

**Miami Dade County
Department of Human Services
Child Development Services Bureau
Screening, Assessment and Inclusion Division**

ASQ-3 Online Submittal

Effective October 1, 2011

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Miami Dade County
Department of Human Services
Child Development Services Bureau
Screening, Assessment and Inclusion Division

Completing the ASQ-3

1. **Complete** the **INFORMATION** section

2. **Shade** all responses on the

QUESTIONNAIRE

3. **Complete** the **OVERALL** section

4. **Go to online system**



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**You have until the DUE DATE (See online list)
to return this information to
Miami-Dade County – CDS
to avoid being **delinquent**.**

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2. Return the ASQ-3

- Go to www.miamidade.gov
- Select “Online Services” (On left side of page)
- Select “Child Care Search’
- Select “Provider Login” (On left side of page; same as attendance)

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2. Return the ASQ-3 (continued)

- Select “ASQ-3 Information Summary”.
- Input your center phone number and submit.
- Select child you want to enter data, click.
- Complete blank fields and bubbles, review (make sure everything is correct) and submit.

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2. Return the ASQ-3 (continued)

You have submitted the ASQ-3 responses online you are now finished.

CONGRATULATIONS

Keep signed consent & completed ASQ-3 in the child's file.



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2. Return the ASQ-3 (continued)

If you do not have online access call us immediately and submit hard copy to your area office. Return completed ASQ-3 and Signed Consent personally or via USPS mail to:

SOUTH CENTERS:

Miami Dade County, Department of Human Services
11025 SW 84th St, Cottage 2
Miami, Florida 33173

NORTH CENTERS:

Miami-Dade County Dept. of Human Services
Child Development Services
8000 NW 7th St. Suite 200
Miami, Florida 33126



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**Do not hesitate to call your area office should you
have a question or concern:**

North: 305-260-1240

South: 305-270-2905

Thank you!

