

MIAMI-DADE SCHOOL READINESS COALITION

Board Meeting

July 17, 2003

8 a.m.

United Way of Miami-Dade – Ansin Building

3250 SW Third Avenue

Miami, Florida 33129

Miami-Dade School Readiness Coalition board members present:

Imran Ali	Vickie Burley	Chuck Hood	Willie Ivory
Yvonne T. Johnson	Robert H. Kelly	Silvia La Villa	David Lawrence Jr.
Harve Mogul	Dabney Park	Marta Perez	Jane Robinson
Gerald K. Schwartz	Dean Taylor	Lucia Vicencio	Barbara Weinstein
Ann-Karen Weller			

Others in attendance:

Carole Abbott	Modesto Abety	Ana Alfonso	Ivonne Anton
Manuel Ayala	Judith Bernhard	Lisa Blair	Chuck Bleiker
Jeannifer M. Bonnet	Norma Brieler	Carmen Cabrerias	Ted Castellanos
Melina Castillo	Mike Conte	Ann de las Pozas	Linda Carmona-Sanchez
Yesenia Diaz	Warren Eldridge	Manuel Fermin	Michelle Fries
Ingrid Garcia	Albert B. Johnson, II	Betty Key	Michelle Leon
Matty Loret de Mola	Maggie Loret de Mola	Donald Manning	Colleen Mauer
Jocelyne McAdory	Yvette Medina	Ramiro S. Moreno	Rose Mary Moreno
Thomas J. Mowbray	Edith Humes-Newbold	Norman Nierenberg	Maria E. Ondavza
Richard Perez	Ivonne Ramirez	Johanna Rengel	Ingrid Sarmiento
Roxanne Soto	Jerome Steers	Marisabel Trastoy	Marbelia Zamarripa

Willie Ivory welcomed everyone and asked for self-introductions. He also thanked the board for the opportunity to serve as our new co-chair.

APPROVAL OF THE MINUTES

Willie Ivory requested a motion for approval of the May 20 and Sept. 2 minutes.

Motion: Robert H. Kelly
Second: Silvia La Villa
Motion was unanimously approved.

UNIVERSAL PRE-K AND THE CHILDREN'S TRUST

Dave Lawrence shared that the Universal Pre-K Advisory Council shared by Lieutenant Governor Toni Jennings has met twice so far. They are well on course to have recommendations to the legislature by mid-October. PEW Charitable Trust has decided to make a financial commitment to bring in experts to testify before the Advisory Council.

On the topic of The Children's Trust, Dave Lawrence informed the board that Modesto Abety in a unanimous vote was hired as the CEO of The Children's Trust. The board has voted on what to focus on pre-natal to age 5. One area will be raising the quality of care through the Star Rating System.

CEO/PRESIDENT SEARCH – UPDATE

Dave Lawrence stated that even though the ad was placed with a different title, the Board would ultimately decide what the title will be, even though it is the same job description.

Dabney (Bud) Park, board member, and President of Performance Executive Search informed the board that we have 117 resumes. The ad has been placed in number of web sites and in the paper around the country as well as locally. Of the 117 we now have a dozen on what we think of as the "A" list. In

addition to the 117 we have a target list of 26 people that we are in dialogue with. We believe a decision will be made by September 1.

APPROVAL OF MAY 2003 FINANCIALS

Ivonne Ramirez presented to the board the May Financial Statement. Cash on hand was \$2.5 million, and accounts receivable was \$16 million consisting of April and May invoices for the two central agencies. No significant change on the balance sheets. In the Consolidated Statement of Activities what is going to stand out is under revenue and contract services. Revenue administrative quality and State of Florida-Early Education Funds is showing large surplus. At the end of May this is where we stood as far as the central agencies submitting invoices. This surplus has been eliminated in June due to outstanding invoices and adjustments that have been submitted. Under Salaries and Benefits we continue to show a surplus, which was significantly reduced in June. Next board meeting I will present to you the June financials which will show these numbers decreasing and our budget as a result going to zero for our variance.

Ivonne also presented a Summary of Expenditures as of May. This summary will show our year to date actual expenses as submitted by the central agencies. At the end of May the central agencies and the coalition have submitted \$108 million worth of invoices. Out of the \$122 million allocation from the State of Florida, we have \$13 million, which have been expended 100% in the month of June.

Dabney Park informed the board that the Finance, Audit & Personnel Committee is working on establishing new financial procedures for the coalition. They have also decided to meet before the end of each month to look at the previous month financials.

Willie Ivory requested a motion for approval of the May 2003 Financials.

Motion: Gerald K. Schwartz
Second: Barbara Weinstein
Motion was unanimously approved.

PROGRAMS UPDATE

- Assessment Intervention Program (AIP) – Warren Eldridge informed the board that the coalition has completed the post-assessment. A pre-and post-assessment were done on 4 year olds in Miami-Dade County. The central agencies and the Miami-Dade County Public Schools have done a remarkable job. By the September report we will have the finals on the post-assessment. It will be the first time we've ever had data that shows the children growing developmentally, what is working and what is not working.
- Project Upgrade (Program Literacy Initiative with FIU) – Chuck Bleiker of Florida International University (FIU) presented to the board a literacy program in collaboration with Abt Associates, FIU, and the Miami-Dade School Readiness Coalition. This program will focus on working with Miami-Dade Public School to track long-term effects of specific language/literacy interventions through the early primary school years.
- Parents As First Teachers (PAFT) – Betty Key of the Miami-Dade County Public School System presented to the board the PAFT program for approval of funding. PAFT is an intergenerational family literacy/support and early childhood program that is housed at Family Resource Centers (FRC) in selected school sites. It is staffed by an Educational Specialist (who serves as an on-site coordinator for consistent delivery of services and trainings) and full time and part time Family Intervention Specialists. PAFT provides 180 days of direct services to children and families. The major components of the PAFT program include: Parent/Family Support and Education, Adult Education, and Developmentally Appropriate Center Time Activities.

Willie Ivory requested a motion for approval of funding for the PAFT Program in the amount of \$350,000.

Motion: Vickie Burley
Second: Harve Mogul
Motion was unanimously approved.

ACCREDITATION REPORT

Ivette Aponte-Torres informed us that as of July 17, the number of accredited facilities in Miami-Dade County is 127. Of the total, CDS has 56 facilities or 14.2 percent of its 395 contracted early care and

education programs, and Family Central has 36 facilities or 15 percent of its 245 contracted early care and education programs.

CHILD CARE PROVIDER ADVISORY GROUP

Lucia Vicencio informed the board that the Accreditation Task Force has changed its identity to Child Care Provider Advisory Group due to the goals of the coalition and the task force members to enhance the quality of child care service in Miami-Dade County. The four areas we are working on at this time are: Accountability for Assessment, Public Awareness, Incentive and Support, and System Design.

- Intensive Intervention for Quality Initiative (IIQI) FY 2002-2003: Warren Eldridge informed the board that we started working with 78 child care providers with a goal of 40 child care providers prepared for accreditation upon completion. We exceeded the goal by having 75 out of the 78 early care and education programs completed the process and are currently waiting validation. After reviewing the quality budget, we saw that we still have funds to expand another \$500,000 to do the program again for the upcoming year.

Willie Ivory requested a motion for approval to continue funding of the IIQI for next year.

Motion: Gerald K. Schwartz
Second: Silvia La Villa
Motion was unanimously approved.

MEMORANDUM OF UNDERSTANDING FROM SOUTH FLORIDA WORKFORCE

Edith Humes-Newbold of the South Florida Workforce presented to the board a Memorandum of Understanding from the South Florida Workforce and made a request for funds. This is for the purpose of creating a child care system that will leverage the services and resources of both the One-Stop Career Centers and the Coalition.

Willie Ivory requested a motion for approval to help fund \$600,000 to the South Florida Workforce.

Motion: Vickie Burley
Second: Silvia La Villa
Motion was unanimously approved.

Abstentions: Barbara Weinstein
Dean Taylor

NEW BUSINESS:

Due to calendar conflicts the future board meetings were changed to reflect the following:

Thursday, September 11, 2003
Thursday, November 13, 2003
Thursday, January 22, 2003 (Previously scheduled on January 15)
Thursday, March 11, 2003 (Previously scheduled on March 25)
Thursday, May 6, 2003 (Previously scheduled on May 13)

Meeting adjourned at 10 a.m.