Report**

Number of meals served in **December**:

- Breakfasts - 8,592 (100%)
- Lunches - 8,616 (100%)
- Snacks - 8,574 (99%)
- At Miami Gardens Learning Center none of the meal services reached 100%. A child was present only between 8:30 am and 9:00 am on 12/23 due to being sick.
- At Precious Moments, none of the meal services reached 100%. Several children left before lunch due to being sick and starting vacation; four (40) children arrived after breakfast.

#### **E. November 2020 Enrollment Report**

During the month of November, there were 701 children enrolled in the program and 724 slots allocated. The program increased slots at two centers however, the program was unable to move forward with enrollment because the centers were pending the hiring of teaching staff.

#### **F. December 2020 Enrollment Report**

During the month of December, there were 721 children enrolled in the program and 724 slots allocated. The three (3) vacancies stemmed from Kiddy Academy and Shores School. Those two centers recently hired teaching staff in December, and the program was actively searching for children to fill their pending slots. Those two centers did meet enrollment in January.

#### **G. November 2020 Attendance Report**

During the month of November, 85% of children received in-person services and 16% received virtual services. Of those children who are present for in-person services, the graph depicts the percentage of time each child was present for in-person services.

- Orange is the range of children present 85%-100% of the time.
- Gray is the children present 84% to 50% percent of the time.
- Yellow is the children present less than 50% of the time.

All families are either receiving in-person, offsite or a hybrid version of services. The reason for many of the absences stems from children being sick or families taking vacation.



#### H. **December 2020 Attendance Report**

During the month of December, 19 % of the children received off site/virtual services and 85% of the children who received in-person services. The absences in December were a result of families who typically go on vacation and a few from children who were sick and needed to attend appointment. The attendance for in-person services continues to increase.

#### I. **Teaching Strategies Gold Assessment Data**

Teaching Strategies Gold (TSG) is the ongoing assessment that teachers use to track each child's developmental progress throughout the year. There are three assessment/checkpoint periods each program year: Fall (September - December), Winter (January - March), and Spring (April - June). During these timeframes, teachers assign children ratings for objectives in each of the following areas: social-emotional, physical, language, cognitive, literacy, and mathematics. At the end of each checkpoint period, teachers share individual results with parents during a parent-teacher conference or home-visit so that families are aware of the child's education and developmental progress. The chart in your packet represents the percentage of children enrolled during the 2019-2020 program year who met, exceeded, or were below widely held expectations, which are research-based targets used to help determine if children's knowledge, skills, and abilities are typical of a child their age. The following percentage of children met or exceeded the expectations:

**Social Emotional: 90%**

- Physical: 88%
- Language: 83%
- Cognitive: 93%
- Literacy: 86%
- Mathematics: 86%

#### V. **Updates:**

- The program has two new staff in the leadership and two interns:
  - Rozeline Simonis, Health Manager
  - Gabriela Griffin, Contract Manager
  - Kytaina Gabriel, FIU Intern
  - Herta Cherfils, FIU Intern
- VPK registration is open for children who are VPK age (4 years old on or before September 1).
- A step-by-step review of the online in-kind form was presented.

#### VI. **Adjournment**

Priscilla Vasquez asked for a motion to adjourn.

- Alegina Lora moved to adjourn
- Camelia Paged seconded the motion
- Meeting adjourned at 6:02 p.m.