



**Policy Council  
Finance Committee Meeting  
February 14, 2025  
10:00 a.m.  
Agenda**

- |  |                         |
|--|-------------------------|
| <b>I. Call Meeting to Order</b>                              | <b>Polo Coronado</b>    |
| <b>II. Roll Call</b>   | <b>Jessica Dittmar</b>  |
| <b>III. Reports</b>  |                         |
| a. Expenditure Report (October, November, and December 2024) | <b>Elicenia Del Rio</b> |
| b. Credit Card Report (October, November, and December 2024) | <b>Elicenia Del Rio</b> |
| <b>IV. Public Comments</b>                                   | <b>Polo Coronado</b>    |
| <b>V. Adjournment</b>  | <b>Polo Coronado</b>    |



## October 2024 Expenditure Report

### Early Learning Coalition of Miami-Dade/ Monroe

#### Early Head Start

October 2024

Expense Category	Budget	Monthly Expenses	Actual YTD Expenses	Remaining Balance	YTD Percentage
a - Personnel	3,097,356.00	233,251.93	670,558.39	2,426,797.61	21.65%
b - Fringe	1,120,695.00	84,161.10	257,892.53	862,802.47	23.01%
d - Equipment	32,752.00	-	-	32,752.00	0.00%
e - Supplies	165,389.00	39,032.39	67,834.72	97,554.28	41.02%
<b>f - Contractual-Child Care Services</b>	<b>6,406,006.00</b>	<b>629,878.76</b>	<b>1,787,398.78</b>	<b>4,618,607.22</b>	<b>27.90%</b>
f - Contractual-Contractual Services	722,813.00	85,533.04	164,725.87	558,087.13	22.79%
h - Other	539,468.00	42,371.71	216,394.31	323,073.69	40.11%
<b>TTA Total Expenses (c - Travel &amp; h - Other)</b>	<b>232,374.00</b>	<b>30,300.49</b>	<b>40,915.05</b>	<b>191,458.95</b>	<b>17.61%</b>
<b>Total Expenses</b>	<b>12,316,853.00</b>	<b>1,144,529.42</b>	<b>3,205,719.65</b>	<b>9,111,133.35</b>	<b>26.0%</b>

This chart shows the current month's expenses for up to the previous 12 months in this roll.

Term	Definition
Fiscal Year	August 1, 2023- July 31, 2024
YTD	Year to Date
Budget	The amount the program has to spend.
Forecast Expenses	The amount the program expects to spend.
Actual YTD Expenses	The total amount spent through the month being reported.
Surplus	Spending is less than what is budgeted. There are excess funds left.
Deficit (-)	Spending is more than what is budgeted. There are insufficient funds left.
YTD Percentage	The percent of the budget used through the month being reported.

## October 2024 Credit Card Report

Dist. Code	Transaction Date	AMEX Description	Traveler	ELC Description	Amount
520EHT	10/1/2024	Travel & Lodging	EHS Staff	Lodging to attend AELC Training	\$227.99
520EHT	10/1/2024	Travel & Lodging	EHS Staff	Lodging to attend Conscious Discipline Annual Conference	\$802.70
<b>Total:</b>					<b>\$1,030.69</b>



## November 2024 Expenditure Report

### Early Learning Coalition of Miami-Dade/ Monroe

#### Early Head Start

November 2024

Expense Category	Budget	Monthly Expenses	Actual YTD Expenses	Remaining Balance	YTD Percentage
a - Personnel	3,097,356.00	230,521.99	901,080.38	2,196,275.62	29.09%
b - Fringe	1,120,695.00	84,337.90	342,230.43	778,464.57	30.54%
d - Equipment	32,752.00	-	-	32,752.00	0.00%
e - Supplies	165,389.00	19,870.30	87,705.02	77,683.98	53.03%
<b>f - Contractual-Child Care Services</b>	<b>6,406,006.00</b>	<b>386,986.66</b>	<b>2,174,385.44</b>	<b>4,231,620.56</b>	<b>33.94%</b>
f - Contractual-Contractual Services	722,813.00	43,400.48	208,126.35	514,686.65	28.79%
h - Other	539,468.00	24,626.95	241,045.19	298,422.81	44.68%
<b>TTA Total Expenses (c - Travel &amp; h - Other)</b>	<b>232,374.00</b>	<b>13,812.54</b>	<b>54,727.59</b>	<b>177,646.41</b>	<b>23.55%</b>
<b>Total Expenses</b>	<b>12,316,853.00</b>	<b>803,556.82</b>	<b>4,009,300.40</b>	<b>8,307,552.60</b>	<b>32.6%</b>

Pie chart showing planned expenses for various categories is in this cell.

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Deficit (-)	Spending is more than what is budgeted. There are insufficient funds left.
YTD Percentage	The percent of the budget used through the month being reported.

## November 2024 Credit Card Report

Dist. Code	Transaction Date	AMEX Description	Traveler	ELC Description	Amount
520EHT	11/1/2024	Travel & Lodging	EHS Staff	-	\$ -
<b>Total:</b>					<b>\$ -</b>



## December 2024 Expenditure Report

### Early Learning Coalition of Miami-Dade/ Monroe

#### Early Head Start

December 2024

Expense Category	Budget	Monthly Expenses	Actual YTD Expenses	Remaining Balance	YTD Percentage
a - Personnel	3,097,356.00	229,248.06	1,130,328.44	1,967,027.56	36.49%
b - Fringe	1,120,695.00	84,112.86	426,343.29	694,351.71	38.04%
d - Equipment	32,752.00	-	-	32,752.00	0.00%
e - Supplies	165,389.00	5,310.66	93,015.68	72,373.32	56.24%
<b>f - Contractual-Child Care Services</b>	<b>6,406,006.00</b>	<b>399,798.86</b>	<b>2,446,031.72</b>	<b>3,959,974.28</b>	<b>38.18%</b>
f - Contractual-Contractual Services	722,813.00	40,917.65	249,044.00	473,769.00	34.45%
h - Other	539,468.00	25,481.38	266,526.57	272,941.43	49.41%
<b>TTA Total Expenses (c - Travel &amp; h - Other)</b>	<b>232,374.00</b>	<b>1,127.02</b>	<b>55,854.61</b>	<b>176,519.39</b>	<b>24.04%</b>
<b>Total Expenses</b>	<b>12,316,853.00</b>	<b>785,996.49</b>	<b>4,667,144.31</b>	<b>7,649,708.69</b>	<b>37.9%</b>

File chart showing planned expenses for various categories is in this cell.

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## December 2024 Credit Card Report

Dist. Code	Transaction Date	AMEX Description	Traveler	ELC Description	Amount
520EHT	12/31/2024	Travel & Lodging	EHS Staff	Lodging credit from AELC Training	\$(227.99)
520EHT	12/31/2024	Travel & Lodging	EHS Staff	Lodging to attend NHSA Leadership and FSU Breastfeeding Training	\$1,219.87
<b>Total:</b>					<b>\$991.88</b>

