

## Message from the Early Learning Coalition

### This notice is about:

- |   |   |
|---|---|
| <input type="checkbox"/> Important Deadline   | <input checked="" type="checkbox"/> Compliance with State Requirement |
| <input type="checkbox"/> Free Resource(s)   | <input type="checkbox"/> Professional Development Opportunity         |
| <input checked="" type="checkbox"/> School Readiness, EHS, VPK or other Contract Compliance | <input type="checkbox"/> Informational                                |

### \*Important Reminder\*

Dear Early Education Provider:

As a reminder, the Early Learning Coalition is accepting School Readiness and Fall VPK 2018-2019 contract applications. The deadline to submit the application is **Friday, April 20, 2018**. To complete and submit a Contract Application, please log onto the [new Office of Early Learning portal](#).

Contract application for School Readiness and Voluntary Pre-Kindergarten services must be completed every year. **If you do not complete and submit your Contract Application for School Readiness and Fall VPK 2018-2019 by Friday, April 20, 2018 you will not be eligible to participate in the School Readiness and/or VPK programs for the 2018-19 fiscal year.**

The ELC Contracts Department has scheduled training and technical assistance sessions to assist you to complete your contracts. Below please find training information.

**Target Audience:** All School Readiness and VPK providers eligible to renew their 2018-19 contracts.

**Training Objective:** You will learn how to create a 2018-19 School Readiness and/or VPK Contract. You will leave understanding how to navigate the new Office of Early Learning provider portal and **apply** those learned skills to complete future contracts.

**Training Description:** Providers will receive training and technical assistance completing their School readiness and/or VPK Contracts.

**[Please call your Contract Specialist to RSVP.](#)**

March 6, 2018 to April 20, 2018 (**Choose one date**)

**Times:** Monday - 9:30 a.m. to 4:00 p.m.  
Tuesday - 9:30 a.m. to 4:00 p.m.  
Wednesday - 9:30 a.m. to 4:00 p.m.  
Thursday - 9:30 a.m. to 4:00 p.m.  
Friday 9:30a.m. to 11:30 a.m.  
Saturday 9:00 a.m. to 3:00 pm. (**March 17, 2018 at ELC Headquarters**)

**Training Locations: (Choose one location)**

**Early Learning Coalition Headquarters:**

2555 Ponce de Leon Blvd.  
Suite 500  
Coral Gables, FL 33134

**North Service Center**

Golden Glades Office Park  
1515 NW 167th Street, Suite 320  
Miami Gardens, FL 33169

**South Service Center**

The Centre at Cutler Bay Condominium  
18951 SW 106th Avenue, Unite B-208  
Miami, FL 33157

**[Walk-ins are welcomed.](#)**

Again, we thank you for your partnership.

### \*Recordatorio Importante\*

Estimado Proveedor de Educación Temprana:

Recordandoles: Early Learning Coalition está aceptando aplicaciones de contrato para School Readiness y para el VPK en otoño 2018-2019. La última fecha para enviar su aplicación es Viernes 20 de Abril, 2018. Para completar y enviar dicha aplicación, por favor entre a el Nuevo Portal de OEL.

Una aplicación para los servicios de School Readiness y el programa Voluntary Pre-Kindergarten debe de ser completada cada año. Si usted no completa y envía su aplicación para renovar el contrato de School Readiness y VPK de invierno 2018-2019 antes de Viernes Abril 20, 2018, usted no podrá participar en estos programas durante el año fiscal.

**A quien puede interesar:** Todos los proveedores elegibles para renovar sus contratos de School Readiness y VPK 2018-2019.

**Objetivo de el entrenamiento:** Usted aprenderá como crear un contrato de 2018-2019 School Readiness y/o un contrato de VPK. Usted entenderá como navegar el Nuevo Portal de Office of Early Learning y aplicará dicho aprendizaje para completar los contratos en el futuro.

**Descripción de el entrenamiento:** Los proveedores recibirán entrenamiento y asistencia técnica para completar contratos de School Readiness y/o VPK.

**[Por favor contacte su Especialista de Contratos para resevar su participacion en el entrenamiento:](#)**

Marzo 6, 2018 a Abril 20, 2018 (**Eliga una fecha**)

Horarios: Lunes - 9:30 a.m to 4:00 p.m.  
Martes - 9:30 a.m. to 4:00 p.m.

Miercoles - 9:30 a.m. to 4:00 p.m.  
Jueves - 9:30 a.m. to 4:00 p.m.  
Viernes - 9:30 a.m. to 11:30 a.m.  
Sábado - 9:00 a.m. to 3:00 p.m. **(March 17, 2018 at ELC Headquarters)**

**Lugares de Entrenamiento: (Eliga un lugar)**

**Early Learning Coalition Headquarters**

2555 Ponce de Leon Blvd, Suite 500  
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**No se requiere cita.**

De nuevo, muchas gracias por su colaboración.



Stay Connected

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Miami-Dade: 2555 Ponce de Leon Blvd., Suite 500, Coral Gables, FL 33134 305.646.7220  
Monroe: 1111 12 Street, Suite 1-206, Key West, FL 33040 305.296.5557