



**PROGRAM POLICY & STRATEGY COMMITTEE MEETING**  
**June 28, 2011 3:30 p.m.**  
**ELC Board Room**

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|-----------------------------------|--|
| I. Welcome & Introductions        | David Williams Jr., Co-Chair<br>The Hon. Cindy Lederman,<br>Co-Chair |
| II. Approval of Agenda            | David Williams Jr., Co-Chair<br>The Hon. Cindy Lederman,<br>Co-Chair |
| III. Approval of March 29 Minutes | David Williams Jr., Co-Chair<br>The Hon. Cindy Lederman,<br>Co-Chair |
| IV. CEO Update                    | Evelio Torres  |
| V. Monroe Performance Report      | Mary Williams  |
| VI. Miami-Dade Performance Report | Jackye Russell   |
| VII. Programs Monitoring          | Carlos Garcia  |
| VIII. Old Business                |  |
| IX. New Business                  |  |
| X. Public Comment                 |  |
| XI. Adjourn                       |  |

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.



# Minutes

Program Policy & Strategy Committee Meeting  
March 29, 2011; 3:30 p.m. – 5:30 p.m.  
Early Learning Coalition of Miami-Dade/Monroe  
Board Room  
2555 Ponce De Leon Blvd Suite 500  
Coral Gables, FL 33134

**Committee Attendees:** The Hon. Cindy Lederman; David Williams, Jr.; Shaleen Fagundo (via conference call); Roderick Beasley; Modesto Abety; Jacqui Colyer; Ramiro Moreno (via conference call)

**Staff Attendees:** Evelio Torres (CEO); Blythe Robinson; Tabatha Cullen, Jackye Russell; Mary Williams (via conference call); Angelo Parrino; Kristina Alonso; Leeana Pena; Milton Silvera

**General Attendees:** Linda Carmona (AECE); Edith Humes-Newbold (Miami-Dade County); Susan Tucker (YMCA of Greater Miami); Luisa Sanchez (YWCA of Greater Miami); Suzette Frazier (Department of Children and Families)

## I. Welcome and Introductions

- C. Lederman welcomed the committee, staff and attendees.
- A quorum was established with six (6) voting members.

## II. Approval of January February 22<sup>nd</sup> Minutes

- D. Williams moved to approve the February 22, 2011 minutes.
- R. Beasley seconded the motion.
- Motion was unanimously passed.

## III. CEO Update

- E. Torres shared the CEO Update.
  - The biggest concern was a projected budget deficit of 3.75 billion dollars. Last year, there was a deficit of \$38 million to School Readiness which was supplanted with ARRA dollars. This year the base budget is the same as last, however there are no ARRA dollars to make up for the deficit.
  - The VPK base student allocation will be retained for both summer and the school year. There was a slight reduction from \$2562 to \$2555. In the house, reductions are about 7%. VPK program support and administration dollars are now reduced to 4% from 4.5%.
  - There is a government reorganization bill that has the Office of Early Learning overseeing both School Readiness (SR) and VPK. There is also some discussion about sending SR to DCF and VPK to the Department of Education (DOE). It is believed to be more expensive this way. The preference would be to create an agency for Early Learning or to place all programs under the new jobs agency.



- We are also keeping a close eye on class size. There is a proposal to increase the ratio for VPK to appease providers who are losing on the base student allocation.
- Employment statistics are better overall, in the state.

#### **IV. Monroe Performance Report**

- M. Williams shared details from the Monroe performance report.
- Timely ASQ's are a challenge that Wesley house is addressing.

#### **V. Miami-Dade Performance Report**

- J. Russell gave highlights from the Miami-Dade performance report.
  - B. Sands explained the ASQ process for SR children. Hiring staff for the inclusion program has been a challenge for Citrus.
  - C. Lederman requested that an update from Miami-Dade County regarding the number of referrals completed for children whose ASQ's indicated concerns is added to the next agenda.
  - C. Lederman stated that these children should be a priority and asked how we are going to make up for lost time.
  - R. Beasley stated that there needs to be a corrective action plan put into place.
  - E. Torres stated that the coalition has already requested a corrective action plan.
  - D. Williams asked if there was a penalty for not complying with the contract.
  - E. Torres responded that the penalty is that the service provider would not be able to bill the coalition for services. There is no way that the coalition is going to be able to pay \$1.1 million on this contract, so an amendment for \$300,000 was submitted to reduce the contract to \$800,000. Now we are looking at possibly reducing the contract further.

#### **VI. Provider Minimum Standards**

- J. Russell stated that new minimum standards for providers are being considered. Some of the potential requirements include:
  - Providers must submit attendance and contract electronically.
  - Conduct an assessment on all providers. Providers will be required to have a minimum score on the Environmental Rating Scale (ERS) and an identified CLASS score.
  - Providers would need to obtain a star rating, even if they did not participate in the Quality Counts program.
  - Family literacy activities would need to be implemented.
  - Providers would be required to provide proof of financial stability.
  - As opposed to only submitting a contract, providers should also submit an application that would precede the agreement to be reviewed by the coalition to make a determination whether or not a provider could then submit an agreement.
- R. Moreno asked J. Russell to elaborate on how a provider would provide proof of financial stability.
- J. Russell responded that a provider could demonstrate that they were financial stable by providing an audit from a firm or other financial statements.
- E. Torres added that these are only suggestions. Many of these suggestions have come from childcare providers who have expressed their concerns that anyone can have a contract with the coalitions without having to meet a minimum quality



standard. However, most of the providers that we are currently working with would meet these standards. We need to give some thought as to what the standards should be. The idea is that all SR children would be placed in the highest quality providers possible. E. Torres added that a workgroup is being put together to look at the potential requirements. We are trying to elevate the quality of programs in the community and are particularly concerned about some of the underserved areas. We are trying to focus on these areas where children perhaps do not have the same opportunities and would provide additional resources to those centers and families.

- S. Fagundo asked who would be conducting the ERS and CLASS assessments.
- E. Torres responded that as of yet no decisions have been made. If this requirement makes it to the final cut, then this would be discussed since there is a cost involved.
- R. Beasley stated that requiring providers to submit contracts and attendance electronically will impact smaller organizations who may not have the capabilities to do so.
- E. Torres stated that we would identify these individuals and assist them so that there is a level playing field.
- R. Beasley stated that while he does not object to implementing these quality standards we need to make sure that they do not put a hardship on some of these providers.
- S. Fagundo stated that this is a good effort on the part of the coalition to support providers.

#### **VII. Enrollment Update**

- E. Humes-Newbold stated that it is anticipated that the number of excess children receiving SR services will reduce through attrition.
- E. Humes-Newbold stated that a tiered approach is being used for VPK registration this year. This year there will also be an expedited service offered for providers who have 35 or more VPK children to register. It has been done with Head Start and has worked very well.
- S. Fagundo asked who a provider can contact in order to take advantage of this.
- E. Humes-Newbold responded that center should e-mail the eligibility manager in their corresponding office and the manager will send out a packet.

#### **VIII. Provider Repayment Update**

- E. Humes-Newbold stated that to date we have recuperated \$105,310 from providers who were serving children under five and were not authorized to do so.

#### **IX. Old Business**

- S. Fagundo asked for an update on the training on licensing requirements.
- S. Frazier responded that a training session for the Board members is taking place on April 4<sup>th</sup>. Provider trainings will also be provided in three weeks.

#### **X. Public Comment**

- L. Carmona stated that at last board meeting, there was a motion to approve the new parent payment scale. L. Carmona asked if it had been revisited. In modifying the financial eligibility for the BG8 category, the parent copayment did not change.
- J. Russell stated that the board made the decision not to increase parent fees because of the economy.



- L. Carmona stated that we've adopted new criteria but no new copayments. It is important that the finance committee consider this. We are allowing parents to pay less and the coalition will end up having to pay the difference.
- S. Fagundo asked if the committee can see what the anticipated cost to the coalition would be.
- J. Russell stated that this can be provided to the committee.

#### **XI. Adjourn.**

- C. Lederman adjourned the meeting.



**Monroe County: 2010/2011 Performance Report – May 2011**

<b>Outcome</b>	<b>Indicator</b>	<b>Target</b>	<b>Y-T-D Actual (7/10 – 6/11)</b>	<b>% Achieved Y-T-D</b>	<b>% Year Elapsed</b>	<b>Comments</b>	<b>Data Source</b>
I. Eligible children birth to five with parental consent are screened using the Ages and Stages Developmental Screening Questionnaire (ASQ)	Completion of ASQs (based on the child's date of entry and/or birthdate)	600	671	112%	92%		WHFS
	Percent of ASQs completed timely within 45 days of program entry	100%	115/268	43%	92%		
	Percent of children with "red flags" who receive an Individual Improvement Plan	100%	62/62	100%	92%		
	Percent of children with valid "red flags" (with parental consent) who receive Battelle screen  Disposition of children without parental consent for Battelle screen	100%	38/62  24	61%	92%	12- already receiving services; 2- moved out of area;10 direct referrals	
II. Eligible children birth to five years with agreement providers and parental consent are assessed at pre and post using Creative Curriculum Developmental Continuum Assessment (CCDA)	Completion of pre assessments (Sept – Nov)	450	355	79%	92%	Pre assessment period is Sept – Nov	WHFS
	Completion of post assessments (March – May)	450	237	53%	92%	Post assessment period is March – May	
III. Eligible children birth to five with parental consent received a comprehensive child health screening conducted by FKAHEC medical team	Completion of health screening results form	450	403	90%	92%	96 Referrals: 44- Dental 17- Vision 16- Hearing 27- Physician	FKAHEC
IV. School Readiness providers have submitted signed Provider Agreements	Percent of Signed Provider Agreement Forms	100%	20 centers 35 fcchs 55	100%	92%		ELC Monroe Office
V. Agreement providers, including centers and family child care homes, received a Coalition approved environmental assessment	Completion of environmental assessments	70%	19 center 26 fcchs 45	115%	92%		WHFS
VI. Participating Monroe providers received available Coalition mentoring/inclusion services	Number of provider visits	600	552	92%	92%	Upper Keys mentor on maternity leave Oct - Nov	ELC Monroe Office
	Number of provider trainings (individual, small or large group)	24	23	96%	92%		

<b>Outcome</b>	<b>Indicator</b>	<b>Target</b>	<b>Y-T-D Actual (7/10 – 6/11)</b>	<b>% Achieved Y-T-D</b>	<b>% Year Elapsed</b>	<b>Comments</b>	<b>Data Source</b>
VII. Participating VPK providers received a monitoring visit to verify enrollment ratios; confirm the teacher of record on the Form 11 is the current teacher and providers are maintaining up to date parental choice certificates	Completion of VPK monitoring tool	24	24	100%	92%		WHFS
VIII. VPK enrollment increased 5% from the previous 09/10 school year enrollment (421 unduplicated count)	Generation of Enrollment Report from EFS (Aug '10 – May '11)	442	447	101%	92%		WHFS

School Year 2010-2011 VPK Certificates Issued as of 5/31/11- 491  
Percent School Year 2010-2011 VPK Children Enrolled as of 5/31/11- %

Summer 2011 VPK Certificates issued as of 5/31/11- 26

School Readiness Child Enrollment as of 5/31/11- 729  
School Readiness Child Wait List as of 5/31/11- 0  
CCEP Enrollment as of 5/31/11- 17



***Miami-Dade County: 10/11 Performance Report - May 2011***

<i>Outcome</i>	<i>Indicator</i>	<i>Target</i>	<i>Y-T-D Actual</i>	<i>Percentage/ Difference</i>	<i>Comments</i>	<i>Data Source</i>
I. Eligible children birth to five with parental consent are screened using the Ages and Stages Developmental Screening Questionnaire (ASQ)	Completion of ASQs (based on the child's date of entry and/or birth date)	17,500 (annual estimate)	18,335	110%	On target to meet goal, year-end calculation of actual number enrolled during 2010-11	CDS monthly reports
	Number of children with "red flags" who receive an Individual Improvement Plan	100% up to *1700 is reference # (Contract)	Confirmed: • IIP 309 • Declined 184  Unconfirmed: 517	29%		
	Number of referrals		122	On-going		
II. Random sample of children with parental consent are assessed at pre and post using Learning Accomplishment Profile-Diagnostic (LAP-D) or the Early Learning Accomplishment Profile (E-LAP) depending on the age of the child.	Completion of pre assessments (Sept - Nov)	450	479	106%	Exceeded goal	CDS monthly reports
	Completion of post assessments (March - May)	450	424	94%		
IV. Eligible children enrolled in services during managed open enrollment to meet enrollment target.	Number of children enrolled in care.	26,900	27,739	839 over target.		ELC Weekly Report
V. Eligible children enrolled in CCEP billing category.	Number of children enrolled in CCEP	900	855	95%		ELC Weekly Report

<i>Outcome</i>	<i>Indicator</i>	<i>Target</i>	<i>Y-T-D Actual</i>	<i>Percentage/ Difference</i>	<i>Comments</i>	<i>Data Source</i>
VI School Readiness Providers have submitted signed Provider Agreements	Signed Provider Agreement form	100%	1657	100%		ELC Provider Database
VII Participating Quality Counts providers have completed Performance Improvement Plans	Baseline Rating awarded and QIP entered into WELs system	100%	472 Total Providers 407 Baselines 395 QIP	97.1% of providers rated have a QIP		WELs system
VIII Participating VPK providers who received a monitoring visit.	Completion of VPK monitoring tool	496	438 Private 103 MDCPS 644 Total	130%		ELC Monitoring Report
IX. VPK enrollment	EFS Enrollment Report from EFS (Aug '09 - June '10)	22000	20514	93%		EFS Enrollment Report

School Year 2011-2012 VPK Certificates Issued as of 5/31/2011: 23,481

Certified Providers as of 5/31/11: 1,015

\*Please note this is always a moving number since we continue to certify new providers; 50% of active providers (992) should be monitored (496).

School Readiness Child Wait List as of 6/20/2011 - 13,859

School Readiness Child Wait List- Ages Birth to 8 - 11,815 (85%)