



EXECUTIVE COMMITTEE MEETING AGENDA
December 8, 2017; 9:00 a.m.
Via conference call

- | | | |
|------|---------------------------|----------------|
| I. | Welcome and Introductions | Adrian Alfonso |
| II. | Approval of Minutes | Adrian Alfonso |
| | A. 07/11/2017 | |
| | B. 09/27/2017 | |
| III. | Lease Agreement | Evelio Torres |
| IV. | Public Comments | Adrian Alfonso |
| V. | Adjourn | Adrian Alfonso |

Mission: To promote school readiness and pre-kindergarten programs thus increasing all children's chances of achieving future educational success and becoming productive members of society. The coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children.



Executive Committee Meeting
July 11, 2017; 10:00 am
ELC Board Room

Committee Attendees: Adrian Alfonso; Gilda Ferradaz (via conference call); Bob Eadie (via conference call); Russell Benford

Absentee Members:

ELC Staff: Evelio Torres; Angelo Parrino; Sandra Gonzalez; Jackye Russell; Lisney Badillo; Miguel Alfonso; Lisa Sanabria; Bob de la Fuente

I. Welcome & Introductions **Adrian Alfonso**

II. Approval of Minutes **Adrian Alfonso**

- Motion to approve minutes by B. Eadie.
- Motion seconded by G. Ferradaz.
- Motion was unanimously passed.

III. Lease

- E. Torres discussed the lease for, 2555 ponce de Leon Blvd, which expires in September 2018. E. Torres stated the landlord's first offer was market rate with what seemed like few concessions, staff interviewed several brokers and retained the services of a broker to assist in the negotiations with the landlord or in locating other space. The broker's name is Vincent Mele and Associates.
- E. Torres reminded the committee members, that the broker is paid by the landlord, not the ELC.
- Staff requested that the Executive Committee serve as the lease evaluation committee for the new lease. The broker must present at least three viable options. The committee will weigh the pros and cons of each and work with staff to make a decision on which space will work best for the ELC based on costs and other considerations.
- E. Torres stated that all options will be considered, including fewer square feet, splitting this office into two, etc. E. Torres stated that since the ELC already has service centers spread throughout the county, the goal is to keep the main office in a central location.



- If the ELC can negotiate a good deal with the current landlord staff will conduct a cost analysis to determine if the ELC can remain in current building which is the preferred option.

IV. Board of Directors Pledge

Adrian Alfonso

- B. de la Fuente presented and discussed the following pledge agreement:
 - I, _____, understand that as a member of the Board of Directors of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the "Coalition"), I have a fiduciary obligation to act in the best interests of the Coalition. I hereby pledge and agree that, while I am a Director of the Coalition and for a period of 5 years after the expiration of my term as Director of the Coalition, I will not directly or indirectly take any action adverse to the Coalition, or represent any third parties in any action or matter adverse to the Coalition.
 - Motion to approve R. Benford.
 - Motion seconded by B. Eadie.
 - Motion was unanimously passed.

V. Public Comments

Adrian Alfonso

VI. Adjourn

Adrian Alfonso



Executive Committee Meeting
September 27, 2017; 10:00 am
ELC Board Room

Committee Attendees: Adrian Alfonso; Gilda Ferradaz; Russell Benford

Absentee Members: Bob Eadie

ELC Staff: Evelio Torres; Angelo Parrino; Sandra Gonzalez; Jackye Russell; Miguel Alfonso; Lisa Sanabria; Pamela Hollingsworth; Mercy Castiglione

I. Welcome & Introductions **Adrian Alfonso**

II. Approval of Minutes **Adrian Alfonso**

- Motion to approve minutes G. Ferradaz.
- Motion seconded by R. Benford.
- Motion was unanimously passed.

III. Resolution

- Resolution 09272017-01 authorize the President and CEO to negotiate, execute and receive funds from Save the Children to provide rapid relief for childcare providers of the Early Learning Coalition of Miami-Dade/Monroe who have experienced moderate damage from Hurricane Irma. Fiscal Impact: An approximate amount of \$650,000.00 for fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: Save the Children.
 - Motion to approve R. Benford.
 - Motion seconded by G. Ferradaz.
 - Motion was unanimously passed.

IV. Public Comments **Adrian Alfonso**

V. Adjourn **Adrian Alfonso**